



# MEMORANDUM

Council Agenda  
Item No.X. F  
12/31/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Concurrence with the Oklahoma City Water Utilities Trust in adopting the Resolution appropriating funds, as such become available, for the fiscal year 2025 equipment replacement; authorizing the General Manager or designee to purchase such equipment items from state and other intergovernmental cooperative purchasing contracts that are bid and awarded in a manner consistent with the practices of the Oklahoma City Water Utilities Trust and applicable state law; directing the General Manager or designee to prepare and advertise bid specifications and/or requests for proposals for remaining equipment, formally advertise, and present proposed contracts to the Oklahoma City Water Utilities Trust for consideration of award; and authorizing the General Manager or designee to declare surplus and sell replaced equipment that has reached the end of its service life, including equipment that could be sold for more than \$50,000, estimated cost \$6,223,751.

### **Purpose:**

To provide funding and approvals for the purchase of fiscal year 2025 utility equipment items.

### **Background:**

The Oklahoma City Water Utilities Trust (OCWUT) annually approves the purchase of capital equipment items to maintain and upgrade the quality of the Utilities Department's fleet.

This year's equipment plan includes \$6,223,751.

Replacement recommendations were jointly developed by the Utilities Department Fleet Services Division and operational personnel to improve reliability and minimize future maintenance costs. Proposed replacement items are listed on Attachment "A". As OCWUT revenues become available for these capital items, appropriations will be made to fund purchases.

Pursuant to state law, trusts may also make purchases from contracts established by other public agencies, such as The City of Oklahoma City (City), other trusts for which the City is a beneficiary, or the state of Oklahoma. As purchasing efforts proceed, staff may be able to identify other intergovernmental cooperative purchasing contracts that were bid and awarded in a manner consistent with OCWUT and/or state law that could produce added savings. For equipment items that cannot be economically and appropriately obtained from existing contract sources, bid specifications or requests for proposals will be prepared, advertised, and sent to possible providers.

Upon review of bids or proposals, recommendations will be formulated and presented to Trustees for consideration prior to the award.

As new equipment is purchased, OCWUT will surplus and sell the equipment that is being replaced and has exceeded its service life. Some of the expected surplus equipment may be worth more than \$50,000 and require OCWUT approval to sell. Staff recommends the General Manager or designee be authorized to declare the items that may sell for more than \$50,000 as surplus to the needs of OCWUT in order to expedite future surplus processes for the fiscal year 2025 replacement plan.

**Estimated Cost:**

\$6,223,751

**Source of Funds:**

OCWUT-Water/Sewer Facility Trust Capital-Multiple Programs-FY2025 Equipment-Fun\_Equip\_Machinery (6060/6560-3901600/3801600-W6000/W7000-54150001)

**Review:**

Utilities Department

**Recommendation:** Concur with the Oklahoma City Water Utilities Trust in adopting the Resolution.