



# MEMORANDUM

Council Agenda  
Item No. IX. BA  
4/22/2025

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Professional Services Agreement with Rizikon, Inc. (COKC01632), safety consultant, estimated cost \$215,280, April 22, 2025 through April 21, 2026.

### **Purpose:**

To enter into an agreement with a service provider for the provision of safety consultant services, which include the following: (1) an assessment of the current landscape of physical and psychological safety for City employees, (2) strategic goals and recommendations for improving safety, and (3) a pilot of best practices and promising safety management solutions in collaboration with City staff.

### **Background:**

On November 5, 2024 (Item No. IX.AW.), the City Council approved a Request for Proposals (RFP) for the provision of safety consultant services (RFP-OCITY-171). A non-mandatory pre-proposal meeting was held on November 14, 2024 with one potential bidder and eight staff members in attendance. The RFP was advertised in the Journal Record and posted in the electronic bidding system. Sixty potential proposers viewed the RFP with three proposals received. The RFP deadline was Wednesday, December 11, 2024 at 4:00 p.m.

The RFP evaluation committee reviewed and evaluated the three proposals and determined the proposal submitted by Rizikon, Inc. best met the requirements of the RFP. Staff was approved to negotiate a Professional Services Agreement with Rizikon, Inc. based upon the evaluation committee's recommendation. This contract is a one-year contract with an option for three, 1-year renewals.

Staff is requesting Council approve Professional Services Agreement with Rizikon, Inc. (COKC01632), safety consultant, estimated cost \$215,280, April 22, 2025 through April 21, 2026.

### **Professional Services Agreements:**

(COKC01632)

Rizikon, Inc.

Professional Services as proposed.

### **Estimated Cost:**

\$215,280

**Source of Funds**

1341 > 2800703 > 52040046

RISK MANAGEMENT > OCITY > WORKPLACE SAFETY > PROFESSIONAL SERVICES-  
OTHER

**Review:**

City Manager's Office

**Recommendation:** Professional Services Agreement be approved.