



# MEMORANDUM

Council Agenda  
Item No. X. H  
2/13/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Concurrence with the Oklahoma City Water Utilities Trust in adopting Resolution waiving formal competitive bidding and authorizing the open market purchase of chemical tank inspection, cleaning and repair services (OM24-C249045), estimated annual cost \$300,000, January 30, 2024 through January 29, 2026.

**Purpose:**

To waive formal competitive bidding and authorize the open market purchase of chemical tank inspection, cleaning, and repair services.

**Background:**

The Oklahoma City Water Utilities Trust (OCWUT) has a continuing need for chemical tank inspection, cleaning, and repair services. Two attempts have been made to obtain these services through the competitive bidding process without success. Staff has not been able to locate vendors that are prepared to commit to a pricing agreement due to the continued unpredictable market conditions for these services.

OCWUT will make attempts to obtain price quotes for purchases greater than \$5,000 to ensure the best pricing is received. It is anticipated that quotes for the inspection, cleaning, and repair of any one chlorine tank will exceed \$100,000.

Staff recommends waiving the formal competitive bidding process to purchase chemical tank inspection, cleaning, and repair services to ensure safety and compliance with all regulations.

**Estimated Annual Cost:**

\$300,000

**Source of Funds:**

OCWUT-Water O&M Cash Account-Water Operations-Water Treatment All Plants-Materials & Supplies (360-3020-3901100-06601-53000001)

**Review:**

Utilities Department

**Recommendation:** Concur with the Oklahoma City Water Utilities Trust in adopting the Resolution.