



# MEMORANDUM

Council Agenda  
Item No. IX. S  
8/27/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Ordinance to be introduced and set for final hearing October 8, 2024 (CE-1124) closing a portion of the east-west right-of-way of NW 4th Street, a portion of the north-south right-of-way of North Harvey Avenue, and a portion of the east-west alley in Block 47 of the Oklahoma City Original Addition Supplemental Plat. Ward 6.
2. Resolution establishing a date for enactment of said Ordinance and determining those entitled to notice.

**Applicant:**

Richard S. Dowell, Dowell Properties, Inc.  
Dowell Center Garage, LLC

**Purpose:**

The purpose of this request is to close a portion of street and alley rights-of-way to remediate a building façade encroachment.

**Previous Action:**

On July 25, 2024, the Planning Commission recommended approval of the application subject to the Summary of Technical Evaluation contained in the Planning Commission staff report, as follows. The applicant has agreed with this condition. The survey has been received.

**Technical Evaluation:**

1. Prior to City Council consideration, applicant must provide a topographic survey showing the location of all utilities, with dimensions, within the proposed closure area.

**Revenue:**

An application fee of \$1500 was deposited in 1001-Rev1700-42100003 General Operations - General Revenue – Charges-Planning Fees.

**Review:**

Planning Department

**Recommendation:** Ordinance be introduced and set for final hearing, resolution establishing the enactment date be adopted, and appropriate notice be published and mailed.