



MEMORANDUM

Council Agenda
Item No. IX. AD
4/9/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

First Amendment to the Subrecipient Agreement for Emergency HOME Tenant-based Rental Assistance with the Oklahoma City Housing Authority to allow invoices to be submitted up to three times monthly to ensure rents can be administered for individuals and families being housed out of encampments as part of the Key to Home Partnership's Encampment Rehousing Initiative.

Background:

In April 2023, the City launched the Key To Home Partnership's Encampment Rehousing Initiative, with a goal to reduce chronic unsheltered homelessness in Oklahoma City by 75% by the end of 2025. This reduction is to be accomplished through moving individuals and families directly from outdoor encampments into permanent housing and providing wrap around services. This program is funded through various public and private sources to support housing navigation, case management, rent and utility payments, as well as other services and assistance.

On October 10, 2023 (Item No. IX. U), funding in the amount of One Million Two Hundred Eighty-eight Thousand and Forty-seven dollars (\$1,288,047) from Federal HOME-American Rescue Plan (ARP) funds granted to the City by the Department of Housing and Urban Development (HUD) and Two Million dollars (\$2,000,000) from the City of Oklahoma City's Capital Improvement Fund were placed in a Rental Subsidy Fund to assist with rental payments and a Subrecipient Agreement was approved with Oklahoma City Housing Authority (OCHA) to administer the program.

The original Agreement between the City and OCHA was approved by City Council on October 10, 2023 (Item No. IX.U) and allowed for invoices to only be submitted once per month per standard contract language. However, with multiple encampments now being addressed simultaneously, the number of clients requiring rental payments has increased significantly. The amendment being submitted for approval today will increase the number of times OCHA may submit invoices to three times monthly to ensure reimbursed funds are consistently available and rental payments are not delayed. No other changes to the Agreement are proposed.

Source of Funds:

GRANTS MANAGEMENT-DEPT OF HSG & URB DEVEL-RSTR-AMERICAN RESCUE PLAN-HOME-ARP – M-21-40-0203 (1906-2408090-G0000/G0126-G80383, prior approval under 019-6140-2408090-G80383

Capital Improvement-Asgn-CIP Planning-Budget-Other srvc and charges (1039-1611-2403900-52000001)

Review:

Planning Department

Recommendation: Amendment be approved.