



# MEMORANDUM

Council Agenda  
Item No. IX. S  
6/20/2023

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Pricing agreement awards and approvals, W. Douglass Distributing (C247052), Mansfield Oil Company of Gainesville, Inc. (C247053), Penley Oil Company (C247054) and Petroleum Traders Corporation (C247055), bulk fuel, estimated cost \$5,500,000, July 1, 2023 through June 30, 2024.

### **Purpose:**

City Departments and Trusts have a continuous need to purchase bulk fuel for various locations across the City. These agreements will have two one-year renewal options.

### **Specifications Advertised:**

May 3, 2023

### **Bids Received:**

May 24, 2023

### **Bids:**

(C247052)

W. Douglass Distributing

All items as bid.

(C247053)

Mansfield Oil Company of Gainesville, Inc.

All items as bid.

(C247054)

Penley Oil Company

All items as bid.

(C247055)

Petroleum Traders Corporation

All items as bid.

### **Bidding Information:**

The current agreements for this commodity expire on June 30, 2023.

The specifications were advertised in the Journal Record and posted in the electronic bidding system. Twenty-four potential bidders viewed the specifications with four bids submitted.

Staff is recommending a multiple award to all bidders to ensure adequate coverage for this commodity. The bid submissions were reviewed by staff and determined to be competitive. The Fleet Services Division seeks daily fuel pricing from awarded vendors to ensure the City and Trusts receive the most competitive price for fuel each day.

The estimated cost for these pricing agreements is based on anticipated expenditures for this agreement. The City is under no obligation to purchase from this agreement. All purchases are subject to future appropriations and the availability of funds.

**Estimated Cost:**

\$5,500,000

**Source of Funds:**

Various funds and accounts.

**Review:**

Finance Department

**Recommendation:** Agreements be awarded and approved.