



MEMORANDUM

Council Agenda
Item No. IX. CF
8/15/2023

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution approving Service Agreement for The Oklahoma City Family Justice Center with Oklahoma City Family Justice Center, Inc. and waiving of the City's Guidelines and Procedures for Professional Consultant Services, \$39,600, retroactive to July 1, 2023 through June 30, 2024.

Purpose:

This contract provides operation services for The Oklahoma City Family Justice Center (Palomar). Specifically, Oklahoma City Family Justice Center, Inc. is obligated to administer the Oklahoma City Family Justice Program (the "Program") and operate the Family Justice Center ("FJC")

The City is also waiving the City's Guidelines and Procedures for Professional Consultant Services due to the fact that Oklahoma City Family Justice Center, Inc. is currently operating the FJC and is the only likely operator for the Program.

Background:

The City previously developed the Oklahoma City Family Justice Center program to enhance and expand services to victims of domestic violence, sexual assault, human trafficking, elder abuse, and their families. The Oklahoma City Family Justice Program was previously operated under the Oklahoma City Police Department but approximately five years ago was transferred to the not-for-profit, Oklahoma City Family Justice Center, Inc. The Program is a public/private partnership and has been further developed and now organizes and coordinates services available to victims of domestic violence, sexual assault, human trafficking, and elder abuse, and their families; and provides an atmosphere of safe choices in the FJC.

The Program Director, also the Chief Executive Officer of the Oklahoma City Family Justice Center, Inc., provides training to partner agencies, public, and personnel working with the Program. The City desires to contract for services from the Oklahoma City Family Justice Center, Inc. to continue to operate the Program, FJC, and provide services to City personnel and citizens of Oklahoma City. The Agreement will be renewable for two additional years, at the same terms and conditions, subject to annual appropriations.

Cost:

\$39,600

Source of Funds:

General Fund – General Operations – Non-Departmental – Professional Services Other (001-0001-9800001-52040046)

Term:

Retroactive to July 1, 2023, through June 30, 2024

Review:

City Manager's Office

Recommendation: Resolution be adopted.