



MEMORANDUM

Council Agenda
Item No. IX. AC
4/9/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Request for Proposals to be advertised, Strong Neighborhoods Initiative Out-of-School Time Youth Services (RFP-OCITY-161). Wards 6 and 7.

Purpose:

Authorization of this Request for Proposals (RFP) will allow solicitation to non-profit service providers who specialize in youth programming, specifically during out-of-school time.

Proposal Receipt Date:

May 8, 2024 – 4:00:00 p.m.

Background:

Since 2012, the City's federally funded Strong Neighborhoods Initiative (SNI) program has focused on revitalizing inner-city neighborhoods. SNI neighborhoods work with the City to identify needs, goals, and strategies to help strengthen and revitalize the neighborhoods and build capacity to become self-sufficient. For the past nine years, at the neighborhoods' requests and through a competitive process, the City has contracted with local non-profit agencies to provide after-school and summer programming.

Two of the three current SNI neighborhoods, Capitol Hill and Martin Luther King, requested after-school programming in the neighborhood schools listed below:

1. Adelaide Lee Elementary (Ward 6)
2. Capitol Hill Middle School (Ward 6)
3. FD Moon Middle School (Ward 7)
4. Thelma Parks Elementary (Ward 7)

Proposed SNI afterschool programs must encompass more than tutoring and recreation, they must also provide an enriching, engaging and hands-on educational experience that inspires future careers, creativity, and community pride. The following Eight Program Priorities are required to be incorporated into each proposed program and curriculum:

1. **Academic tutoring:** academic enrichment that includes individual attention for students struggling with reading, math, and science.

2. **Personal well-being:** programs focused on helping a child cope with the normal stresses of life and building strong relationships with others.
3. **Life skills:** programs such as nutrition, swim lessons, bicycle repair, pet care, personal safety, civic involvement, and mentoring.
4. **Recreation & physical activity:** programs such as sports, nature, yoga, and other physical activities.
5. **Future self:** introduction to education and career options and financial readiness skills such as budgeting and saving.
6. **Arts & Creativity:** programs that include arts, theatre, dance, and music.
7. **STEM:** enrichment in areas such as computer coding, robotics, city-building, engineering, and environmental sciences.
8. **Community engagement:** opportunities to engage with community and neighborhood leaders on projects such as park designs, public art, tree planting, walkability studies, information sharing, and volunteer opportunities.

Respondents to the RFP will be required to provide evidence of having the necessary skills and experience to meet the program priorities and implement a successful program by providing professional qualifications, the organization's history and track record, and sufficient capacity and capability.

Proposals are due May 8, 2024. A Selection Committee will be comprised of members from the Planning Department, a community member, and designees from the Finance Department and City Manager.

The cost will not exceed \$350,000 annually and is to be funded by and subject to provisions of the Community Development Block Grant (CDBG) program and the U.S. Department of Housing & Urban Development (HUD). The funds shall be used for program operations such as labor, supplies, and materials needed to operate and provide out-of-school time programs and services. The contract will be renewable each year for up to four additional years subject to availability of federal funds.

Review:

Planning Department

Recommendation: Request for Proposals be approved and the City Clerk be authorized to advertise for proposals.