



# MEMORANDUM

Council Agenda  
Item No. IX. W  
9/10/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Ordinance to be introduced and set for final hearing October 22, 2024 (CE-1127) closing a portion of a north-south utility easement on Lot One (1) in Block Two (2) of Summit Ridge Addition, and on Lots Five (5) and Six (6) in Block Two (2) of Summit Ridge Section III, west of Geary Place, and north of North Oklahoma Avenue. Ward 7.
2. Resolution establishing a date for enactment of said Ordinance and determining those entitled to notice.

**Applicant:**

Mark W. Zitzow, Johnson & Associates  
Summit Ridge Land, LLC,

**Purpose:**

The purpose of this request is to close an unused and un-needed utility easement for future development.

**Previous Action:**

On August 22, 2024, the Planning Commission recommended approval of the application subject to the Summary of Technical Evaluation contained in the Planning Commission staff report, as follows. The applicant has agreed with this condition. The requested survey has been received.

**Technical Evaluation:**

1. Prior to City Council consideration, applicant must provide a topographic survey showing the location of all utilities and other improvements, with dimensions, within the proposed closure area.

**Revenue:**

An application fee of \$1500 was deposited in 1001-Rev1700-42100003 General Operations - General Revenue – Charges-Planning Fees.

**Review:**

Planning Department

**Recommendation:** Ordinance be introduced and set for final hearing, resolution establishing the enactment date be adopted, and appropriate notice be published and mailed.