



MEMORANDUM

Council Agenda
Item No. IX. D
3/25/2025

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Pricing agreement awards and approvals, Intervet, Inc. dba Merck Animal Health (COKC01543), Midwest Veterinary Supply, Inc. (COKC01544), NAR Medical Depot, LLC (COKC01548), veterinary drugs, supplies, and related medical equipment, estimated cost \$500,000, March 25, 2025 through March 24, 2026; and
2. Resolution authorizing the open market purchase of related items not available on a pricing agreement (COKC01545), estimated cost \$100,000, March 25, 2025 through March 24, 2026.

Purpose:

To enter into pricing agreements to provide veterinary drugs, supplies, and related medical equipment for The City of Oklahoma City and any participating Trusts. These agreements will have two one-year renewal options.

Specifications Advertised:

February 12, 2025

Bids Received:

March 5, 2025

Bids:

(COKC01543)

Intervet, Inc. dba Merck Animal Health

All items as bid. Discounts range from 15% - 60%

(COKC01544)

Midwest Veterinary Supply, Inc.

<https://www.midwestvetssupply.com/products>

All items as bid. Discounts range from 7% - 60%

(COKC01548)

NAR Medical Depot, LLC

All items as bid. Discount 20%.

Bidding Information:

The current agreements expire March 28, 2025.

The specifications were advertised in the Journal Record and posted in the electronic bidding system. Twenty-seven potential bidders viewed the specifications with three bids submitted. Staff is recommending a multiple award to all responding bidders to ensure adequate coverage for this commodity.

The estimated cost for these pricing agreements is based on previous expenditures for this commodity. There is no obligation to purchase from these agreements. All purchases are subject to future appropriations and the availability of funds.

Staff requests open market authority for the purchase of veterinary drugs, supplies, and related medical equipment and related items not available on a pricing agreement, (COKC01545), estimated cost \$100,000, March 25, 2025 through March 24, 2026.

Purchases made with this authority will comply with the City's open market purchasing procedures. Individual purchases exceeding \$50,000 under this open market resolution will be approved by the City Council through a separate agreement or resolution.

Estimated Cost:

Pricing Agreement(s)	\$ 500,000
Open-Market Resolution	<u>\$ 100,000</u>
Total	\$ 600,000

Source of Funds:

Various funds and accounts

Review:

Finance Department

Recommendation: Agreements be awarded and approved and Resolution be adopted.