



MEMORANDUM

Council Agenda
Item No. IX. D
12/03/24

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Pricing agreement awards and approvals, 365 Worx, Inc., The Staffing Company (COKC01191), Express Services, Inc. dba Express Employment Professionals (COKC01192), Global Premier Staffing (COKC01193), Lark, LLC dba OnTrack Staffing (COKC01194), People Source Staffing Professionals (COKC01195), Ready to Work, LLC (COKC01196) and Tryfacta, Inc. (COKC01198), temporary staffing and related services, estimated cost \$1,500,000, December 4, 2024 through December 3, 2025; and
2. Resolution authorizing the open market purchases of related services not available on a pricing agreement (COKC001199), estimated cost \$60,000, December 4, 2024 through December 3, 2025.

Specifications Advertised:

September 25, 2024

Bids Received:

October 16, 2024

Bids:

(COKC01191)

365 Worx, Inc., The Staffing Company

All items as bid.

(COKC01192)

Express Services, Inc. dba Express Employment Professionals

All items as bid.

(COKC01193)

Global Premier Staffing

All items as bid.

(COKC01194)

Lark, LLC dba OnTrack Staffing

All items as bid

(COKC01195)

People Source Staffing Professionals

All items as bid.

(COKC01196)
Ready to Work, LLC
All items as bid.

(COKC01198)
Tryfacta, Inc.
All items as bid.

Bidding Information:

The current pricing agreements for this commodity expire December 3, 2024. The new pricing agreements will have two one-year renewal options.

The specifications were advertised in the Journal Record and posted in the electronic bidding system on September 25, 2024. One-hundred seventy-nine potential bidders viewed the specifications with thirty-one bids submitted. Staff is recommending award to the seven lowest and best bidders with a local presence to ensure adequate coverage for this commodity.

The estimated cost for these pricing agreements is based on previous expenditures for this commodity. There is no obligation to purchase from these agreements. All purchases are subject to future appropriations and the availability of funds.

Staff also requests Council authorization for the open market purchase temporary staffing and related services not available on a pricing agreement (COKC01199), estimated cost \$60,000, December 4, 2024 through December 3, 2025. Purchases made with this authority will comply with the City's open market purchasing procedures. Individual purchases exceeding \$60,000 under this open market resolution will be approved by the City Council through a separate agreement or resolution.

Estimated Cost:

Pricing Agreements	\$1,500,000
Open Market Resolution	<u>\$ 60,000</u>
Total	\$1,560,000

Source of Funds:

Various funds and accounts

Review:

Finance Department

Recommendation: Agreements be awarded and approved and Resolution be adopted.