



MEMORANDUM

Council Agenda
Item No. IX. C.1&2
8/16/2022

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Renewal of pricing agreement, DH Pace Door Services (R23-C215015), Fire Department overhead door and four-fold door repair and replacement parts, and services, estimated cost \$150,000, September 12, 2022 through September 11, 2023; and
2. Resolution authorizing the open market purchase of related items and services not available on a pricing agreement (OM23-C215016), estimated cost \$25,000, September 12, 2022 through September 11, 2023.

Purpose:

To provide a pricing agreement for the purchase of overhead door and four-fold door repair and replacement parts, and services for the Fire Department.

Background:

The pricing agreement was originally awarded September 1, 2020 (Item No. VII.C.1&2.) for the period ended September 11, 2021. The pricing agreement was awarded for one year with two renewal options. Pricing agreement was renewed on August 31, 2021 (Item No. IX.E.1&2.) for period ending September 11, 2022.

The pricing agreement meets the City's policy on renewal of pricing agreements for goods and services. Staff has notified the vendor that the City wishes to renew their pricing agreement under the same terms and conditions, including price, as previously awarded. A letter agreeing to the renewal has been received from the vendor.

Staff requests open market authority for the purchase of Fire Department overhead door and four-fold door repair and replacement parts, and services related items not available on a pricing agreement, estimated cost \$25,000, September 12, 2022 through September 11, 2023. Purchases made with this authority will comply with the City's open market purchasing procedures.

Pricing Agreement(s):

(R23-C215015)

DH Pace Door Services

All items as bid.

Estimated Cost:

Pricing Agreement(s)	\$150,000
Open Market Resolution	<u>\$ 25,000</u>
Total	\$175,000

Source of Funds:

General Fund - General Operations - Budget-Support Services - Fire Purchasing - Budget-Other Services and Charges - Budget-Materials and Supplies (001-0001-45004XX-11550-52000001-53000001)

Fire - Fire Sales Tax - Budget-Fire Department - Fire Facility Repairs - Budget-Other Services and Charges - Budget-Materials and Supplies (030-0150-450XXXX-11561-52000001-53000001)

Fire - Fire Sales Tax - Budget-Fire Department - Fire Station Construction/Remodels - Budget-Other Services and Charges - Budget-Materials and Supplies (030-0150-450XXXX-11567-52000001-53000001)

Review:

Fire Department

Recommendation: Agreement be renewed and Resolution be adopted.