

VEOCI Master Services Agreement for Oklahoma City Airport Trust - Will Rogers World Airport



Prepared for: Jim Thrash

Prepared by: Vincent Jessel

Date: 8/23/2024

MSA number: P-20240604OK10260



August 23, 2024



Mr. Jim Thrash
Will Rogers World Airport - KOKC
7100 Terminal Dr
Oklahoma City, OK 73159

Dear Mr. Thrash

Veoci Inc. ("VEOCI") is pleased to offer Customer (defined below) Agreement (defined below) for the use of VEOCI's software and the additional professional services described in the Order Form (defined below), which is attached as Schedule D.

RECITALS

- (a) VEOCI is the owner of, or has the right to grant access according to the terms of this Agreement, to Service (defined below) which are certain cloud-hosted software applications, namely the VEOCI Platform (defined below), which are available for access and use by Customer via <http://veoci.com>, as well as any additional professional services relating to the Customer's use as are set forth in the applicable Order Form, as contemplated under this Agreement.
- (b) This Agreement sets out the contracting framework between VEOCI and Customer in relation to the provision of the Service.
- (c) VEOCI agrees to provide the Service under the terms of an Order Form, as contemplated under this Agreement.

VEOCI Inc. Executed By its Authorized Representative	Will Rogers World Airport - KOKC Executed by its Authorized Representative
Signature: 	Signature: 
Print Name: Christopher Ford	Print Name: Jeff Mulder
Title: VP of Sales & Partnerships	Title: Dir. of Airports
Date: 8-23-2024	Date: 8/26/24





Agreement Structure, Order Form and Ordering

The Agreement is in four parts:

1. Schedule A: General Subscription Terms & Conditions
2. Schedule B: Service Level Agreement ("SLA")
3. Schedule C: Support Agreement
4. Schedule D: Order Form.

The purpose of this Agreement is to:

- (a) establish a general contracting framework between the parties;
- (b) set out the terms governing the overall relationship between the parties under that contracting framework; and
- (c) set out the terms governing the provision of Service by VEOCI to Customer. In executing this Agreement and any Order Form, both parties have relied on certain supporting information provided, and representations made, by the other party prior to that execution.

The parties have executed the Order Form, which is more specifically set out in Schedule D. The Order Form comes into force on the Agreement's Term Start Date (defined below) and continues until the Agreement's Term End Date (defined below), as set out in the attached and relevant Order Form, unless terminated in accordance with this Agreement.

5. The Order Form may include supplementary or additional obligations not otherwise set out in the Agreement's other Schedules. Unless the contrary intention is specifically expressed, if there is an inconsistency between the Agreement's Schedules, then the order of precedence shall be as follows:
Schedule A: General Subscription Terms & Conditions
Schedule B: Service Level Agreement ("SLA")
Schedule C: Support Agreement
Schedule D: Order Form.



SCHEDULE A. General Subscription Terms and Conditions

1. Definitions

"Agreement" means this Master Services Agreement and its attached Schedules, which shall be effective as of the Effective Date (defined below).

"Confidential Information" means any information, data, documents, materials, or Customer Data, disclosed by the Disclosing Party (defined below) to the Receiving Party (defined below), communicated in written or oral form

. Notwithstanding anything to the contrary, the VEOCI Platform and related documentation and the Service are Confidential Information of VEOCI. Notwithstanding anything to the contrary, the Customer Data includes facility plans, inspections, work orders, business plans, financial data, and customer and contractor lists which are Confidential Information of the Customer.

"Customer" means the Oklahoma City Airport Trust.

"Customer Data" means all electronic data or information provided by Customer, Users, or Non-Users to the Service.

"Effective Date" means the date on which the Customer has signed this Agreement.

"Non-Users" means any individuals/persons who are not Users (defined below).

"Order Form" means the form for Service entered between VEOCI and Customer, including any exhibits or schedules thereto.

"Primary Contact" means Customer's primary technical contact with VEOCI in-connection-with the Service.

"Service" means VEOCI's provision of certain cloud-hosted software applications, including the VEOCI Platform for access and use by Customer via <http://veoci.com>, as well as any additional professional services relating to its use as are set forth in the applicable Order Form.

"Solution" means the configuration of the VEOCI Platform features based on the specifications set forth in an applicable SOW.

"Term End Date" for an Order Form, means the date specified as the "Term End Date" in that Order Form.

"Term Start Date" for an Order Form, means the date specified as the "Term Start Date" in that Order Form.

"User Guide" means the online VEOCI Platform Users manuals for the Service accessible via <http://veoci.com>, as updated by VEOCI.

"Users" means the individuals/persons who are Customer employees and authorized to access and use the Service and who have been provided individual Users identifications and passwords by Customer (or by VEOCI at Customer's request). Third parties may access and use the Service solely for the benefit of Customer's internal business purposes in accordance with the provisions of this Agreement. Individuals using a common login or Users ID, directly or through another system, are to be counted separately.

"VEOCI Platform" means VEOCI's cloud-hosted software-as-a-service ("SaaS") platform for digital business processes.

"Virus" (i) any computer code designed to disrupt, disable, harm, or otherwise impede the operation of the Service, including Customer's access to the Service and processing of data using the Service, or the operation of any associated system or network, or (ii) any other similar harmful, malicious, or hidden



procedures, routines, or mechanisms that would cause the Service to malfunction or cause damage to or corruption of data, storage media programs, equipment or communications, or otherwise interfere with operations.

2. Provision of Service

- (a) VEOCI will provide the Service to Customer in accordance with the terms of this Agreement and the Order Form. VEOCI will provide a fully functional Service which meet the specifications outlined in the Agreement. VEOCI grants Customer a non-transferable and nonexclusive license and right to access and use the Service for the sole purpose of supporting the internal operations of Customer's business and provide functionality to inspect the Airport, airfield, and facilities, store inspection records and create and track work orders and to process Customer Data.
- (b) The following procedures will apply to the Service:
 - (i)
 - (ii) VEOCI will send an email to Customer's Primary Contact setting forth the information necessary for initial use of the Service. Customer shall provide the information requested in such email to VEOCI.
 - (iii) VEOCI will provide Service status and maintenance notifications by email to Customer's Primary Contact.
 - (iv) In a timely manner, as soon as feasible, Customer will notify VEOCI via our helpdesk at <https://support.veoci.com> or via email at support@veoci.com with respect to any issues related to the Service.
- (c) From time to time, with respect to the Service and at an additional fee, VEOCI may offer additional functionality. Such additional functionality will be offered and agreed under a separate agreement between the parties. Customer hereby agrees that Customer's purchase of the Service pursuant to this Agreement is neither contingent on the delivery of any future functionality or features nor dependent on any oral or written public comments made by VEOCI regarding future functionality or features.
- (d) The Service may be accessed and used solely by individuals who have been registered as users by OKC.

Third parties may access and use the Service solely for the benefit of Customer's internal business purposes in accordance with the provisions of this Agreement. Individuals using a common login or Users ID, directly or through another system, are to be counted separately.

Unless otherwise specified in the applicable Order Form between the Customer and VEOCI;

 - (i) The Service purchased as User subscriptions and may be accessed by no more than the specified number of Users;
 - (ii) additional User subscriptions may be added during the applicable subscription term at the same pricing as that for the pre-existing subscriptions thereunder, prorated for the remainder of the subscription term in effect at the time the additional User subscriptions are added; and
 - (iii) the added User subscriptions shall terminate on the same date as the pre-existing subscriptions. User subscriptions are for the licensed Customer's Users only; User identification and passwords shared or used by more than one individual, will require Users subscriptions for each individual.
- (e) A User subscription may only be reassigned to a new User replacing a former User when;
 - (i) The former User is no longer the Customer's employee, or
 - (ii) The new User has been registered on VEOCI to replace a former User who no longer requires





ongoing use of the Service.

For the avoidance of doubt, any individual registered as a User on VEOCI shall be counted as a User for the full Term unless in the case of (e) (i) or (ii) above.

3. Limitations and Processes

- (a) Third-party interfaces, software, hardware, or other services which are associated with, or otherwise available through the Service shall be accessed and used by Customer and Users in their sole discretion. VEOCI shall have no responsibility or liability with respect to Customer's or any Users' access to or use of any such items or for any act or omission of any such third-party provider.
- (b) VEOCI's performance under this Agreement shall be excused as a result of Customer's
 - (i) failure to comply with its obligations as set forth herein;
 - (ii) failure to provide VEOCI with information reasonably mutually deemed by VEOCI and Customer to be necessary to assist VEOCI in its performance under this Agreement; or
 - (iii) delay, prevention or interference with VEOCI's performance under this Agreement.
- (c) During normal business hours and no more than twice per year, on reasonable advance notice, describing the purpose and scope of the request and in a manner that does not unreasonably interfere with Customer's business operations, VEOCI or a VEOCI-designated third-party may audit Customer's use of and access to the Service to verify Customer's compliance with this Agreement.

4. Entries by Non-Users

- (a) As part of the Service, Customer shall have the ability to create external facing forms and workflows that can be accessed and completed by both Users and Non-Users ("External Forms"). Form submissions ("Entries") in Non-Users forms may be created by Customer employees, consultants, contractors or agents, or by third parties. Customer shall be responsible for their Users' use of these External Forms. There is no limit to the number of External Forms the Customer can create as part of their use of the Service, however the number of Entries created by Non-Users ("Non-User Entries") shall be limited as set forth in Section 4(c).
- (b) Each of the Non-Users Entries in an External Form shall be counted as one Non-User Entries. The total number of Non-User Entries shall be counted as the sum of all Non-User Entries made in all Customer External Forms over the course of one (1) year. Entries in External Forms made by Users under this agreement shall not be counted as Non-User Entries. As part of the Service, Customer shall be allotted a set number of Non-User Entries in External Forms per Order Form Term. The number of Non-User Entries available to Customer each Order Form Term shall be equal to twice their total license costs in USD (after any credits or discounts) for that Order Form Term as specified in the applicable Order Form. Additional Non-User Entries may be purchased at the price set forth in the Optional Services Table in Schedule D or negotiated separately. Unused Non-User Entries will expire at the end of the Order Form Term and do not roll over. If Customer purchases additional subscription in the middle of their Order Form Term, they will be allotted additional Non-User Entries based on the cost of the additional subscriptions.
- (c) Once per year, VEOCI shall assess Customer's use of External Forms. If it is found that the number of Non-User Entries in Customer External Forms exceeds Customer's allotted number of Non-User Entries, then VEOCI may require Customer to:
 - (i) purchase additional Non-User Entries for the following Term;





- (ii) purchase additional User subscriptions for the following Term; or
- (iii) reduce their use of External Forms.

5. Use of Interfaces and APIs

- (a) The Customer will integrate VEOCI with their other applications using APIs. The Customer's license and User's subscriptions includes use of APIs in VEOCI, and reasonable usage of APIs is included in VEOCI's standard pricing. For certain use-cases, VEOCI may (i) set reasonable limits on API usage; and (ii) impose a reasonable fee for API usage that exceeds such limits. Any such limitations and fees will be set forth in the applicable Statement of Work. These limitations are in place because it is possible to use VEOCI extensively via APIs without logging into VEOCI.

6. Customer Responsibilities

- (a) Customer will provide VEOCI with the contact details for its Primary Contact on the Effective Date of this Agreement and will notify VEOCI of any changes as necessary on an ongoing basis. Customer is responsible for having the hardware and software adequate for use of the Service.
- (b) Customer is responsible for its activities that occur in, or are related to, this Agreement. Customer shall: (i) have sole responsibility for the accuracy, quality, integrity, legality, reliability, and appropriateness of all Customer Data; (ii) prevent unauthorized access to, or use of, the Service, and shall notify VEOCI promptly of any unauthorized access or use; and (iii) comply with all applicable local, state, federal and territorial laws and regulations ("Laws") in accessing and using the Service.
- (c) Customer shall use the Service solely for its internal business purposes as contemplated by this Agreement and shall not:
 - (i) license, sublicense, sell, resell, rent, lease, transfer, assign, distribute, time share or otherwise commercially exploit or make the Service available to any third party, other than to Users or as otherwise contemplated by this Agreement;
 - (ii) send spam or otherwise duplicative or unsolicited messages in violation of applicable Laws;
 - (iii) send or store infringing, obscene, threatening, or otherwise unlawful material that is harmful to children or violates third party privacy rights;
 - (iv) interfere with or disrupt the integrity or performance of the Service or the data contained in the VEOCI Platform;
 - (v) use the Service to store or transmit any Viruses;
 - (vi) attempt to gain unauthorized access to the Service or its related system or networks; or
 - (vii) monitor the availability, performance or functionality of the Service, or access the Service for any other benchmarking or competitive purposes.
- (d) Customer is responsible for its compliance with all applicable data protection and privacy protection Laws. Customer represents to VEOCI that:
 - (i) it will provide only that personal data that it is authorized to provide to VEOCI, and will do so lawfully in compliance with applicable Laws;
 - (ii) VEOCI or its subcontractors may process such data for the purposes described in this Agreement; and
 - (iii) VEOCI may disclose such data to its subcontractors for this purpose.
- (e) Customer shall not access the Service, and VEOCI may immediately terminate this Agreement, if VEOCI determines, in its reasonable discretion, that Customer is a competitor of VEOCI.





7. Fees and Payment

- (a) Customer will pay VEOCI the fees set forth in the Order Form for setup of User access to the VEOCI Platform, use of the Service and any additional services or products described within the Order Form, unless the Order Form or Agreement have been terminated.
- (b) All payments are due within forty five (45) days from date of invoice. If Customer's account is forty five (45) days or more overdue, VEOCI may:
 - (i) suspend the Service upon at least thirty (30) business days' notice to Customer without liability until any such amounts are paid in full; and
 - (ii) exercise any of its other rights or remedies.
- (c) Unless otherwise expressly provided, VEOCI's fees do not include any direct or indirect local, state, federal or foreign taxes, levies, duties or similar governmental assessments of any nature, including value added, use or withholding taxes (collectively, "Taxes"). Customer is responsible for paying all Taxes associated with Customer's purchases hereunder, excluding taxes based on VEOCI's net income or property.

8. Customer Data

- (a) As between VEOCI and Customer, Customer exclusively owns all rights, title and interest in and to all Customer Data. Customer Data is Confidential Information of Customer. Recovery of any Customer Data deleted by Customer shall be Customer's responsibility.
- (b) Subject to VEOCI's responsibilities set forth in Section 9, VEOCI will not be responsible for any unauthorized access to or alteration, theft or destruction of Customer Data through malicious acts or fraudulent means or devices.
- (c) VEOCI and Customer agree to implement appropriate technical and necessary measures to protect and safeguard Confidential Information and Customer Data from unauthorized access, theft, disclosure, alteration, destruction.

9. VEOCI Responsibilities; Confidentiality; Privacy

- (a) In the course of performance under this Agreement, one party (the "Disclosing Party") may disclose, deliver or permit access by the other party (the "Receiving Party") to its Confidential Information. The Receiving Party shall hold the Disclosing Party's Confidential Information in strictest confidence and shall not disclose or provide such Confidential Information to any third party except as expressly provided in this Section, by law or a court of law. The Receiving Party shall not make any use of the Confidential Information except such limited uses as are required or permitted under this Agreement, shall instruct its employees, agents, financial advisors, attorneys, and Users to maintain such Confidential Information in complete confidence, and shall disseminate such Confidential Information only on a need-to-know basis or as required by law or a court of law. Upon expiration or termination of this Agreement, or at any time upon the Disclosing Party's request, the Receiving Party shall promptly return or, at the Disclosing Party's option, destroy all of the Disclosing Party's Confidential Information, and all copies of and other materials containing such Confidential Information in the Receiving Party's possession. The Receiving Party shall have no obligation under this Section 9 with respect to any Confidential Information that the Receiving Party can demonstrate by reasonable written evidence:



- (i) was already known to it at the time of its receipt without restriction on its disclosure;
- (ii) is or becomes generally available to the public other than by breach of this Agreement;
- (iii) is independently obtained from a third party whose disclosure to the Receiving Party does not violate a duty of confidentiality;
- (iv) is independently developed without use or reference to any of the Disclosing Party's Confidential Information.

If the Receiving Party is required by law or a court or other body of competent jurisdiction to disclose the Confidential Information, the Receiving Party may disclose only so much Confidential Information as is legally required, and the Receiving Party will promptly notify such compelled disclosure to the Disclosing Party if permitted by law to do so.

- (b) In the event of a breach of this Section 9, the Disclosing Party may not have an adequate remedy at Law. The Disclosing Party may seek temporary and/or permanent injunctions, specific performance or any other form of equitable relief. For the VEOCI Platform, the Service and any other trade secrets, the obligations of this Section 9 shall continue for so long as the information remains a trade secret, and for all other Confidential Information, the obligations shall extend for five (5) years from the expiration or termination of this Agreement.



10. Proprietary Rights

- (a) VEOCI and its licensors (if any) shall retain all right, title, copyright, patent, trademark, trade secret and all other proprietary interests to the VEOCI Platform, the Service and to all VEOCI intellectual property and any enhancements, modifications or derivatives of any of the foregoing. Customer may not distribute, promote, or otherwise use any information or materials relating to the VEOCI Platform or the Service for any external use without VEOCI's prior written consent or as otherwise specifically permitted in this Agreement. No copyright, patent, trademark, trade secret or other right of intellectual property not expressly granted under this Agreement is exchanged between the parties. Subject to Customer's ownership of the Customer Data, VEOCI retains all rights to any related work product delivered under this Agreement and Customer acknowledges and agrees that it obtains no rights to such work product. Customer shall not:
- (i) modify, copy or create derivative works based on the VEOCI Platform or the Service;
 - (ii) frame or mirror any content forming part of the VEOCI Platform or the Service, other than on Customer's own intranets or otherwise for its own internal business purposes in accordance with this Agreement;
 - (iii) reverse engineer the VEOCI Platform or the Service; or
 - (iv) access or use the VEOCI Platform or the Service to build a competitive product or service, or copy any ideas, features, functions or graphics of the VEOCI Platform or the Service.
- VEOCI shall own any and all rights to, and may use or incorporate into the Service, any suggestions, Enhancement Requests, recommendations or other feedback provided by Customer or its Users relating to the operation of the Service.

11. Warranty

- (a) Each party represents and warrants to the other that it has the power and authority to enter into and perform its obligations under this Agreement.
- (b) VEOCI represents and warrants to Customer that:
- (i) it owns or otherwise has sufficient rights in the VEOCI Platform to grant to Customer the rights to access and use the Service granted in this Agreement; and
 - (ii) it has taken commercially reasonable steps to test the Service for Viruses.
- (c) VEOCI DOES NOT REPRESENT OR WARRANT THAT ALL ERRORS WILL BE CORRECTED OR THAT THE VEOCI PLATFORM WILL RUN ERROR FREE OR UNINTERRUPTED. EXCEPT AS EXPRESSLY SET FORTH ABOVE, TO THE EXTENT PERMITTED BY LAW, NO OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED THIRD-PARTY WARRANTIES OR IMPLIED WARRANTIES OF MERCHANTABILITY, SUITABILITY, SATISFACTORY QUALITY, OR FITNESS FOR A PARTICULAR PURPOSE, ARE MADE BY VEOCI AND VEOCI MAKES NO WARRANTIES WITH RESPECT TO ANY HARDWARE EQUIPMENT OR THIRD-PARTY SOFTWARE THAT VEOCI MAY USE TO PROVIDE THE SERVICE OR CUSTOMER MAY USE TO ACCESS THE SERVICE.
- (d) Customer represents and warrants to VEOCI that:
- (i) Customer has the right to transmit to VEOCI, and receive from VEOCI, all data, material and records, including the Customer Data that Customer provides to VEOCI and that are required to enable VEOCI to perform the Service and any other of its obligations under this Agreement; and
 - (ii) it will use reasonable commercial efforts to prevent the inclusion of Viruses while it and its Users access the Service.



12. Limitation of Liability

- (a) Except for death or personal injury and VEOCI's indemnity obligations in Section 13, VEOCI's liability for direct damages, loss or liability for any cause, and regardless of the form of action will be limited to the total amount of fees payable by Customer under this Agreement over the twelve (12) months prior to the date that the action arose.
- (b) THE REMEDIES PROVIDED IN THE AGREEMENT TO CUSTOMER ARE THE CUSTOMER'S EXCLUSIVE REMEDIES. EXCEPT WITH RESPECT TO ITS INDEMNIFICATION OBLIGATIONS IN SECTION 13, IN NO EVENT SHALL VEOCI BE LIABLE TO THE CUSTOMER OR ANY OTHER PARTY, WHETHER IN CONTRACT, TORT, OR OTHERWISE, FOR ANY INCIDENTAL, INDIRECT, PUNITIVE, EXEMPLARY, SPECIAL, CONSEQUENTIAL OR UNFORESEEABLE LOSS, DAMAGE OR EXPENSE, LOSS OF PROFITS, LOSS OF BUSINESS, LOSS OF OPPORTUNITY, LOSS OR CORRUPTION OF DATA, HOWEVER ARISING, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGES BEING INCURRED.

13. Indemnification

- (a) VEOCI agrees to defend, protect, hold harmless, and indemnify Customer, and their officers, agents, and employees from and against, or at its option settle, any third- party claims, liens, fines, damages, suits, costs, actions, liability, demands, encumbrances, or proceedings (each a "Claim") in matters resulting from or arising out of VEOCI's acts or omissions, negligence, misconduct, operations under this Agreement, or that the Service , and not in combination with any other product or program, infringes any third-party intellectual property rights. VEOCI may, at its option and at VEOCI's own cost, procure for Customer the right to continue to use the Service; repair, modify or replace the Service so that it is no longer infringing; or provide a pro rata refund of the fees paid based on the then-current term. VEOCI shall have no liability under this Section if the allegation of infringement is a result of:
 - (i) a modification of the VEOCI Platform by anyone other than VEOCI,
 - (ii) the Customer or any User not using the Service in accordance with the User Guide, or
 - (iii) a work product that was produced at Customer's specific direction.THE FOREGOING STATES VEOCI'S ENTIRE LIABILITY AND OBLIGATIONS REGARDING CLAIMS OF INFRINGEMENT, AND THE EXCLUSIVE REMEDY AVAILABLE TO CUSTOMER WITH RESPECT TO ANY ACTUAL OR ALLEGED INFRINGEMENT OF ANY INTELLECTUAL PROPERTY OR OTHER PROPRIETARY RIGHTS.

The foregoing indemnity shall survive the expiration, or earlier termination of this Agreement.
- (b) Customer, to the extent permitted by law, agrees to defend and indemnify VEOCI from and against, or at its option settle, Claims made or brought against VEOCI:
 - (i) arising out of Customer's negligent use or willful misconduct of the Service.
- (c) A party's indemnification obligation is contingent upon:
 - (i) the indemnified party providing prompt notice to the indemnifying party of any such Claim and assistance in its defense; and
 - (ii) that the indemnified party shall not take any action or omit to take action that hinders the defense or settlement process, as reasonably directed by the indemnifying party.



14. Term and Termination of Agreement and Order Form

- (a) This Agreement shall enter into effect on the Effective Date and shall continue until the expiration of the two year term or terminated in accordance with below, whichever occurs first. Any termination of the Agreement will also terminate the Order Form. Notwithstanding (b) and (c) below, the terms of this Agreement shall apply to any Order Form for the duration of such Order Form Term.
- (b) As stated above, any Order Form Term shall commence on the Term Start Date and end on the Term End Date, unless the Agreement or Order Form are terminated earlier.
- (c) Either party shall have the right to terminate this Agreement and/or any Order Form:
 - (i) upon thirty (30) days written notice to the other party of a material breach of the terms of the Order Form and/or Agreement, and such breach remains uncured at the expiration of such period after which written notice is given to the breaching party;
 - (ii) subject to any applicable mandatory Law, if a party becomes insolvent or if bankruptcy or receivership proceedings are initiated by or against a party; or
 - (iii) upon the Customer exercising its right to terminate this Agreement and/or any Order Form for any reason in its sole discretion by giving a sixty (60) day written notice to VEOCI at any time during the Order Form Term.

A material breach includes, but is not limited to, continuous Major and/or Minor Defaults of the Service which cause Chronic Outages. "Chronic Outages" shall mean a three (3) or more Major and/or Minor Defaults within any monthly measurement period of this Agreement.

- (d) If Customer gives VEOCI a notice of termination as described in this section, VEOCI will cease to perform the Service at the end of the Order Form Term using reasonable care in concluding its provision of Services. Upon termination of the Order Form, however caused, Customer shall:
 - (i) Pay to VEOCI all outstanding invoices and sums owed which have properly accrued up to the end of the current term at the time of termination and are not associated with a material breach of the Agreement or Order Form;
 - (ii) at VEOCI's option, either return to VEOCI or destroy all Confidential Information which it has obtained from VEOCI, and
 - (iii) have no claims for the return any payment made prior to the time of termination unless associated with a material breach of the Agreement or Order Form.

15. Choice of Law

- (a) The Agreement shall be construed and governed in accordance with the laws of the State of Oklahoma. The parties acknowledge and agree that in the event of any dispute or disagreement that necessitates court intervention, the venue for all litigation shall be the District Court of Oklahoma County, Oklahoma

16. FAA Mandatory Provisions

A. GENERAL CIVIL RIGHTS PROVISIONS

In all its activities within the scope of its airport program, the Contractor agrees to comply with pertinent statutes, Executive Orders, and such rules as identified in the Title VI List of Pertinent Nondiscrimination Acts and Authorities to ensure that no

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person shall, on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability be excluded from participating in any activity conducted with or benefitting from Federal assistance. This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

The above provision binds the Contractors and subcontractors from the bid solicitation period through the completion of the contract.

B. COMPLIANCE WITH NONDISCRIMINATION REQUIREMENTS

During the performance of this Contract, the Contractor, for itself, its assignees, and successors in interest, agrees as follows:

1. Compliance with Regulations: The Contractor (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this Contract.
2. Non-discrimination: The Contractor, with regard to the work performed by it during the Contract, will not discriminate on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the [Title VI] Nondiscrimination Acts and Authorities, including employment practices when the Contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.
3. Solicitations for Subcontracts: Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the Contractor's obligations under this Contract and the [Title VI] Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.
4. Information and Reports: The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Trust or the Federal Aviation Administration to be pertinent to ascertain compliance with such [Title VI] Nondiscrimination Acts, Authorities, and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Trust or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance: In the event of a Contractor's noncompliance with the Non-discrimination provisions of this Contract, the Trust will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
 - a. Withholding payments to the Contractor under the Contract until the Contractor complies; and/or
 - b. Cancelling, terminating, or suspending a Contract, in whole or in part.
6. Incorporation of Provisions: The Contractor will include the provisions of [Paragraph 8B, subparagraphs] one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Trust or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the Trust to enter into any litigation to protect the interests of the Trust. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

C. TITLE VI LIST OF PERTINENT NONDISCRIMINATION ACTS AND AUTHORITIES

During the performance of this Contract, the Contractor, for itself, its assignees, and successors in interest agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 USC § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 CFR part 21 (Non-discrimination in Federally-Assisted Programs of the Department of Transportation—Effectuation of Title VI of The Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 USC § 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR part 27 (Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance)
- The Age Discrimination Act of 1975, as amended, (42 USC § 6101 et seq.) (prohibits discrimination on the basis of age);

- Airport and Airway Improvement Act of 1982, (49 USC § 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-259) (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act of 1990 (42 USC §§ 12101, *et seq.*) (prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities) as implemented by U.S. Department of Transportation regulations at 49 CFR parts 37 and 38;
- The Federal Aviation Administration’s Non-discrimination statute (49 USC § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations (ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations);
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs [70 Fed. Reg. 74087 (2005)];
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 USC § 1681, *et seq.*).

17. Miscellaneous

- (a) VEOCI and Customer may not assign this Agreement, the use of the Service or any other of its rights and obligations under this Agreement.
- (b) Customer authorizes VEOCI to display Customer's name and logo in non-public presentations to prospective clients and also on its website, VEOCI.com, to identify Customer as a VEOCI Customer. VEOCI shall not use the Customer's name and logo or any other identifying marks in any other way.
- (c) Customer shall not export or use the Service in violation of applicable Laws.
- (d) The Service, other technology that VEOCI makes available, and derivatives thereof, may be subject to export laws and regulations of the United States and other jurisdictions. Customer represents that it is not named on any U.S. government denied-party list. Customer shall not permit Users to access or use Service in a U.S.-embargoed country or in violation of any U.S. export law or regulation.
- (e) Neither party is an agent or contractor of the other, and this Agreement does not confer or delegate

upon a party any discretionary authority or control on behalf of the other party.

- (f) Each party shall be temporarily excused from performance of its obligations under this Agreement to the extent that it is prevented from performing such obligations, in whole or in part, as a result of such performance being rendered commercially impracticable, illegal, or impossible arising out of circumstances beyond its reasonable control, including an act of God such as natural disasters (including, hurricane, earthquake, flood), war, civil disturbance, terrorism, court order which directly prohibits performance under this Agreement, or other such causes, including internet or communication problems, Viruses or similar harmful programs or data, or unauthorized access or theft (any of the foregoing, a "Force Majeure Event"). However, VEOCI must utilize all commercially reasonable efforts, which are consistent with accepted practices in its industry, to resume the performance of its obligations, as soon as practicable under the circumstances listed above. Provided, to the extent that VEOCI has any commercially reasonable alternative method of performing this Agreement, then VEOCI shall not be freed of any performance of its obligations hereunder by this clause, even though the goods intended for this Agreement were destroyed or their delivery delayed because of a Force Majeure Event.
- (g) This Agreement supersedes all other prior or contemporaneous agreements, letters, offers, quotations, proposals, purchase orders, representations and other understandings, whether oral or written, on the subject matter of this Agreement and, along with any executed Order Form(s), contains the entire agreement between the parties. No alteration or modification of this Agreement or Order Form will be valid unless made in a writing signed by the parties.
- (h) There shall be no third-party beneficiaries to this Agreement.
- (i) All notices required or permitted under this Agreement hereunder shall be delivered to the other party either personally, or by telefax, email, certified or registered mail (return receipt requested), or overnight courier. If delivered personally, notice shall be effective when delivered; if delivered by telefax or email, notice shall be effective upon electronic confirmation; and if delivered by mail or overnight courier, notice shall be effective upon confirmation of delivery.
- (j) The section headings in this Agreement are for informational purposes only and shall not affect the interpretation of any provision of this Agreement. When used in this Agreement, "including" and word(s) of similar import mean "including without limitation."
- (k) If any provision of this Agreement shall be held to be invalid, illegal or unenforceable, it shall be deemed severed from this Agreement and shall not affect in any respect the remainder of this Agreement.
- (l) The sections entitled "Warranty," "Limitation of Liability," "Customer Data," "Fees and Payment," "Indemnification," "Confidentiality; Privacy," "Proprietary Rights" and Customer's obligation to pay any outstanding fees due shall survive expiration or termination of this Agreement.



SCHEDULE B. Service Level Agreement (“SLA”)

Capitalized terms that are not otherwise defined in this Schedule B shall have the meaning set forth in the Subscription Terms and Conditions.

1. Introduction

The measurements and service levels set forth in this Schedule B are designed to provide an objective measurement of VEOCI’s requirements, deliverables, response, and performance of the Service (each an “SLA”; collectively, “SLAs”). The SLAs may be reviewed and adjusted as mutually agreed upon in writing by the parties.

2. Reporting

VEOCI agrees to monthly provide to Customer a link to an electronic report which can be accessed at any time to monitor and verify VEOCI’s performance against the SLAs.

VEOCI agrees to investigate and correct failures to meet the Agreement’s requirements, deliverables, response, performance, and SLAs by:

- (a) initiating investigations to determine the root cause of the failure;
- (b) using commercially reasonable efforts to correct the issue;
- (c) advising Customer weekly of the status of efforts being undertaken with respect to the issue; and
- (d) providing reasonable evidence to Customer that the cause of the issue is being corrected or will be corrected.

3. SLA Definitions and Measurements

“Minor Default” is deemed to occur when VEOCI’s performance against an SLA falls in the range of performance in which a minimum SLA credit is granted to Customer.

“Major Default” is deemed to occur when VEOCI’s performance against an SLA falls in range of performance in which a maximum SLA default credit is granted to Customer.

“Scheduled Downtime,” means the planned downtime, of which VEOCI has notified Customer at least 72 hours in advance.

“Service Level Default” means that VEOCI’s performance fell below the established SLA or Target Service Level during a monthly measurement period.

“Service Level Credit” means the amount of additional Service the Customer will be credited for the applicable Service Level Default during the monthly measurement period.

“Target Service Level” means the expected performance range, within which no Service Level Default is assessed, and no Service Level Credit is granted.

Measurement periods are monthly, in arrears, with Service Level Defaults and Service Level Credits being calculated monthly. Any Service Level Credits shall be credited to the Customer annually in arrears, as applicable.

4. Exceptions





The following items will not be considered as a part of the calculation of Service Level Credits and VEOCI will be relieved of responsibility for SLAs and associated Service Level Credits to the extent VEOCI's failure to meet the SLA(s) is determined by the parties, to be due to:

- (a) Force Majeure Events as defined in the Agreement;
- (b) Outages resulting from Scheduled Downtime, including VEOCI's upgrading of data center infrastructure.
- (c) Outages arising from Customer's network being inaccessible.
- (d) Domain Name Server (DNS) issues outside of the control of VEOCI.
- (e) Customer's acts or omissions (including acts or omissions of a third party not acting on behalf of VEOCI), including, without limitation, custom configuration, scripting, coding, negligence, failure to timely perform or provide relevant assistance, information or infrastructure required of Customer or willful misconduct.
- (f) Internet outages, or other third-party infrastructure outages which hinder access to VEOCI's environment.
- (g) Outages requested by Customer.
- (h) Changes by Customer, or its agents, to Customer's environment which are not communicated to VEOCI and which adversely impact VEOCI's ability to perform the Service.
- (i) Inability of Customer to log in due to Customer's use of LDAP or other single sign-on methods to control authentication.

5. Service Level Measurement

- (a) Prior to the Service commencement on its go live date, Customer will test the Service to ensure it adheres to the standards established within this Agreement. The initial acceptance tests will occur during the pre-stage where the Service will be tested under various conditions. The second acceptance tests will occur during the first month of the Service live period. The successful tests are a qualifying factor to payment. If the Service does not pass the first or second round of tests, then Customer will consider this a material breach of the Agreement and upon notification from the Customer VEOCI shall return all fees paid for the Service to date.
- (b) Service Area: Production Uptime
- (c) Objective: VEOCI to provide 99.5% monthly uptime for production software instances
- (d) Measurement: For Production availability, the Production downtime shall be measured as the aggregate number of minutes during the monthly measurement period in which the Service was unavailable, divided by the total number of minutes in the monthly measurement period. The period of unavailability shall be measured from the point-in-time that such unavailability is or reasonably should have been detected by VEOCI.
 - (i) $(\text{Uptime \%} = [1 - (\text{downtime} / \text{Production}) * 100\%])$. For example, if hosting is unavailable for a total of 200 minutes in a 30-day month, then Production Uptime is $[1 - (200 / 43,200) * 100\%] = 99.5\%$
- (e) Target Service Level: Production Uptime is greater than or equal to 99.5%
- (f) Minor Default: Production Uptime is less than 99.5% but greater than or equal to 98%
- (g) Major Default: Production Uptime is less than 98%
- (h) Measurement Period: Measured on a monthly basis. VEOCI will measure the Production Uptime for each downtime event and in the aggregate each month during the Term, and, upon written request of Customer, report the results to Customer within ten (10) business days of the request.
- (i) Service Level Credits:





- a. Minor Default = credit of one (1) additional day of the Service as an extension of the term of the Agreement.
- b. Major Default = credit of two (2) additional days of the Service as an extension of the term of the Agreement



SCHEDULE C. Support Agreement

1. Definitions

“Bug” means a reproducible malfunction of the VEOCI Platform reported to VEOCI by Customer that prevents the VEOCI Platform from performing in accordance with the operating specifications described in the then current documentation.

“Enhancement” a change or addition to the underlying functionality of the VEOCI Platform.

“Solution Configuration” means a change or additions to a Solution that significantly alter its functionality from what is scoped in the applicable SOW. Configuration includes without limitation, new or updated integrations, configurations, and print templates.

2. Included Support:

- (a) Support Center. The VEOCI team will provide support from a support center via email, an internet-based Client support tool (English version only), and telephone. All support services shall be provided in English language, unless otherwise specified in this Agreement.
 - (i) Phone: 203-782-5944
 - (ii) Internet based Client support tool: <https://support.veoci.com/>
 - (iii) Email: support@veoci.com
- (b) Hours of Support Center Operation. Support center is available twenty-four (24) hours per day, seven (7) days per week
- (c) Requesting Support.
 - (i) Customer will identify the severity level (defined below) of the incident when requesting support from the support center
 - (ii) If all support center representatives are busy with other calls, a message will be left on the voicemail response system, which will page appropriate support personnel
 - (iii) The VEOCI team will target to meet and exceed defined Service level metrics defined in this Schedule
- (d) Non-Critical Issue: System performance or bug affecting some Users that does not prevent the Customer from using the software to respond to a crisis.
 - (i) Response Time: 2 business days
 - (ii) Channel: Email, web, or general support phone number.
- (e) Critical Issue: System performance or bug affecting all Users that would prevent the Customer from being able to use the software to respond to a crisis.
 - (i) Response time: 2 business hours
 - (ii) Channel: Email, web, or general support phone number
- (f) Crisis Issue: System outage or severe bug that is preventing Customer from using the software during their response to a crisis while such crisis is occurring.
 - (i) Response Time: 30 minutes (24x7)
 - (ii) Channel: Emergency phone number





- (g) Crisis Support: General questions, support, or assistance in the instance where: the VEOCI Platform is fully operational, it is outside of VEOCI's applicable business hours which are identified below, but the Customer is responding to a crisis and needs support.
 - (i) Response Time: 30 minutes (24x7). May be subject to \$200 hourly rate.
 - (ii) Channel: Emergency phone number
- (h) Business Hours:
 - a. US-Only contracts M-F 8AM-7PM EST

3. Maintenance Support

- (a) VEOCI will maintain the Service by providing to Customer any and all software updates and Enhancements to the Service ("Updates") offered by VEOCI. Updates will be provided when available and include bug fixes, security updates, new features, enhancements to existing features, and/or performance Enhancements to existing features. Updates will be installed by VEOCI's staff or automated processes.
- (b) VEOCI gives its Users the opportunity to request Enhancements to the Service by submitting enhancement tickets via ADDRESS HERE <https://support.veoci.com> ("Enhancement Requests"). VEOCI encourages Users to submit Enhancement Requests, however whether or not an Enhancement Request is fulfilled is at the sole discretion of VEOCI. Enhancement Requests that are fulfilled are incorporated into the VEOCI Platform and become available to all customers.

4. Services Not Included

- (a) Solution Configurations are not considered support services, and are not included under this agreement. Any Solution Configuration must be requested in accordance with the Change Management Plan set forth in the applicable SOW.



SCHEDULE D. Order Form

1. Term of this Order Form

The Service will be available to Customer from: Term Start Date of [Contract Execution] to Term End Date on the Second Year Anniversary of Contract Execution Date (the "Order Form Term") in exchange for the fees described in Section 3 below, and pursuant to the terms of the Agreement.

The fees and terms offered in the Agreement and herein are contingent upon execution and delivery to VEOCI of a signed acceptance of the Agreement and Order Form no later than forty five (45) days from the date of this Order Form. Otherwise, this Order Form shall be deemed null and void. In the event that VEOCI countersigns this Order Form, the foregoing sentence shall not be deemed to apply.

2. SaaS, Support and Training, and Implementation

2.1 Software as a Service ("SaaS")

2.1.1. Applications

Customer plans to use the Service for VEOCI's Airport Management Software Suite, including Safety Management System. Please see the Scope of Work for details.

2.1.2. Number of Users

During the Term of this Order Form, Customer is permitted to register a maximum of 20 identities as Service Users.

2.1.3. Non-User Entries

Service includes the capability to create Non-User Entries in Forms. The number of Non-User Entries available to Customer during the Order Form Term 51,000 as is set forth in the Fee Table in Section 3.1. As needed, additional Non-User Entries may be purchased at VEOCI's standard rates specified in the Optional Services table in Section 3.2.

2.1.4. Document Storage

VEOCI will provide up to 200 GB (gigabytes) of online storage of documents, photos, and other electronic documentation ("Documents") to Customer. Additional storage can be purchased at VEOCI's standard rates specified in the Optional Services table in Section 3.2.

2.1.5. Integrated Telephone & SMS Capability

Service includes the capability to automatically send and receive SMS and to dial global phone numbers as needed and also use text to speech conversion to read out messages. The SMS and phone calls from the VEOCI Platform connect with Users who may not be on-line and whose participation is urgently needed. The VEOCI Platform integrates this service from a 3rd party supplier and charges can vary based on target country and type of connection. Domestic service to the US is included in the pricing; international calling to other countries is excluded. In order to use this feature,





the Customers must first obtain consent to be contacted via SMS from all potential recipients. Customer must be able to provide evidence of such consent in order to access these features. VEOCI's SMS features allow individual Users to opt out of receiving SMS notifications without assistance from VEOCI, however assistance is required to opt out of receiving phone calls. Customer is responsible for managing all SMS and phone call consents and communicating any opt-out requests for their registered VEOCI Users to VEOCI.

2.2 Support and Training

VEOCI will provide maintenance and support services as outlined in Schedule C, Support Agreement.

2.2.1 Training Offerings

The details of any training services to be provided under this agreement shall be set forth in the applicable Statement of Work.

2.3 Implementation

2.4

The details of any implementation and professional services to be provided under this agreement shall be set forth in an applicable SOW. As needed, additional training or professional services, both on-line and on-site, may be procured at VEOCI's standard rates below. Professional services and consulting hours must be used by the Term End Date set forth in Schedule D, Section 1; unused professional services and consulting hours do not roll-over to the following Term.

3. Financial Specifications

3.1 Fees & Term

Recognizing the value of the Customer's business, VEOCI offers the Customer the following fees for the term specified in Schedule D, Section 1 – Term of this Order Form:

QTY	DESCRIPTION	ANNUAL SUBSCRIPTION
20	VEOCI Standard Named Licenses (T4)	\$25,278.00
51,000	Up to 51,000 Non-User Entries (External Forms) Included	\$0.00
1	Single Sign On Annual Maintenance	\$950.00
	Support, Hosting	Included
- Total - Annual		\$26,228.00

*Standard Integrations are \$950 per implementation, all other integrations must be scoped, priced, and documented in an SOW after a technical discovery call



QTY	DESCRIPTION	ONE-TIME FEE
1	Complete Airfield Inspection Management	\$12,000.00
1	VEOCI Standardized SMS (Safety Risk Assessment)	\$8,000.00
1	VEOCI Training Records Management	Waived
1	External Integration 2-way Two Way API Integration - Asset Management (e.g., City Works or Nexgen)	\$5,000.00
1	Implementation of Single Sign On	Waived
2	Administrator Training Credits - 3 days, 5 hours/day (Discounted)	\$950.00
1	Sales Tax*	00.0*
	Total – One-Time	\$25,950.00
	First Year Total (Licenses, SSO, plus implementation)	\$52,178.00
	Year 2 Total (Licenses, SSO Maintenance)	\$26,228.00

*Plus, Applicable Sales Tax

3.2 Optional Services if requested

Standard Training and Consulting Rates – Effective 11-1-2023 - (Subject to change)		
Item	Unit	Price
Administrator Training Credits (remote)	3 Half-Days - Price per attendee	\$1,250
Client Hosted Bootcamp (onsite)	2 Days – Price per attendee (Min 8, Max 15, 1 trainer)	\$950 per Student, client pays for trainer's travel and expense
SAML Based SSO Integration (Standard)	Implementation	\$1,250
Contact or Member List Integration (Standard)	Implementation	\$1,250
Professional Services & Consulting – Standard	Hourly	\$190
Professional Services & Consulting – US Only	Hourly	\$280
Professional Services & Consulting – Enterprise/Finance/Aviation	Hourly	\$240
Professional Services & Consulting – Custom Integrations	Hourly	\$240
Professional Services & Consulting – Subject Matter Expert	Hourly	\$350
Professional Services & Consulting – PMP Certified Project Manager	Hourly	\$350
Organization Branding (client logo on e-mails and system screens)	One-time Implementation	\$1,500
T&L (Without Air)	Per diem	\$300

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Hosted Storage	Extra 100 GB per year	\$100
Non-User Entries (External Forms)	Single Entries	\$1.25

4. Commencement of Work

4.1 Purchase Order Requirement

The Customer hereby agrees to notify VEOCI as to whether a Purchase Order ("PO") is requisite for the purpose of invoicing. Unless otherwise specified by VEOCI, the initial invoice shall be issued at the onset of the term to duly initiate the provision of services. The Customer hereby unequivocally affirms one of the ensuing declarations:


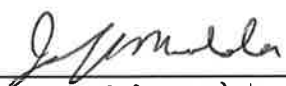
☒ Customer requires a PO to be properly invoiced. Customer shall ensure that any applicable PO is issued in advance of the invoicing period as specified in Section 4.1.

☐ Customer does not require a PO to be properly invoiced. Customer acknowledges that the first invoice will be issued as specified in Section 4.1.

4.2 Notification and Confirmation

In the event that Customer requires a Purchase Order for invoicing, VEOCI may not commence any work or services under this Agreement until a Purchase Order has been issued by Customer, unless otherwise agreed upon by both parties. Should VEOCI initiate any services or work prior to receiving a PO, it will be **solely at VEOCI's discretion, and VEOCI acknowledges that Customer may not be obligated to compensate or recognize such services.** Upon receipt of any applicable PO, VEOCI will promptly invoice the Customer and provide written confirmation detailing the precise extent of the work, services, or goods to be provided as described in the PO.

The parties hereto, intending to be legally bound hereby, have each caused its duly authorized officers or representatives to sign this Order Form as of the date first set forth below.

VEOCI Inc. Executed By its Authorized Representative	Will Rogers World Airport - KOKC Executed by its Authorized Representative
Signature: 	Signature: 
Print Name: Christopher Ford	Print Name: Jeff Mulder
Title: VP of Sales & Partnerships	Title: Dir. of Airports
Date: 8-23-2024	Date: 8/26/24

