



MEMORANDUM

Council Agenda
Item No. IX. I
7/30/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Renewal No. 2 of pricing agreements, Heritage Landscape Supply Group, Inc. dba Davis Supply Co. (R24-C237047), GreenShade Trees, LLC (R24-C237048), Grooms Irrigation Company (R24-C237049) and SiteOne Landscape Supply (R24-C237050), irrigation systems, supplies, repair/replacement parts and services, estimated cost \$250,000, August 2, 2024 through August 1, 2025; and
2. Resolution authorizing the open market purchase of related items not available on a pricing agreement (COKC00449), estimated cost \$75,000, August 2, 2024 through August 1, 2025.

Purpose:

To provide the City and Trusts with irrigation systems, supplies, repair and replacement parts and services for use by the Parks Department, golf courses and various other departments.

Background:

The original pricing agreements were awarded August 2, 2022 (Item No. IX. F. 1&2) for the period ended August 1, 2023. These agreements were renewed on August 1, 2023 (Item No. IX.I) for the period ending August 1, 2024. These agreements include two annual renewal options. This is the second and final renewal for the agreements.

The pricing agreements meet the City's policy on renewal of contracts for goods and services. Staff has notified the vendors that the City wishes to renew the pricing agreements under the same terms and conditions, including price, as previously awarded. A letter agreeing to the renewal has been received from all the vendors.

When similar supplies or services are sold by more than one supplier, departments will obtain quotes and purchase from the supplier offering the lowest price.

The estimated cost for these pricing agreements is based on previous expenditures for this commodity. The City is under no obligation to purchase from these agreements. All purchases are subject to future appropriations and the availability of funds.

Staff requests open market authority for the purchase of irrigation systems, supplies, repair and replacement parts and related items and services not available on a pricing agreement (COKC00449) estimated cost \$75,000, August 2, 2024 through August 1, 2025. Purchases made

with this authority will comply with the City’s open market purchasing procedures. Individual purchases exceeding \$50,000 under this open market resolution will be approved by the City Council through a separate agreement or resolution.

Pricing Agreements:

(R24-C237047)

Heritage Landscape Supply Group, Inc. dba Davis Supply Co.

All items as bid. No onsite services.

(R24-C237048)

GreenShade Trees, LLC

All items as bid.

(R24-C237049)

Grooms Irrigation Company

All items as bid.

(R24-C237050)

SiteOne Landscape Supply

All items as bid. No onsite Services.

Estimated Cost:

Pricing Agreements(s)	\$ 250,000
Open Market Resolution	\$ <u>75,000</u>
Total	\$ 325,000

Source of Funds:

Various funds and accounts

Review:

Finance Department

Recommendation: Pricing agreements be renewed and Resolution be adopted.