



The City of
OKLAHOMA CITY
Finance Department

August 13, 2024

AMENDMENT NO. 2
MASTER SERVICE AGREEMENT

Accusource, Inc.
11811 N. Tatum Blvd., Suite 3031
Phoenix, AZ 85028

Dear Vendor:

The City of Oklahoma City requests to amend Contract No. R24-C203000 – Background Investigation Services for Human Resources and Fire Department. The contract extension period is due to expire on August 31, 2024 and the City of Oklahoma City Finance Department would like to extend the contract for two additional months under the same terms and conditions as previously approved and amended until a new agreement can be negotiated. This amendment will not be effective until after Council approval.

Please indicate your concurrence or non-concurrence by completing the requested information, including signature and return to me. If the individual signing below is not the owner or an officer of the business or corporation, a letter of authorization should also be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document.

This document will be attached to your contract as an amendment.

If you have any questions, please contact me at (405) 297-2453 or Carla.jack@okc.gov.

Thank you,

Carla Jack

Carla Jack, CPO
Senior Buyer

☒ Yes, I agree to the contract amendment per the above mentioned.

☐ No, I do not agree to amend the contract.

Sign Here

x

Signature of Individual

CEO

Title

Note: If individual signing is not the owner or an officer of the business or corporation a letter of authorization is to be included. For instance, if a Salesman or Manager signs this form, a letter of authorization is to be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document.

Dan Filby

Printed Name of Individual

11811 N. Tatum Blvd. Suite 3090 Phoenix, AZ

85028

Company Name and Address (Please Print)

888-649-6272

888-649-6244

Zip Code

Telephone Number and Fax Number

TO BE COMPLETED BY THE NOTARY:

State of * Arizona)

County of * Maricopa) SS.

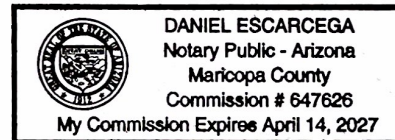
[*State and County where notarized must be written in.]

Signed and sworn to before me this 16th day of August, 2024 by

Dan Filby
[Printed Name of Individual who signed above]

My Commission Number: 647626 My Commission Expires: April 14, 2027

Daniel Escarcega
Notary Public Printed Name
[Signature]
Notary Public Signature



APPROVED by the Council and **SIGNED** by the Mayor of The City of Oklahoma City this

27TH day of AUGUST, 2024.

ATTEST:

Amy K Simpson
CITY CLERK



David Holt
MAYOR

REVIEWED for form and legality.

Amy Douglas
ASSISTANT MUNICIPAL COUNSELOR