



# MEMORANDUM

Council Agenda  
Item No. IX. V  
12/31/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution accepting a donation of \$138,300 from Inasmuch Foundation; and approving Amendment No. 2 to the Professional Services Agreement with Clutch Consulting Group, to support the implementation of strategies to address homelessness in our community, increase of \$276,600, extending the term through December 31, 2026.

### **Background:**

In April 2019, Mayor David Holt established the Taskforce on Homelessness to work with a consultant and community stakeholders to develop the Strategies to Address Homelessness in Oklahoma City. The Strategies were received by City Council on September 28, 2021 (Item IX.AC).

In 2021, in the process of evaluating the next implementation steps, the Arnall and Inasmuch Foundations offered to engage Clutch Consulting Group (“Clutch Consulting”) to work with Oklahoma City homeless services staff and local funders to drive the strategic and systematic transformation of the homeless response system. A Resolution accepting services funded by donations from the Foundations for this purpose was approved by Council on May 10, 2022 (Item IX.AG).

On October 25, 2022 (Item No. IX. P), Council recognized Clutch Consulting as a sole source vendor, approved a Professional Services Agreement to provide services through December of 2023, and accepted donations from both the Arnall Family Foundation and Inasmuch Foundation of \$107,500, along with the City’s allocation of \$110,000, for a total fee of \$325,000. Clutch Consulting assisted staff in restructuring the Continuum of Care Board, increasing system capacity, piloting an encampment decommissioning program, and launching a citywide encampment rehousing initiative.

On January 30, 2024 (Item IX. Z.), Council accepted a donation from Inasmuch Foundation to split the cost with the City to extend Clutch’s contract for another two years through December 31, 2025, at an additional fee of \$593,000. During this term, Clutch Consulting will provide coaching, training, additional staffing capacity, and leadership support to the City on the implementation of the Encampment Rehousing Initiative and leading the annual planning practice and action plans for the Key to Home Partnership.

This item will extend the City’s contract with Clutch Consulting through calendar year 2026 and

add supportive services in 2025 and 2026 to help staff build capacity and improve the data quality of the Homeless Management Information System and Coordinated Entry Systems, as well as to improve and expand data reporting and public communications. Inasmuch Foundation is donating \$138,300 to match the City's contribution to expand services and extend the term one year, allowing the City to work with Clutch Consulting until the end of 2026, for a total contract increase of \$276,600.

**Source of Funds:**

General Fund - General Operations-UASN – Homelessness Services – Budget-Other Services and Charges (1001-2400206-52000001) - and Homeless Strategies Study – Homelessness Services – Donations-Operating (1696-2400206-43900002)

**Review:**

Planning

**Recommendation:** Resolution be adopted and agreement be approved.