

**FIRST AMENDMENT TO THE CITY OF OKLAHOMA CITY COMMUNITY  
DEVELOPMENT BLOCK GRANT OPERATING AGREEMENT:  
FY 2023/2024  
WITH COMMUNITY ACTION AGENCY OF OKLAHOMA CITY AND  
OKLAHOMA/CANADIAN COUNTIES, INC. - EMERGENCY HOME REPAIR  
PROGRAM**

THIS AMENDMENT is made this 3RD day of DECEMBER, 2024, by and between The City of Oklahoma City, an Oklahoma municipal corporation, hereinafter called "CITY", and the Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, Inc., hereinafter called "CAA", to that certain Operating Agreement authorized by the Oklahoma City Council on May 9, 2023, as follows:

1. Amend the first paragraph of Item 3., **Funding/Budget**, so that it reads as follows:

In exchange for the services and products to be provided under this Agreement, CITY shall allocate to CAA FY 2023-2024 Community Development Block Grant (CDBG) funds specifically identified for such activity as such funds become available from the Federal Government, and from no other source; provided, however, that such compensation to CAA shall not exceed ~~\$589,939.00~~ \$591,793.87 as specified in Schedule "B" attached hereto and incorporated as a part hereof by reference. Activity Delivery Costs (ADCs) shall not exceed 45% of the total grant. ADCs are those allowable costs incurred for implementing and carrying out eligible housing rehabilitation activities under this Agreement, to include in this case, salaries of persons working or overseeing the program, leased office space for staff carrying out the CDBG program, and related equipment and supplies. Program Income, if any, shall be administered in accordance with Section 6.c. below.

2. Schedule "B" as follows replaces Schedule "B" in the original Agreement to reflect the changes.



SCHEDULE "B"  
FUNDING BUDGET

Prior to Commencement of the Program, CAA shall submit to CITY a detailed Budget for the activity to be conducted with funds provided under this Agreement. The Budget shall identify the amount of funds to be used in home repair activity costs, and the amount of activity delivery costs anticipated by CAA, which shall not exceed 45% of the total funding award.

Emergency Home Repair Cost	<del>\$324,466.45</del>	\$326,321.32
Activity Delivery Cost		\$265,472.55

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**Total ~~\$589,939.00~~ \$591,793.87**

All other remaining terms of the Agreement dated October 18, 2023, are hereby reaffirmed by the parties thereto.

[Executions appear on separate page attached hereto]

IN WITNESS WHEREOF, the parties hereto set their hands this 3RD day of DECEMBER 2024.

ATTEST:

Amy K. Simpson  
City Clerk



THE CITY OF OKLAHOMA CITY

David Holt  
Mayor

COMMUNITY ACTION AGENCY  
OF OKLAHOMA CITY, AND  
OKLAHOMA/ CANADIAN COUNTIES,  
INC.

By:

Jessie Thompson  
Jessie Thompson, Executive Director

APPROVED as to form and legality

Rita E. Douglas-Tally  
Assistant Municipal Counselor