



# MEMORANDUM

Council Agenda  
Item No. IX. AS  
8/15/2023

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Contracts for Consulting Services with Summit Holdings, Inc. dba Oklahoma Environmental Services, Inc., Project MC-0732-A; Geosyntec Consultants, Inc., Project MC-0732-B; and Terracon Consultants, Inc., Project MC-0732-C, Brownfields Development Projects Environmental Consultant Services, August 1, 2023 through June 30, 2026. Wards 1, 2, 3, 4, 5, 6, 7 and 8.

**Location:**

Citywide

**Background:**

These on-call contract provide for preparation of Phase I Environmental Site Assessments (ESAs); completion of environmental investigations to include asbestos and lead based paint surveys; conduct Phase II sampling investigations and preparing Field Sampling plans and summary reports; preparation of cleanup cost estimates and site cleanup/mitigation/risk-based plans; preparation of grant application documents; preparation of Quality Assurance Project plans; preparation of Analysis of Brownfields Cleanup Alternatives documents; cleanup oversight; support for any public/technical meetings; and site Reuse Vision and Reuse Assessments.

As services are required, the scope of work will be negotiated and a work order will be issued. Services performed under this contract will be compensated using hourly rates as indicated in the contract.

**Consultant:**

Summit Holdings, Inc. dba Oklahoma Environmental Services, Inc. MC-0732-A  
Geosyntec Consultants, Inc. MC-0732-B  
Terracon Consultants, Inc. MC-0732-C

**Consulting Fee:**

Fees based on hourly rates and fees for services as outlined in the respective contracts

**Source of Funds:**

Envir Protect Agcy Rstr -EPA Revolving Loan Fund, RLF BF-01F-48201-0 (019-6660-2409503-G95022)

Grants Management –Envir Protect- Agcy-Rstr - EPA Revolving Loan Fund - Program Income  
RLF BF-01F-48201-0 (PI) (019-6660-2409503-G95024)

Envir Protect Agcy Rstr -EPA Revolving Loan Fund - 4B - 02F21301 - 0 (019-6660-2409503-  
G95026)

Grants Management – Envir Protect Agcy Rstr -EPA Revolving Loan Fund - Program Income  
RLF 4B - 02F21301 - 0 (PI) (019-6660-2409503-G95027)

Grants Management – Envir Protect Agcy Rstr – EPA Revolving Loan Fund – Program Income  
RLF BF -96679701 RLF (PI) (019-6660-2409503-G95028)

**Review:**

Public Works Department

**Recommendation:** Contracts be approved.