



# MEMORANDUM

Council Agenda  
Item No. IX. T  
6/20/2023

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Pricing agreement awards and approvals, Dane & Associates Electric Co. (C246019), Libra Electric Company (C246020), Parker Electric Co. (C246021) and Phoenix Electrical (C246022), electrical services, estimated cost \$550,000, July 1, 2023 through June 30, 2024; and
2. Resolution authorizing the open market purchase of related services not available on a pricing agreement (OM24-C246023), estimated cost \$50,000, July 1, 2023 through June 30, 2024.

### **Purpose:**

To provide electrical services for various City departments and Trusts that will allow repair projects to be undertaken and completed more quickly and efficiently when an immediate need for such work is identified by City staff. The vendor shall supply all machinery, tools, supplies, and manpower to successfully meet the requirements of the specifications. Public Works will issue work orders and obtain bonds for projects exceeding \$100,000. The current agreements expire on June 30, 2023. These agreements will have two one-year renewal options.

### **Specifications Advertised:**

April 19, 2023

### **Bids Received:**

May 10, 2023

### **Bids:**

(C246019)

Dane & Associates Electric Co.

All items as bid.

(C246020)

Libra Electric Company

All items as bid.

(C246021)

Parker Electric Co.

All items as bid.

(C246022)

Phoenix Electrical

All items as bid.

**Bidding Information:**

The specifications were advertised in the Journal Record and posted in the electronic bidding system. Thirty-seven potential bidders viewed the specifications with four bids submitted. Staff is recommending a multiple award to all vendors to ensure the City receives adequate coverage for this commodity.

The estimated cost for this pricing agreement is based on previous expenditures for this commodity. Based on the inflation rates for this commodity over the last three years, and planned projects, staff wants to ensure adequate resources and competitive pricing are available at the time of purchase. The City is under no obligation to purchase from these agreements. All purchases are subject to future appropriations and availability of funds. City departments and Trusts will obtain quotes from three contracted vendors, where possible, for purchases exceeding \$50,000.

Staff requests open market authority for the purchase of electrical services related items not available on a pricing agreement (OM24-246023), estimated cost \$50,000, July 1, 2023 through June 30, 2024. Purchases made with this authority will comply with the City's open market procedures.

**Estimated Cost:**

Pricing Agreements	\$550,000
Open Market Resolution	<u>\$ 50,000</u>
Total	\$600,000

**Source of Funds:**

Various funds and accounts.

**Review:**

Finance Department

**Recommendation:** Agreements be awarded and approved and Resolution be adopted.