



MEMORANDUM

Council Agenda
Item No. IX. D
4/8/2025

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Renewal No. 1 and Amendment No. 1 of pricing agreement, Cox Maintenance, LLC (COKC00387) and Renewal No. 1 of pricing agreement, GreenShade Trees LLC (COKC00092), right-of-way and median mowing for the Parks Department, estimated cost \$950,000, April 12, 2025 through April 11, 2026; and
2. Resolution authorizing the open market purchase of related services not available on a pricing agreement (COKC01505), estimated cost \$50,000, April 12, 2025 through April 11, 2026.

Purpose:

The Parks and Grounds Division of the Parks and Recreation Department have a continuing need to provide mowing services for right-of-way, median and park mowing, including trash, litter and debris removal, where travel times, distances or operational risks increase the City's operational costs.

Background:

These pricing agreements were originally awarded April 9, 2024 (Item No. IX. D) for the period ending April 11, 2025. This is the first renewal for these agreements.

The pricing agreements meet the City's policy on renewal of contracts for goods and services. Staff has notified the vendors that the City wishes to renew the pricing agreements under the same terms and conditions as previously awarded. Letters agreeing to the renewals have been received from the vendors. GreenShade Trees, LLC (COKC00092) submitted a cost adjustment. Staff determined the request was reasonable for most of the awarded locations, except for three, due to the significant price increase. These locations have been reassigned to Cox Maintenance, LLC (COKC00387) at their original bid price. A letter agreeing to the renewal and amendment has been received from Cox Maintenance, LLC.

The estimated cost for these pricing agreements is based on previous expenditures for this commodity. The City is under no obligation to purchase from these agreements. All purchases are subject to future appropriations and the availability of funds.

Staff requests authority for the open market purchase of right-of-way and median mowing and related services not available on a pricing agreement (COKC01505), estimated cost \$50,000, April 12, 2025 through April 11, 2026. Purchases made with this authority will comply with the City's

open market purchasing procedures. Individual purchases exceeding \$50,000 under this open market resolution will be approved by the City Council through a separate agreement or resolution.

Pricing Agreements:

(COKC00387)

Cox Maintenance, LLC

Line items as renewed.

(COKC00092)

GreenShade Trees, LLC

Line items as renewed.

Estimated Cost:

Pricing Agreements	\$ 950,000
Open Market Resolution	<u>\$ 50,000</u>
Total	<u>\$1,000,000</u>

Source of Funds:

General Fund-General Operations-Grounds Maintenance-Miscellaneous Services Contract
(1001-5500517-P2711-52010028)

Review:

Finance Department

Recommendation: Amendment be approved, Agreements be renewed, and Resolution be adopted.