



MEMORANDUM

Council Agenda
Item No. IX. C
8/27/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Renewal No. 1 of pricing agreement, DH Pace Door Services, A Division of DH Pace Company, Inc. (C245008), Fire Department overhead doors and four-fold doors, parts, and services, estimated cost \$250,000, September 12, 2024 through September 11, 2025; and
2. Resolution authorizing the open market purchase of related items and services not available on a pricing agreement (OM24-C245009), estimated cost \$25,000, September 12, 2024 through September 11, 2025.

Purpose:

To provide a pricing agreement for the purchase of overhead doors and four-fold doors, parts, and services for the Fire Department.

Background:

The pricing agreement was originally awarded September 12, 2023 (Item No. IX.E) for the period ending September 11, 2024. The pricing agreement was awarded for one year with two one-year renewal options. The pricing agreement is being renewed for the period ending September 11, 2025.

The pricing agreement meets the City's policy on renewal of pricing agreements for goods and services. Staff has notified the vendor that the City wishes to renew the pricing agreement under the same terms and conditions, including price, as previously awarded. A letter agreeing to the renewal has been received from the vendor.

Staff requests open market authority for the purchase of Fire Department overhead doors and four-fold doors, parts, and services related items not available on a pricing agreement, estimated cost \$25,000, September 12, 2024 through September 11, 2025. Purchases made with this authority will comply with the City's open market purchasing procedures.

Pricing Agreement:

(C245008)

DH Pace Door Services, A Division of DH Pace Company, Inc.

All items as bid.

Estimated Cost:

Pricing Agreement	\$250,000
Open-Market Resolution	<u>\$ 25,000</u>
Total	\$275,000

Source of Funds:

General Operations > OCITY > Support Services > Fire Purchasing > Other Services and Charges
> Materials and Supplies (1001-45004XX-11550-52000001-53000001)

Fire Sales Tax > OCITY > Support Services > Fire Facility Repairs > Other Services and Charges
> Materials and Supplies (1301-45004XX-11561-52000001-53000001)

Fire Sales Tax > OCITY > Support Services > Fire Station Construction/Remodels > Other
Services and Charges > Materials and Supplies (1301-45004XX-11567-52000001-53000001)

Review:

Fire Department

Recommendation: Agreement be renewed and Resolution be adopted.