

MEMORANDUM



OCAT Agenda
Item No. IV.
[[!{{item.number}}!]]
10/24/2024

TO: Trustees, Oklahoma City Airport Trust

FROM: Jeff Mulder, Director of Airports

Resolution ratifying the Director of Airports' action and approving the Services Agreement with Transportation Security Clearinghouse, for the performance of collecting data and background vetting for security badge applicants, estimated cost \$76,800.

Location:

Will Rogers World Airport

Background:

The Trust adopted a Resolution and revised guidelines for the direct procurement, through informal bidding procedures, by the Director of Airports using the Trust Fund for certain goods and services, and to make repairs, construction, and public improvements as needed by Resolutions dated May 24, 2012, March 27, 2014, and January 26, 2023. The Resolution authorizes the Director's purchase of security services.

In order to effectuate such purchases, it is sometimes necessary for the Director to execute contracts, purchase orders, agreements, terms and conditions, or other instruments necessary to make said authorized purchases on behalf of the Trust (Documents), but these Documents need the subsequent approval of the Trust.

Transportation Security Clearinghouse (TSC) is a national clearinghouse, that collects biometric and biographical data, for the performance of background checks, from U.S. commercial airport security badge applicants for transmission to the Transportation Security Administration (TSA).

On July 20, 2024, through a security directive, TSA mandated that no later than January 31, 2025, airports must use their clearinghouse for transmission of all biometric data to TSA. TSC has contracted with a third-party vendor to provide the software and tools to efficiently manage compliance with federal aviation security regulations (Services). Staff desires to enter a new agreement to obtain these Services by and through TSC with an annual maintenance cost of \$76,800. Staff will work with the third-party vendor for training and implementation of software.

Estimated Cost:

\$76,800

Recommendation: Resolution be adopted, and Service Agreement be ratified and approved.