



# MEMORANDUM

Council Agenda  
Item No. X. D  
5/20/2025

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Concurrence with the Oklahoma City Water Utilities Trust in approving Amendment No. 2 to the Contract for Engineering Services with Smith Roberts Baldischwiler, LLC, Projects W000TE-A and S000TE-A, Independent Engineer to serve the Oklahoma City Water Utilities Trust, fee increase of \$1,100,000. Wards 1, 2, 3, 4, 5, 6, 7 and 8.

**Location:**

Citywide

**Background:**

The Oklahoma City Water Utilities Trust (OCWUT) Indenture requires that an independent firm perform engineering services and report directly to OCWUT as may be required for the operation, expansion and maintenance of OCWUT's systems and such other matters as determined and directed by OCWUT. These engineering services include, but are not limited to, such efforts by the engineer as preparation of preliminary and detailed engineering studies/design/plans and specifications, master plans, cost estimates, feasibility reports and review of engineering matters related to operations and maintenance of the OCWUT's systems.

Subsequent to execution of the original Contract, it has been determined that a contract amendment is required to clarify certain information within the Original Contract and Amendment No. 1, in addition to adding the Scope of Work and fees for Calendar Year 2025. The original Contract was intended to be a Calendar Year contract, however Amendment No. 1 inadvertently made references to fiscal years. Rates are being increased in accordance with the Consumer Price Index. Rates in effect at the time of task order issuance must be used throughout the life of that project. Furthermore, it has been determined to be in the best interest of OCWUT to incorporate Right-of-Way services into Program Management Services to allow capitalization of used funds. It has also been determined to be in the best interest of OCWUT to include positions for an Engineer-In-Training and Civil Engineer III to provide necessary services to OCWUT.

**Engineer:**

Smith Roberts Baldischwiler, LLC

**Engineering Fee:**

Associated Direct Non-Salary Expenses and Professional Services (as required by the Trust Indenture) based upon hourly rates as outlined in the contract and not to exceed \$1,250,000 per year for Consulting Services and \$2,100,000 (an increase of \$1,100,000) per year for Program Management Services

**Source of Funds:**

OCWUT-Water Trust Operations-Business Services-Water Outside Engineering Services-Project W000TE-Professional Services-Other (6010-3990101-W6013-W000TE-52040046)

OCWUT-Sewer Trust Operations-Business Services-Wastewater Outside Engineering Services-Project S000TE-Professional Services-Other (6510-3990101-W7013-S000TE-52040046)

**Review:**

Public Works Department

**Recommendation:** Concur with the Oklahoma City Water Utilities Trust in approving the Amendment.