



MEMORANDUM

Council Agenda
Item No. IX. BH
3/11/2025

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Joint Resolution with the Oklahoma City Airport Trust authorizing the Director of Airports to submit a grant application for Clarence E. Page Airport to the Oklahoma Department of Aerospace and Aeronautics for the Airport Construction Program for Box Hangar Development; agreeing to the acceptance and compliance with all required understandings and grant assurances for the project; acknowledging this Joint Resolution as their official action and acceptance of the applicable grant if offered by the Oklahoma Department of Aerospace and Aeronautics under such substantially similar terms described herein; designating each entity's respective Official Representatives and authorizing the Official Representatives to administer and execute the applicable grant documents on behalf of each respective entity without further action by either entity; and the Trust authorizes payment of Trust funds for the required local match and of any other project costs not funded by the applicable grant program. Ward 3.

Location:

Clarence E. Page Airport

Background:

The Oklahoma Department of Aerospace and Aeronautics (ODAA) has indicated Fiscal Year (FY) 2025 state grant funds are available up to \$3,000,000. The purpose of the Airport Construction Program funds is to make grants available to eligible airport projects. Generally, ODAA hangar development grants for small hub and unclassified airports, such as Clarence E. Page Airport (Airport), are funded up to 40% of the allowable cost. Funds will be applied to the Trust's portion of the project, pending receipt of an application for funds and approval by the Department. Any funds necessary for the above-mentioned project beyond the state grant monies offered will be the Trust's responsibility.

The Trust plans to make application for the Project listed below for the ODAA Airport Construction Program. The Trust is the leading sponsor of the grant and provides the local match, but the ODAA requires The City of Oklahoma City (City) to be a co-sponsor to any grant offered since the City maintains a reversionary interest in the Trust. The ODAA encourages all sponsors to have advanced authorization in place to permit the application, signing, and acceptance of anticipated grant agreements because ODAA frequently imposes short times in which to apply, sign, or accept the grant offerings.

Estimated Cost:

Estimated FY 25 ODAA	\$ 1,140,000
Estimated Local Match	<u>760,000</u>
Estimated Grant & Local Match	\$ 1,900,000

In this Joint Resolution, the Trust authorizes the Director of Airports to make an application for Airport to the ODAA for Airport Construction Program grant funding to include all understandings and assurances contained therein for the project and acknowledges the Joint Resolution as the Trust's official action to accept the grant when offered, if the grant is offered under substantially similar terms described herein when offered by the ODAA. The Joint Resolution also designates the Chairman or Vice-Chairman, or General Manager in both of their absence, as the Official Representative to ministerially sign the grant acceptance documents on its behalf without further action by either entity. The Trust will receive the grant funds from ODAA and any funds necessary for the project in excess of the state grant monies provided shall be the responsibility of the Trust as set forth in the agreement.

Likewise, the City authorizes the Director of Airports to make application for Airport to the ODAA for Airport Construction Program grant funding and acknowledges the Joint Resolution as the City's official action to accept the grant when offered, if the grant is offered under substantially similar terms described herein when offered by the ODAA. Further, the City designates the Mayor or Vice-Mayor as the Official Representative to ministerially sign the grant acceptance documents on its behalf without further action by either entity. No City funds will be used for project costs.

Revenue:

To be deposited in Oklahoma City Airport Trust - Project Fund (8000-44702001)

Source of Funds:

Local matching funds from Oklahoma City Airport Trust – Project Fund (8000)

Review:

Department of Airports

Recommendation: Joint Resolution be adopted.