



# MEMORANDUM

Council Agenda  
Item No. IX. AE  
8/27/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution waiving professional consultant selection procedures and ratifying approval of a Professional Services Agreement with Johnson and Associates, LLC, and approving Amendment No. 1 for planning and professional services on the Meridian Placemaking Assessment, Meridian Avenue from West Reno Avenue south to I-240, increase of \$15,000 for a total not to exceed \$65,000. Ward 3.

**Location:**

Meridian Avenue from West Reno Avenue south to Interstate 240.

**Background:**

In August 2023, Planning staff solicited requests for quotation for a Meridian Placemaking Assessment. Three firms submitted proposals and were interviewed by Planning staff in September 2023. Johnson & Associates was selected as the preferred proposer.

On October 10, 2023, pursuant to 2-441, the Purchasing Agent approved a contract for open market professional services with Johnson and Associates, LLC, not to exceed \$50,000, pursuant to the Oklahoma City Municipal Code, 2, Article V, Division 4 Open Market Procedure, 2-441, authorizing contracts with a value of \$50,000 or less. The contract, managed by Planning Department staff, outlines the necessary tasks and deliverables to create a Meridian Placemaking Assessment (Report). The priorities of the Report are to define actionable recommendations for capital projects and foster agreement and goodwill among the stakeholders about the future of Meridian Hospitality Corridor.

During the execution of this project, the project team identified the need for additional stakeholder engagement and Report content. The cost for these additional services is \$15,000, bringing the total contract amount not to exceed \$65,000 and extending the end date to February 28, 2025.

**Cost:**

\$15,000 (not to exceed)

**Source of Funds:**

General Operations – Neighborhood and Commercial Revitalization – Other Services and Charges  
(1001-2400308-52000001)

**Review:**  
Planning Department

**Recommendation:** Resolution be adopted.