



# MEMORANDUM

Council Agenda  
Item No. IX. P  
6/20/2023

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Pricing agreement awards and approvals, Jackson Mechanical Service, Inc. (C246026) and Atlantic Fabrication and Design, LLC (C246027), boiler maintenance, estimated cost \$160,000, July 1, 2023 through June 30, 2024.

### **Purpose:**

To obtain contractors to provide maintenance, testing, and inspections of hot water and steam boilers. The current agreements expire June 30, 2023. These agreements will have two one-year renewal options.

### **Specifications Advertised:**

April 19, 2023

### **Bids Received:**

May 10, 2023

### **Bids:**

(C246026)

Jackson Mechanical Service, Inc.

All items as bid.

(C246027)

Atlantic Fabrication and Design, LLC

All items as bid.

### **Bidding Information:**

The specifications were advertised in the Journal Record and posted in the electronic bidding system. Twenty potential bidders viewed the specifications with five bids submitted. Addendum No. 1 was issued to correct the statement of intent in the specifications.

Staff is recommending award to the two lowest bidders meeting the requirements of the specifications. Based on the inflation rates for this commodity over the last three years, and planned projects, staff recommends a dual award to ensure adequate resources and competitive pricing are available at the time of purchase

The estimated cost for this pricing agreement is based on previous and anticipated expenditures for this commodity. The City is under no obligation to purchase from this agreement. All purchases are subject to future appropriations and availability of funds.

**Estimated Cost:**

\$160,000

**Source of Funds:**

Various funds and accounts

**Review:**

Finance Department

**Recommendation:** Agreements be awarded and approved.