



# The City of OKLAHOMA CITY

## HISTORIC DISTRICT AND HISTORIC LANDMARK CERTIFICATE OF APPROPRIATENESS HPCA-24-00119

**Owner:** Michael McGill  
1901 Honeysuckle Ln  
Midwest City, OK 73130

On 10-16-2024, Planning Department staff received your request for a Historic Preservation Certificate of Appropriateness for the property located at **311 NW 25<sup>th</sup> Street**.

In accordance with the §59-4250.4.J of the City of Oklahoma City Municipal Code, also known as the Historic Preservation Ordinance, Planning Department staff has reviewed in detail the application and determined that the following items are in conformance with the provisions of the Historic Preservation Ordinance and Design and Sustainability Standards and Guidelines for Oklahoma City Historic Districts:

**1) Install fence (elective).**

Approved: October 28, 2024  
Effective: November 13, 2024  
Expiration: November 13, 2025

The enclosed 9 attachment(s) must remain attached for this document to be valid.

Attest:

A handwritten signature in blue ink, appearing to read "Katie McLaughlin Friddle", is written over a horizontal line.

Katie McLaughlin Friddle,  
Historic Preservation Officer  
City of Oklahoma City, Planning Department

**Please contact the Planning Department (405/297-1831) for final inspection of your design review project upon completion.**

*Your project may require a permit. Please check with the Plan Review section of the Development Services Department, 8th Floor, 420 W Main St (405/297-2525), for details. To obtain a permit, please submit the Certificate of Approval with the original attachments stamped "approved." Please contact the Planning Department (405/297-1831) for inspection of your design review project upon completion.*



The City of  
**OKLAHOMA CITY**

**Staff Only:**

Date Stamp

Zoning: HP or HL

District: SP

HPCA- 24-00119

Received by: ag

10/16/24

**APPLICATION FOR CERTIFICATE OF APPROPRIATENESS**

NOTE: any relevant permits must be applied for and paid for separately in the Development Services Dept.  
NOTE: Contact Historic Preservation Staff for final design inspection when work is complete.

Please select: ☒ New Project ☐ Revision ☐ Extension ☐ Violation Notice Issued

Location of Proposed Work (Address): 311 NW 25th St, Oklahoma City, OK, 73103

Legal Description of Property (lot, block, addition): JEFFERSON PARK ADD 011 013

Year built: 1922 Exterior wall material: Masonry Floor area: 1454 sq.ft.

Itemized Work Items (List EACH ITEM proposed. Work not listed here will NOT be reviewed):

☐ New Construction ☐ Addition ☒ Fence ☐ Demolition (specify structure) \_\_\_\_\_  
☐ Paving (specify) \_\_\_\_\_ ☐ Renovation (specify) \_\_\_\_\_  
☐ Work not specified above \_\_\_\_\_

**Owner's Authorization**

I hereby certify that all above statements and statements contained in all attached and transmitted exhibits are true to the best of my knowledge and belief. In the event this proposal is approved and begun, I agree to complete the changes in accordance with approved plans in a good and workmanlike manner. I authorize the City of Oklahoma City to enter the property for the purpose of observing and photographing the project for presentations and to ensure consistency between the approved proposal and the completed project.

☐ (If applicable): I authorize my representative to speak for me in matters regarding this application. Any agreement made by my representative regarding this proposal will be binding upon me.

Owner's Signature Michael McGill Date 10/16/2024  
Name (printed) Michael McGill Organization MaM Homes LLC  
Address 1901 Honeysuckle Ln Phone 405-633-0991  
City, State, Zip Midwest City, OK, 73130 Email mamhomes.llc@gmail.com

I prefer to be: ☐ Mailed or ☒ Emailed.

Representative Signature \_\_\_\_\_ Date \_\_\_\_\_  
Name (printed) \_\_\_\_\_ Organization \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_  
City, State, Zip \_\_\_\_\_ Email \_\_\_\_\_

I prefer to be: ☐ Mailed or ☐ Emailed.

Contact: ☒ Owner ☐ Representative

Is Federal money, a federal license or a federal permit included/required for any part of this project? Yes / ☒ No

If yes, what Federal agency? \_\_\_\_\_

Is the property owner pursuing the Federal Tax Credits for Rehabilitation of income producing historic properties? Yes / No (For questions concerning the federal tax credit program, telephone the State Historic Preservation Office at (405) 522-4479).

NOTE: Specific deadlines apply to submission of additional documentation or requests for appeals. Should your project be continued or denied, you are responsible for compliance with those deadlines.

**Certificate of Appropriateness**

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Notes: \_\_\_\_\_

By: DC

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311 NW 25<sup>th</sup> St, Oklahoma City, OK, 73103

**A: Statement of Work (Fencing)**

1. Erect fencing on the east side of the house, enclosing the back yard. The fencing will be at a setback from the front face of the house of approximately 25' or 53% of the total linear length from the front face of the house.
2. Replace the damaged fencing located at the rear of the property line i.e., the fencing that spans from the east to west ends of the property. Install 2 3/8" OD galvanized steel posts, spaced 8 feet apart, to support the fence stringers. The slats will then be attached to the stringers to complete this section of fencing.
3. Utilize already existing 2 3/8 OD galvanized steel posts on the west side of the property to erect a fence line spanning from the rear of the property to the furthest forward section of fencing allowed i.e., at a setback from the front face of the house of approximately 18' or 40% of the total linear length from the front face of the house.
4. Install a single gate at the forward (southern) end of the fence on the west side of the property that spans the length from the west side of the fence to the side of the house.

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**B: Documentation of Existing Conditions**



Figure 1: Front right (east) side of building, where front portion of fencing will be installed

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Figure 2: Dilapidated rear (west to east) portion of fence to be replaced with new fence

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Figure 3: Location where the west portion of the fence will be installed

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\_\_\_\_\_  
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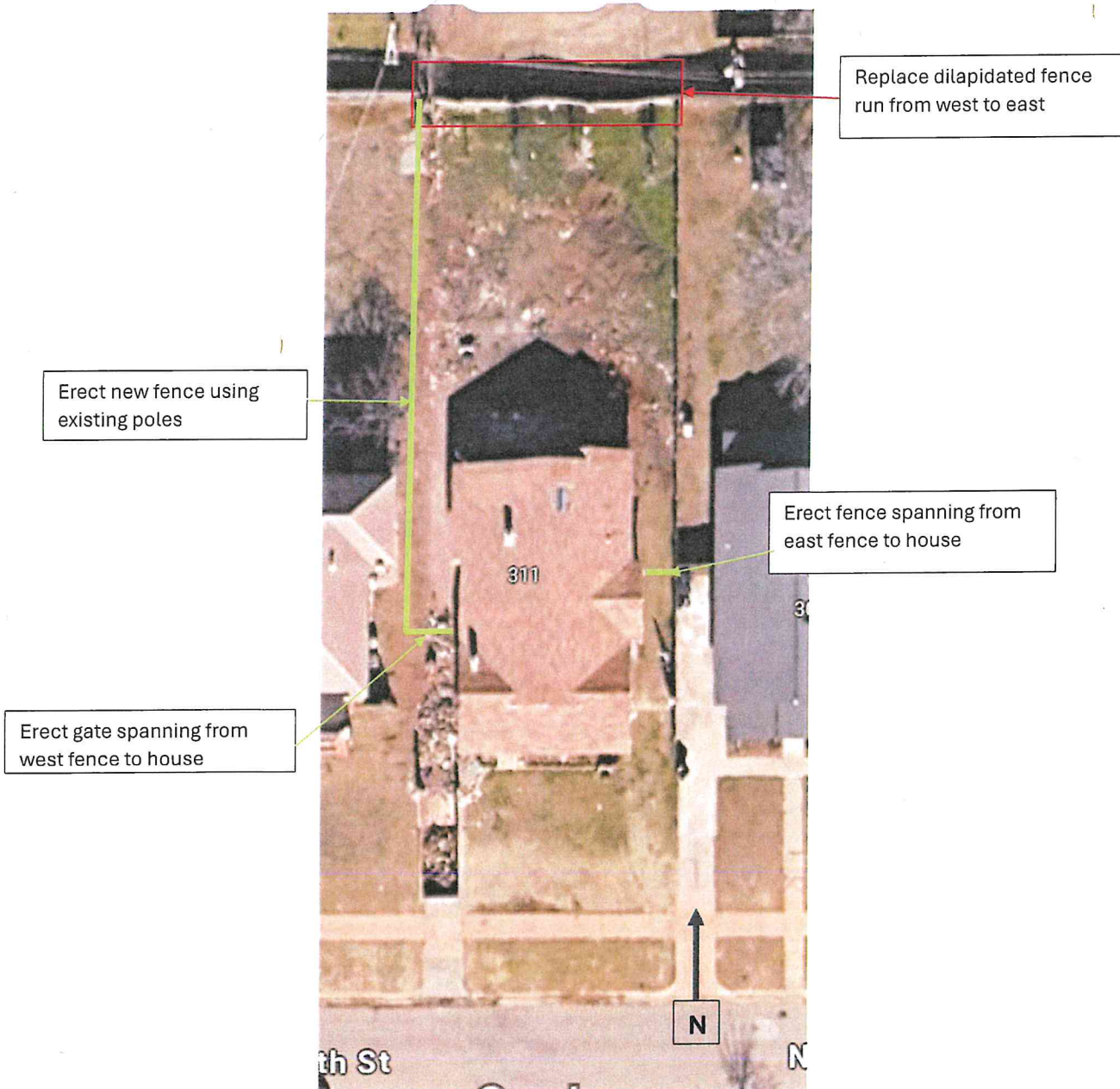


Figure 4: Front left (west) side of the house/location where the gate will be installed

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**C: Site Plan**



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### E: Construction Methods and Materials

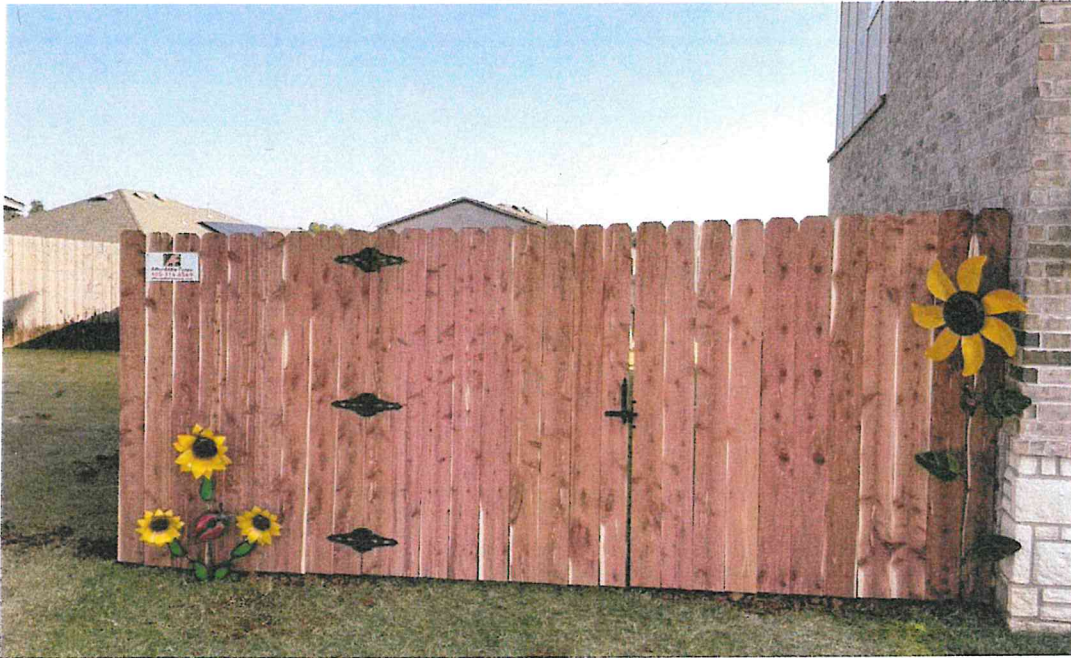
The fence will be erected by first installing 2 3/8" OD galvanized metal posts by digging holes of appropriate depth and width then securing them with concrete. After the posts are properly secured the fencing stringers will be attached such that they span the distance between each post. Finally, the fencing slats will be affixed by hand to the stringers to complete the installation of the fence.

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By: DC

### F: Products

The pickets (or slates) will be made of cedar and shall have dimensions of 5/8"x6"x6' and the gate hardware will be the same as seen in the picture below.

Below is an example photo of a fence manufactured from the proposed contractor:



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Notes: \_\_\_\_\_  
By: DL