



MEMORANDUM

Council Agenda
Item No. IX. A
2/13/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Renewal and Amendment No. 1 of Professional Services Agreement with the National Police Foundation (R24-C230007), retroactive to November 8, 2023 through November 7, 2024.

Purpose:

This amendment renews the existing Professional Services Agreement, retroactive from November 8, 2023, through November 7, 2024, and amends certain exhibits to the agreement by restructuring the Scope of Work and by reflecting the National Policing Foundation's staffing changes without any change to the total cost of the agreement. There is no additional cost to the City and the total cost of the initial one-year agreement remains at \$224,779.13.

Background:

On November 8, 2022 (Item No. IX.B), the City Council approved a professional services agreement with the National Police Foundation for the provision of a Management, Staffing, and Infrastructure Analysis Project. The agreement was for a one-year term with four one-year renewal options at a total cost of \$224,779.13. This is the first renewal.

As the National Policing Foundation began to perform services, unforeseen complexities in data acquisition and analysis arose and staff of both the National Police Foundation and the Police Department determined that the Scope of Work required restructuring. Additionally, the National Police Foundation had several staffing changes relevant to performance of its duties which required amendment to an exhibit as well.

The initial term of the contract expired November 7, 2023, and the amendment reflects the exercise of the first one-year renewal, retroactive from November 8, 2023 through November 7, 2024 and amendment of the Scope of Work and other exhibits to reflect the changes identified above.

Cost:

\$224,779.13 - No increase above current cost for this renewal.

Source of Funds:

OCITY – Capital Improvement Proj Fund – Capital Improvement – Capital Improvement-Asgn – CIP-Non-Departmental – Fee Assessment Consultant – Professional Services – Other (OCITY-CAPIT-039-0175-9803900-C20161-52040046)

Review:
Finance Department

Recommendation: Renewal and Amendment No. 1 be approved.