



# MEMORANDUM

Council Agenda  
Item No. IX. E  
8/13/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution authorizing the purchase of uniforms and accessories from State Contract (COKC00574), estimated cost \$500,000, August 15, 2024 through August 14, 2025.

**Background:**

The City and Trusts have a continuing need to purchase uniforms and accessories which are available through a State contract.

The adoption of this State contract is in conjunction with other City agreements to ensure the availability of uniforms, apparel, sports uniforms, and embroidery services.

Departments will be required to obtain three price quotes for products offered by more than one vendor when the cost is greater than \$5,000 to ensure the greatest cost savings are provided to the City. The contracted vendor will be required to be present a current certificate of insurance if the need arises for on-site services.

The estimated cost for this State contract is based on previous expenditures for this commodity. The City and Trusts are under no obligation to purchase from this agreement. All purchases are subject to future appropriations and the availability of funds.

**Vendor:**

See attached vendor list.

**Estimated Cost:**

\$500,000

**Source of Funds:**

Various funds and accounts

**Review:**

Finance Department

**Recommendation:** Resolution be adopted.