



MEMORANDUM

OCMFA Agenda
Item No. MFA. B
5/21/2024

The City of OKLAHOMA CITY

TO: Chairman and Trustees of the Oklahoma City Municipal Facilities Authority

FROM: Kenneth Jordan, Municipal Counselor, OCMFA

Amendment No. 1 to the Comprehensive Retainer Agreement with The City of Oklahoma City and the Collins Zorn Wagner law firm, for legal defense of City employees, increase not to exceed \$200,000, for the period ending June 30, 2024.

Pursuant to an agreement with the City, the OCMFA has authority and responsibility to enter into retainer agreements with various attorneys who are highly skilled in the defense of claims that may be filed against City employees.

The Municipal Counselor's Office has developed a panel of qualified attorneys and has previously prepared retainer agreements with the Collins Zorn Wagner firm. The terms of these retainer agreements provide for outside counsel to provide legal services and representation to City employees, if City Council approves the hiring of outside counsel. The Agreement approved by City Council on June 20, 2023, includes legal services of Christopher James Collins, and Stacey Haws Felkner, all of which are attorneys at the law firm Collins Zorn Wagner.

Section III – Fees and Expenses, Paragraph 3 of that contract provided a not-to-exceed amount of \$300,000.00. Because of the complexity of several pending lawsuits in which the firm of Collins Zorn Wagner currently provides legal defense for City employees, the previous amount of \$300,000.00 needs to be increased to allow for continued representation in the pending lawsuits.

Review:

Municipal Counselor's Office

Recommendation: Amendment be approved.