



# MEMORANDUM

Council Agenda  
Item No. IX. AH  
5/20/2025

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Amendment No. 1 to the Professional Services Agreement with Economic & Planning Systems, Inc., to provide a Housing Affordability Implementation Plan to guide implementation of recommendations from the Housing Affordability Study completed in 2021, extending the term through June 30, 2026.

**Location:**

Citywide

**Background:**

The City entered into a Professional Services Agreement (Agreement) with Economic & Planning Systems, Inc., (Contractor) on June 6th, 2023 (Item No. IX.AH) in the amount of \$160,000, effective through June 30, 2024, to provide a Housing Affordability Implementation Plan (Plan) to guide implementation of recommendations from the Housing Affordability Study completed in 2021.

The resulting document was received by the City Council on January 14, 2024, but some elements of the scope related to post-report stakeholder engagement need to be completed. Amendment No. 1 is a no cost revision to the contract term for the additional time needed to complete elements of the scope of work by June 30, 2026.

**Term:**

Extending the term through June 30, 2026

**Source of Funds:**

General Operations-UASN – Neighborhood & Commercial Revitalization – Consulting Services (1001-2400308-52040022)

**Review:**

Planning Department

**Recommendation:** Amendment be approved.