

## RESOLUTION

**RESOLUTION APPROVING THE FISCAL YEAR 2024-25 FIFTH ACTION YEAR PLAN, APPROVING NEW FORMULA GRANT FUNDING ALLOCATIONS FOR THE FOLLOWING: COMMUNITY DEVELOPMENT BLOCK GRANT \$5,055,205; HOME INVESTMENT PARTNERSHIPS PROGRAM \$2,236,659; EMERGENCY SOLUTIONS GRANT PROGRAM \$431,333; AND HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS \$1,399,461; PROVIDING FOR CARRY FORWARD AND ALLOCATION OF \$1,673,456 IN PREVIOUSLY UNOBLIGATED FY 2023-24 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS TO INCLUDE RECAPTURED FUNDS AND PROGRAM INCOME, AND \$1,176,560 IN FUNDS OBLIGATED FOR PROGRAM ACTIVITIES BUT NOT YET EXPENDED AT THE FISCAL YEAR END; PROVIDING FOR CARRY FORWARD AND ALLOCATION OF \$5,661,797 IN PREVIOUSLY UNOBLIGATED FY 2023-24 HOME INVESTMENT PARTNERSHIPS PROGRAM FUNDS TO INCLUDE RECAPTURED FUNDS AND PROGRAM INCOME, AND \$2,085,226 IN FUNDS OBLIGATED FOR PROGRAM ACTIVITIES THAT HAVE NOT YET EXPENDED AT THE FISCAL YEAR END; APPROVING SUBMISSION OF SF-424 APPLICATION DOCUMENTS AND CERTIFICATIONS TO U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; APPROVING OPERATING AGREEMENTS WITH FUNDING RECIPIENTS IDENTIFIED IN ATTACHMENT “A” OF THIS RESOLUTION, INCLUDING THE COMMUNITY ACTION AGENCY PROGRAMS, COMMUNITY HEALTH CENTERS, INC., COURT APPOINTED SPECIAL ADVOCATES OF OKLAHOMA COUNTY, OKLAHOMA CITY URBAN RENEWAL AUTHORITY, OKLAHOMA CITY HOUSING AUTHORITY (INCLUDING A MEMORANDUM OF UNDERSTANDING FOR THE PUBLIC HOUSING MODERNIZATION PROGRAM), ALPHA COMMUNITY FOUNDATION OF OKLAHOMA, NEWVIEW OKLAHOMA, INC, METROPOLITAN FAIR HOUSING COUNCIL, AND CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY; PROVIDING THAT SAID OPERATING AGREEMENTS ARE BROUGHT BACK TO COUNCIL FOR RATIFICATION; PROVIDING THAT INTEREST EARNINGS ON UNEXPENDED SECTION 108 LOAN ACCOUNTS SHALL BE USED FOR DEBT SERVICE ON SECTION 108 LOANS; AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY TO IMPLEMENT THE NEW FORMULA FUNDING ALLOCATIONS.**

**WHEREAS,** The City of Oklahoma City (City) has received allocations of Community Development Block Grant (CDBG) funds since 1975, Home Investment Partnerships Program (HOME) funds since 1992, and Emergency Solutions Grant (ESG) funds since 1987 to primarily benefit persons of low income; and

**WHEREAS,** the U.S. Department of Housing and Urban Development (HUD) has been providing a direct allocation of Housing Opportunities for Persons with AIDS (HOPWA) grant funds to the City since FY 2000-01; and

**WHEREAS**, it is the policy of The City of Oklahoma City to commit the use of these funds in the most efficient way possible to meet the needs of its lower-income populations including the use of subgrants to and agreements with partner agencies; and

**WHEREAS**, the City desires to execute operating agreements and memorandums of understanding to implement the direct funding allocations to sub-grantees named in Attachment “A”; and

**WHEREAS**, the City is required to perform environmental review per 24 CFR Part 58 on all federally funded projects, and is also required to do so on behalf of the Oklahoma City Housing Authority (OCHA) for use of federal funds whether those are received directly by OCHA or passed through the City as a subrecipient; and

**WHEREAS**, federal regulations set forth requirements governing the expenditure of funds, set certain ratios and set-asides of funds to ensure direct benefit to persons of lower-income, and allow certain flexibility in those requirements for the area designated by HUD as the Neighborhood Revitalization Strategy Area (NRSA); and

**WHEREAS**, Fiscal Year 2024-25 will be the first year of a three-year averaging period to achieve the requirement to spend 70% of CDBG funds to benefit low/moderate income persons in the NRSA area; and

**WHEREAS**, the final FY 2024-25 formula grant allocations from HUD have been announced, and required federal public participation requirements have been adhered to;

**NOW, THEREFORE, BE IT RESOLVED BY** the Mayor and Council of The City of Oklahoma City:

1. The proposed Fiscal Year 2024-25 Fifth Action Year Plan is adopted for the period July 1, 2024, through June 30, 2025.
2. The allocations of funds for the CDBG, HOME, ESG and HOPWA programs, program income, unobligated funds, and recaptured funds from prior years as reflected in the documents attached hereto and reflected in the FY 2024-25 Fifth Action Year Plan are approved.
3. Subsequent adjustments to CDBG funds due to changes in projected balances recaptured and/or carried forward, and/or changes to formula grant funds announced by HUD will be made proportionately to uncommitted General Public Facilities line items.
4. Subsequent adjustments to the HOME program funds, due to changes in projected balances recaptured and/or carried forward, and/or changes to formula grant funds announced by HUD, will be made to the uncommitted Affordable Housing Development Program line item.
5. The Mayor is hereby authorized to execute all SF-424 application documents, to make the required certifications related to such documents, and to execute HUD grant agreements related to the programs listed herein.
6. The Mayor is authorized to execute operating agreements with sub-grantees to whom funds have been allocated in Attachment “A” that include the Community Action Agency programs, Community Health Centers, Inc., Court Appointed Special Advocates of Oklahoma County, Oklahoma City Urban Renewal Authority, Oklahoma City Housing

Authority (including an MOU for the public housing modernization program), Alpha Community Foundation of Oklahoma, NewView Oklahoma, Inc, Metropolitan Fair Housing Council, and Central Oklahoma Transportation and Parking Authority.

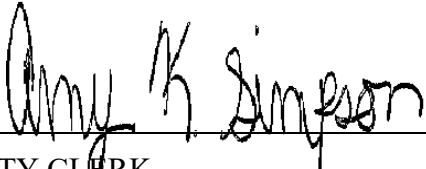
7. The Mayor is authorized to sign HUD Form 7015.15 Requests for Release of Funds forms, which includes certification of environmental compliance required by 24 CFR Part 58 for projects that may be funded with HUD funds, including any required for OCHA projects.
8. The Mayor and/or his designee, the Planning Department's Housing and Community Development Manager or management staff overseeing environmental reviews are authorized to sign all applicable Environmental Review determinations and statutory checklists for 'exempt', 'categorically excluded, not subject to', and 'categorically excluded, subject to' activities under 24 CFR Part 58 which do not require HUD Form 7015.15 Request for Release of Funds during the program year.
9. The Mayor and/or his designee, the Housing and Community Development Division Manager in The City of Oklahoma City Planning Department, are authorized to sign documents certifying that a project is in conformance with the Consolidated Plan.

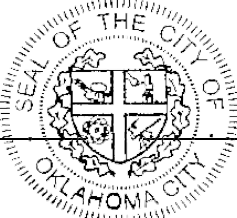
**PROVIDED** that copies of the executed application and related documents are filed with the City Clerk's Office; and

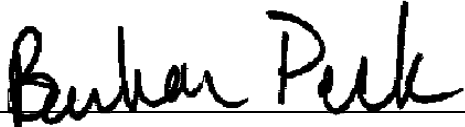
**PROVIDED** that the Mayor will not sign any related agreement or contract pursuant to such awards that is not herein authorized without first securing the specific approval of the City Council.

**ADOPTED** by the Council and **APPROVED** by the Mayor of The City of Oklahoma City this 2ND day of JULY, 2024.


**ATTEST: [SEAL]**

  
CITY CLERK



  
VICE- MAYOR

Reviewed For Form And Legality.

  
Assistant Municipal Counselor

**ATTACHMENT “A”**  
**FY 2024-25 FUNDING RECOMMENDATIONS**

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

Sources of Funds

Community Development Block Grant 2024-25 HUD Allocation	\$5,055,205
2023-24 Obligated/unexpended funds carried forward to FY 2024-25	\$1,176,560
Redistribution of previously unallocated/unobligated FY 2023-24 funds	\$1,673,456
<b>Total Sources of CDBG Funds</b>	<b>\$7,905,221</b>

**HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)**

Sources of Funds

Home Investment Partnerships Program 2024-25 HUD Allocation	\$2,236,659
2023-24 Obligated/unexpended funds carried forward to FY 2024-25	\$2,085,226
Redistribution of previously unallocated/unobligated FY 2023-24 funds	\$5,661,797
<b>Total Sources of HOME Funds</b>	<b>\$9,983, 682</b>

**EMERGENCY SOLUTIONS GRANT PROGRAM (ESG)**

ESG funds allocated by HUD for 2024-25	<b>431,333</b>
--	----------------

**HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)**

HOPWA funds allocated by HUD for 2024-25	<b>\$1,399,461</b>
--	--------------------

**ALLOCATION OF FUNDS – FY 2024-25**

**CDBG:**

**Decent Housing**

JPNA/Paseo Joint Venture-Walnut Dev. Infrastructure*	\$268,276
Oklahoma City Housing Assistance Program (to include the listed activities):	\$1,875,000
• Housing Exterior Maintenance Project Activity (\$1.2 million)*	
• Program Delivery Activity (\$675,000)	
Oklahoma City Housing Authority (OCHA)	\$235,000
Community Action Agency (CAA) Emergency Home Repair	\$600,000
Pest Inspection and Treatment Program	\$24,000

**Slum and Blight Remediation**

Urban Renewal Authority Completions	\$788,880
OKC Abandoned Building Program-Spot Blight*	\$250,000

**Public Service Activities**

Strong Neighborhoods Initiative-PS	\$420,000
COTPA (Embark) Share-A-Fare	\$105,000
Community Health Services, Inc.-Healing Hands	\$65,000
Court Appointed Special Advocates	\$40,000

**Public Facilities Activities**

Strong Neighborhoods Initiative-PF ( <i>Includes up to \$136,000 for program delivery</i> )	\$1,200,000
Alpha Community Foundation-Garden Oaks Community Center	\$200,000
Community Development Program-PF Undefined	\$383,025

**Economic Opportunity**

Section 108 Repayment Fund/Contingency	\$100,000
CAA Small Business	\$40,000
NewView Oklahoma-Job Retention (Water Line Extension)	\$300,000

**Administration**

Metropolitan Fair Housing Council	\$93,000
Planning	\$45,000
Administration	\$873,040
<b>TOTAL ALLOCATION OF CDBG FUNDS</b>	<b>\$7,905,221</b>

**PRIOR YEAR CDBG PROJECTS/ACTIVITIES TO BE COMPLETED  
WITH ANY REMAINING UNOBLIGATED FUND BALANCES BEING  
RECAPTURED & REDISTRIBUTED:**

Oklahoma City Housing Authority  
Pest Inspection and Treatment program  
COTPA Share-A-Fare Program  
Community Health Services-Healing Hands  
CASA – Court appointed Special Advocates  
Unallocated Public Facilities  
Metropolitan Fair Housing Council  
CAA Small Business Services  
CAA Emergency Repairs  
Urban Renewal Authority Completions  
Metropolitan Fair Housing  
Planning  
Administration

**HOME:**

Down Payment Assistance Program	\$1,042,574
Whole House Rehabilitation Program (40% targeted to SNI)	\$750,000
Affordable Housing Development Program (AHDP)- Pending Allocation	\$2,385,290
AHDP -Hillcrest Green Apts.	\$660,000
AHDP-OCHA Vita Nova	\$1,200,000
AHDP-Progress OKC SF Homes	\$254,729
AHDP- Creston Park Phase I	\$800,000
Community Housing Development Organization (CHDO) Set-aside (15%)	\$335,499
CHDO- Unallocated	\$459,316
CHDO- Positively Paseo	\$755,550
CHDO- Neighborhood Housing Services	\$340,000
CHDO- Jefferson Park Neighbors Association	\$742,373
Planning and Administration	\$258,351
<b>TOTAL ALLOCATION OF HOME FUNDS</b>	<b>\$9,983,682</b>

**PRIOR YEAR HOME PROJECTS/ACTIVITIES TO BE COMPLETED  
WITH ANY REMAINING FUND BALANCES BEING RECAPTURED:**

- *NONE*

*\* For CDBG and HOME projects with funds to be carried forward, the final balance unspent as of June 30, 2024, may cause a need to adjust 2024-25 allocated dollars accordingly to provide the full project funding for the FY 2024-25 program year. For example, the CDBG OKC Abandoned Building Program has a total allocation recommendation of \$250,000. This includes \$100,000 from previously unallocated funds, with expectation of \$150,000 to be carried forward from the current FY 2023-24 program year. The intention is to fund the program for a total of \$250,000 in FY 2024-25. If there is only \$75,000 left to carry forward, the new FY 2024-25 allocation would be increased from \$0.00 to \$75,000 to offset the deficit. Alternatively, if the funds carried forward exceed the projected \$150,000, then the \$100,000 proposed allocation from previously unobligated funds will be decreased proportionately.*

**EMERGENCY SOLUTIONS GRANT (ESG): \$431,333**

ESG funds are awarded through an Open Solicitation process. The Continuum of Care Committee will review proposals and make recommendations for funding which will be presented to the City Council for final approval. All ESG funds will be allocated through this process to non-profit organizations providing housing assistance and services to the homeless.

## **HOUSING OPPORTUNITIES FOR PERSONS WITH HIV/AIDS (HOPWA): \$1,399,461**

HOPWA funds are awarded through an Open Solicitation process. The Continuum of Care Committee will review proposals and make recommendations for funding which will be presented to City Council for final approval.

Oklahoma City directly administers HOPWA funds through a contract with a local nonprofit service provider who conducts outreach and distributes funds to provide services to persons with HIV/AIDS in the Eligible Statistical Metropolitan Area (ESMA). The ESMA includes seven counties serving the needs of persons with HIV/AIDS and their families.

### **Program Income**

Program income for the 2024-25 Fifth Action Plan Year will be allocated as follows:

1. Program income generated from Section 108 Loan investment and repayment accounts will be used to pay Section 108 principal and interest.
2. If any funding rebates are provided by material suppliers resulting from Oklahoma City Housing Assistance Program CDBG activities, those funds will be allocated to the Oklahoma City Housing Assistance Exterior Maintenance Program to assist with funding additional projects.
3. Subject to 20% regulatory caps, CDBG program income may be used to fund administrative expenses or create additional administrative capacity during the program year in which it is realized.
4. Program income that is generated by the Oklahoma City Urban Renewal Authority (OCURA) activities during the 2024-25 program year *may be* reallocated back to OCURA for use in CDBG eligible activities.
5. In accordance with CPD Notice 97-9, III.J., HOME Program Income that is deposited to the City's letter of credit, and that creates additional administrative capacity, may be used by the City for HOME administrative expenses incurred during the Action Year, and excess administrative capacity may be carried forward to subsequent years.
6. Unallocated CHDO funds may be used as loan funds available to CHDOs or reallocated to CHDO set-aside activities as needed to ensure timely allocation and efficient use of these resources in the production of affordable units.