

RESOLUTION AUTHORIZING THE OPEN MARKET PURCHASE OF PAPER AND ENVELOPES NO BID ITEMS AND RELATED ITEMS NOT AVAILABLE ON A PRICING AGREEMENT (COKC00596), ESTIMATED COST \$50,000, AUGUST 13, 2024 THROUGH AUGUST 12, 2025.

WHEREAS, specifications were advertised on June 20, 2024; and

WHEREAS, bids were received on July 3, 2024; and

WHEREAS, a pricing agreement is being awarded for the period ending August 12, 2025; and

WHEREAS, staff requests open market authority for the purchase of paper and envelopes no bid items (Attachment) and related items not available on a pricing agreement (COKC00596), estimated cost \$50,000, August 13, 2024 through August 12, 2025; and

WHEREAS, purchases made with this authority will comply with the City's open market purchasing policies; and

WHEREAS, there is a continuing need for the procurement of these items.

NOW, THEREFORE, BE IT RESOLVED by the Council of The City of Oklahoma City that they do hereby authorize the open market purchase of paper and envelopes no bid items (Attachment) and related items not available on a pricing agreement (COKC00596), estimated cost \$50,000, August 13, 2024 through August 12, 2025.

ADOPTED by the Council and signed by the Mayor of The City of Oklahoma City this 13TH day of AUGUST, 2024.

ATTEST:

  
CITY CLERK



  
MAYOR

REVIEWED for form and legality.

  
ASSISTANT MUNICIPAL COUNSELOR

ATTACHMENT – (COKC00596)  
PAPER AND ENVELOPES NO BID ITEMS  
AUGUST 13, 2024 THROUGH AUGUST 12, 2025

- 25304R-02-01 Paper – Regular (100% Virgin content) – 8.5 x 11: 1-4 Cases of Dual Purpose, Laser, Premium - #4, 20lb., 92 Bright
- 25304R-02-03 Paper – Regular (100% Virgin content) – 8.5 x 11: 1-4 Cases of Text Paper, 60lb., Colors (Astrobright ONLY)
- 25304R-02-04 Paper – Regular (100% Virgin content) – 8.5 x 11: 1-4 Cases of Bond Paper, 25% Rag, White, Cockle Finish
- 25304R-02-05 Paper – Regular (100% Virgin content) – 8.5 x 11: 1-4 Cases of Premium Laser Sheet, 24lb., white, 94 Bright
- 25304R-02-07 Paper – Regular (100% Virgin content) – 8.5 x 11: 1-4 Cases of Bristol, 67lb., White, Vellum Exact or Equal
- 25304R-02-08 Paper – Regular (100% Virgin content) – 8.5 x 11: 1-4 Cases of Bristol, 67lb., Colors, Vellum Exact or Equal
- 25304R-02-10 Paper – Regular (100% Virgin content) – 8.5 x 11: 1-3 Cases of 80lb. Cover, Gloss White, Long-Grain
- 25304R-02-11 Paper – Regular (100% Virgin content) – 8.5 x 11: 1-3 Cases of 80lb. Cover, Matte/Velvet White, Long-Grain
- 25304R-02-12 Paper – Regular (100% Virgin content) – 8.5 x 11: 1-3 Cases of 80lb. Text Gloss White
- 25304R-02-13 Paper – Regular (100% Virgin content) – 8/5 x 11: 1-3 Cases of 80lb. Text Matte/Velvet White
- 25304R-03-03 Paper – 30% Recycled – 8.5 x 11: 1-4 Cases of Dual Purpose, Laser, Prem. #4, 20lb., 92 Bright
- 25304R-04-01 Paper – 100% Recycled – 8.5 x 11: 1-4 Cases of Dual Purpose, Laser, Prem. #4, 20lb., 92 Bright
- 25304R-04-02 Paper – 100% Recycled – 8.5 x 11: 1-4 Cases of Dual Purpose, Laser, Prem. #4 20lb., 92 Bright
- 25304R-04-03 Paper – 100% Recycled – 8.5 x 11: 1-4 Cases of Dual Purpose, Laser, Prem. #4, 20lb., 92 Bright
- 25304R-05-01 Paper – Regular (100% Virgin content) – 8.5 x 14: 1-4 Cases of Dual Purpose, Laser, Prem. #4, 20lb., 92 Bright
- 25304R-05-03 Paper – Regular (100% Virgin content) – 8.5 x 14: 1-4 Cases of Text Paper, 60lb., Colors (Astrobright ONLY)

25304R-05-04 Paper – Regular (100% Virgin content) – 8.5 x 14: 1-4 Cases of Bond Paper, 25% Rag, White, Cockle Finish

25304R-05-05 Paper – Regular (100% Virgin content) – 8.5 x 14: 1-4 Cases of Premium Laser Sheet, 24lb., white, 94 Bright

25304R-05-06 Paper – Regular (100% Virgin content) – 8.5 x 14: 1-4 Cases of Offset, 70lb., White, Hammermill, Opaque or equal

25304R-05-07 Paper – Regular (100% Virgin content) – 8.5 x 14: 1-4 Cases of Bristol, 67lb., White, Vellum exact or equal (card)

25304R-05-08 Paper – Regular (100% Virgin content) – 8.5 x 14: 1-4 Cases of Bristol, 67lb., Colors, Vellum Exact or equal (card)

25304R-06-01 Paper – Regular (100% Virgin content) – 11 x 17: 1-4 Cases of Dual Purpose, Laser, Prem. #4, 20lb., 92 Bright

25304R-06-02 Paper – Regular (100% Virgin content) – 11 x 17: 1-4 Cases of Premium Laser Sheet, 24lb., white, 94 Bright

25304R-06-04 Paper – Regular (100% Virgin content) – 11 x 17: 1-4 Cases of Bristol, 67lb., White Vellum Exact or equal (card)

25304R-07-08 Paper – Recycled – 8.5 x 11: 1-3 Cases of 80lb. Text Gloss White

25304R-07-09 Paper – Recycled – 8.5 x 11: 1-3 Cases of 80lb. Text Matte/Velvet White

25304R-08-06 Paper – Recycled – 8.5 x 14: 1-4 Cases of Bristol, 67lb., Colors, Vellum Exact or equal (card)

25304R-09-01 Paper – Recycled – 8.5 x 14: 1-4 Cases of Bond Paper, 25% Rag, White, Cockle Finish

25304R-13-04 Paper – Regular (100% Virgin content) – 12 x 18: 1-3 Cases of 80lb. Text Gloss White

25304R-13-05 Paper – Regular (100% Virgin content) – 12x18: 1-3 Cases of 80lb. Text Matte/Velvet White

25304R-30-01 Envelopes – Regular (100% Virgin content) – 6 x 9: 1-4 Cases of Standard Booklet Side Seam, White 2500/Carton

25304R-32-01 Envelopes – Regular (100% Virgin content) – No. 10: 1-4 Cases of 24lb., White 2500/Carton

25304R-34-01 Envelopes – Regular (100% Virgin content) – Window: 1-4 Cases of 24lb., White 2500/Carton

25304R-36-01 Envelopes – Regular (100% Virgin content) – No. 9: 1-4 Cases of 24lb.,  
White 2500/Carton

25304R-38-01 Envelopes – Regular (100% Virgin content) – No. 7 ¾: 1-4 Cases of 24lb.,  
White 2500/Carton

25304R-40-01 Envelopes – Regular (100% Virgin content) – 9.5 x 12.5: 1-4 Cases of  
Catalog, White Kraft Sub. 28, 500/Ctn., Open En

25304R-40-02 Envelopes – Regular (100% Virgin content) – 9.5 x 12.5: 1-4 Cases of  
Catalog, Brown Kraft Sub. 28, 900/Ctn., Open En

25304R-42-01 Envelopes – Regular (100% Virgin content) – 6.5 x 9.5: 1-4 Cases of  
Catalog, Brown Kraft Sub. 28, 900/Ctn., Open En