



# MEMORANDUM

Council Agenda  
Item No.IX. W  
05/23/2023

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Ordinance to be introduced and set for final hearing July 5, 2023 (CE-1096) closing a public easement within Block 2 of Edwards Court House Addition, east of South Lee Avenue and south of West Reno Avenue. Ward 6.
2. Resolution establishing a date for enactment of said Ordinance and determining those entitled to notice.

**Applicant:**

Mark W. Zitzow, Johnson & Associates  
Downtown Real Estate Partners, LLC

**Purpose:**

The purpose of this request is to consolidate the property abutting the right of way to facilitate development.

**Previous Action:**

On April 27, 2023, the Planning Commission recommended approval of the application subject to the Summary of Technical Evaluation contained in the Planning Commission staff report, as follows. The applicant has agreed with this condition. The requested survey has been received.

**Technical Evaluation:**

1. Prior to City Council consideration, applicant must provide a topographic survey showing the location of all utilities, with dimensions, within the proposed closure area.

**Revenue:**

An application fee of \$1500 was deposited in the General Fund – General Operations – Charges – Planning Fees (001-0001-42100003).

**Review:**

Planning Department

**Recommendation:** Ordinance be introduced and set for final hearing, resolution establishing the enactment date be adopted, and appropriate notice be published and mailed.