



MEMORANDUM

Council Agenda
Item No. XI. Q
5/20/2025

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Public hearing regarding Resolution approving the 2025-2029 Consolidated Plan and 2025-2026 First Year Action Plan.
2. Resolution approving the 2025-2029 Consolidated Plan and 2025-2026 First Year Action Plan, and approving new formula grant funding allocations for the Community Development Block Grant \$5,055,205; The HOME Investment Partnerships Program \$2,236,659; Emergency Solutions Grant Program \$431,333; The Housing Opportunities For Persons With AIDS \$1,399,461; providing for allocation of 2024-2025 Community Development Block Grant unallocated program funds, Program Income, and recaptured program funds in the amount of \$3,090,239; HOME Investment Partnerships Program 2024-2025 unallocated program funds, Program Income, and recaptured program funds in the amount of \$7,891,467; approving submission of application documents and certifications to U.S. Department of Housing and Urban Development grant agreements; approving operating agreements with subrecipients including Community Action Agency of Oklahoma City and Oklahoma and Canadian Counties, Inc., Court Appointed Special Advocates of Oklahoma County, Oklahoma City Urban Renewal Authority, NewView Oklahoma, Inc., Metropolitan Fair Housing Council, and Central Oklahoma Transportation and Parking Authority; providing that said operating agreements are brought back to City Council for ratification; providing that proceeds from Section 108 loan accounts shall be used for debt service on Section 108 loans; and authorizing execution of necessary documents.

Background:

The City's Consolidated Plan is updated every five years and considers local needs in housing and community development. The Plan establishes program priorities for the use of U.S. Department of Housing and Urban Development (HUD) entitlement program funds, which include Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons With AIDS (HOPWA) funds. The proposed five year Consolidated Plan retroactive to July 1, 2025, and is effective through June 30, 2030.

Each year, the City must submit an Annual Action Plan to HUD detailing goals, priorities and funding allocations for the new fiscal year as an application for grant funding. The Action Plan is developed with citizen input and addresses Consolidated Plan priorities. The Action Plan enumerates program activities to be funded during the Plan year beginning July 1, 2025, and ending on June 30, 2026. When a new Consolidated Plan is developed, it includes the First Year Action Plan (the Plans).

Development of the proposed Plans began with the publication of a Notice of Public Meetings in *The Oklahoman* on November 6, 2024. Three public meetings were held in various geographic locations and online to obtain citizen comments for the Plans. Comments and questions were accepted relating to community needs, strategic goals for the use of these federal funds, and immediate funding priorities. The meetings were held at the Downtown Library at 3:30 p.m. on December 10, 2024, the Belle Isle Library at 6:30 p.m. on December 12, 2024, and the Capitol Hill Library at 6:30 p.m. on January 14, 2025. A planned fourth meeting, scheduled for January 9, 2025, at the Ralph Ellison Library, was cancelled due to inclement weather. Staff also held an online meeting hosted by Neighborhood Alliance of Central Oklahoma on January 21, 2025. City staff sent out email notifications and appeared on the news to let the public know about the meetings.

Comments received during presentations of the proposed Consolidated Plan and Action Plan at public meetings will be included in the report to HUD. The approved Plan will be submitted to HUD 60 days after HUD announces the final funding allocations. The City must publish notice of the public hearing and the recommended funding allocations at least 30 days before Council consideration, in accordance with the Citizen Participation Plan. This notice was published on April 19, 2025, in *The Oklahoman*.

The Citizens' Committee for Community Development (CCCD) convened an additional public meeting on April 22, 2025, at which time Community Development Staff discussed the proposed Consolidated Plan strategies and objectives, programs, and funding levels for the 2025-2026 Action Plan. The Citizens' Committee approved the funding recommendations and strategic priorities for both Plans and endorsed the item for presentation to City Council for final approval.

In addition to approving the Plan and funding allocations, the Resolution authorizes the Mayor to sign the HUD Request for Release of Funds and Certification (RROF) forms on an ongoing basis throughout the year. A RROF must be completed prior to expenditure of funds for a HUD-assisted project that requires an Environmental Assessment or Environmental Impact Statement but is not a City commitment or guarantee for use of HUD funding. Rather, submission is required as part of an administrative process (defined in 24 CFR Part 58) to determine the environmental impact of a potential HUD-assisted project and would be completed prior to any related Council action. The Resolution provides authorization for City Housing and Community Development staff assigned environmental review responsibilities to sign applicable determinations for exempt and categorically excluded activities under 24 CFR part 58, which do not require a RROF. Additionally, the City is required by regulation to complete the environmental review process and RROF documents for the Oklahoma City Housing Authority (OCHA) whenever they use federal dollars - whether passed through the City to OCHA as a subrecipient, or whether those funds go directly from federal agencies to OCHA. This Resolution authorizes the Mayor's signature on those items as well.

Attachment A to the Resolution summarizes recommended allocations for programs and projects for the 2025-2026 Action Plan. Carry forward funding has been projected based on the current project spending rates and available information; these numbers will fluctuate as spending continues through June 30, 2025, and final numbers may not be available prior to Plan submission to HUD.

The allocation of formula grant funds to program activities will be paid through the individual grants for which an application is authorized in the Resolution. The funds will be set up in the new fiscal year categories when the Grant Agreements are approved and returned to The City by HUD. Subsequent adjustments necessitated by changes in projected carry-forward and recaptured balances and/or changes to the announced formula grant funding by HUD will be made to the uncommitted General Public Facilities line item for Community Development Block Grant activities, and to the uncommitted funds in the Affordable Housing Development Program line item for the HOME Investment Partnerships Program.

Source of Funds:

GRANTS MANAGEMENT – DEPT OF HSG & URB DEVEL-RSTR – HOME Investment Partnerships Program – M-25-MC-40-0203 (1906-2408030-G9998-G80479)

GRANTS MANAGEMENT — DEPT OF HSG & URB DEVEL-RSTR – Community Development Block Grant – B-25-MC-40-0003 (1906-2408000-G9998-G80478)

GRANTS MANAGEMENT– DEPT OF HSG & URB DEVEL-RSTR-EMERGENCY SHELTER – E25-MC-40-0003 (1906-2408010-G9998-G80480)

GRANTS MANAGEMENT– DEPT OF HSG & URB DEVEL-RSTR-HOPWA – OKH25-F001 (1906-2408035-G9998-G80481)

Review:

Planning Department

Recommendation: Resolution be adopted.