



The City of  
**OKLAHOMA CITY**  
DEPARTMENT OF FINANCE

September 11, 2024

Direct Protective Services LLC  
14848 Bristol Park Blvd

Renewal No. 1

**APPROVED**

11-19-2024

BY THE CITY COUNCIL  
*Amy K. Simpson* CITY CLERK

Dear Vendor:

The Contracting Entity and the contracting vendor have the option of renewing Contract/Pricing Agreement No. **C247070-DIRECTPROTECTIVE** for Security Monitoring Services for the Municipal Court Building for the term November 30, 2024 through November 29, 2025 under the same terms, conditions and provisions as originally awarded, including price(s).

Please indicate your concurrence or non-concurrence by completing the below listed information, including signature, and return to me by September 30, 2024. If the individual signing below is not the owner or an officer of the business or corporation, a letter of authorization should also be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document.

**YOUR CONCURRENCE DOES NOT GUARANTEE RENEWAL.** Should the Contracting Entity decide not to renew the above contract, you will be notified in writing or electronically. This form may be mailed, faxed, emailed, scanned, or otherwise electronically submitted for contract/pricing agreement renewal.

If you have any questions, please contact me at (405) 297-3172, Fax (405) 297-2142 or Email: [jennifer.swann@okc.gov](mailto:jennifer.swann@okc.gov).

Thank you,

Jennifer Swann MPA, CPO  
Senior Buyer

Yes, I would like to renew per the above mentioned.  
 No, I do not wish to renew.

[INTERNAL USE ONLY]

The Contracting Entity chooses not to renew the above contract/pricing agreement.

*Justin Roberson*  
\_\_\_\_\_  
PRINTED NAME  
*President*  
\_\_\_\_\_  
TITLE

*Justin Roberson*  
\_\_\_\_\_  
AUTHORIZED SIGNATURE  
*Direct Protective Services*  
\_\_\_\_\_  
COMPANY NAME

*14848 Bristol Park Blvd*  
\_\_\_\_\_  
STREET ADDRESS

*Edmond, OK 73013*  
\_\_\_\_\_  
CITY, STATE AND ZIP CODE

*405-249-4181*  
\_\_\_\_\_  
BUSINESS TELEPHONE

*jroberson@directprotective.com*  
\_\_\_\_\_  
CONTACT E-MAIL



August 23<sup>rd</sup>, 2024

City of Oklahoma City  
Jennifer Swann  
Procurement Services  
(405) 297-3172  
[jennifer.swann@okc.gov](mailto:jennifer.swann@okc.gov)

Re: C247070 for Security Services for the Municipal Court and OKC Utilities Building at 420 West Main, Oklahoma City, OK 73102

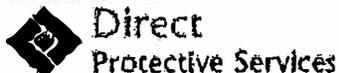
Ms. Swann,

This letter is to act as a formal written request for Direct Protective Services to ask for a CPI increase of 4% to assist us in covering added costs to hire, train, and the retention of qualified security officers for the above listed locations. The costs each year have risen which makes extremely difficult to keep the staff that you are accustomed to. The entry points to your facilities are key areas that deserve the most qualified security officers in the industry. We humbly are asking for this increase which is in line with the CPI's national database which is listed at 4.06% for 2023 and currently at a 3.2% average for 2024. Thank you for your time and attention to this request.

Best Regards,

*Justin Roberson*

Justin Roberson  
President  
[405.249.4181](tel:405.249.4181)  
[jroberson@directprotective.com](mailto:jroberson@directprotective.com)



(C247070)

Direct Protective Services for Security Services  
Term November 30, 2024 through November 29, 2025

24710-01-01 Armed CLEET Certified Law Enforcement Officer- Regular time -\$39.02  
24710-01-02 Armed CLEET Certified Law Enforcement Officer- Overtime rate- \$58.53  
24710-02-01 Armed Off- Duty Police Officers- Regular time -\$39.02  
24710-02-02 Armed Off- Duty Police Officers- Overtime rate- \$58.53  
24710-03-01 Unarmed CLEET Certified Law Enforcement Officer- Regular time- \$39.02  
24710-03-02 Unarmed CLEET Certified Law Enforcement Officer- Overtime rate - \$58.53  
24710-04-01 Unarmed Off-Duty Police Officers- Regular time- \$39.02  
24710-04-02 Unarmed Off-Duty Police Officers- Overtime rate- \$58.53  
24710-05-01 Armed, CLEET Certified Licensed Security Officer- Regular time - \$31.22  
24710-05-02 Armed, CLEET Certified Licensed Security Officer-Overtime/Holiday rate- \$46.83  
24710-06-01 Unarmed, CLEET Certified Licensed Security Officer- Regular time - \$26.02  
24710-06-02 Unarmed, CLEET Certified Licensed Security Officer-Overtime/Holiday rate - \$39.02



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/30/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Mosley Agency 428 Grand Avenue P.O. Box 2100 Chickasha OK 73023-2100	<b>CONTACT NAME:</b> Terry Charlson <b>PHONE (A/C, No., Ext.):</b> (406) 224-1000 <b>E-MAIL ADDRESS:</b> TerryC@MosleyAgency.com	<b>FAX (A/C, # of):</b> (406) 224-5593
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Direct Protective Services LLC 14848 Bristol Park Boulevard Edmond OK 73013	<b>INSURER A:</b> zzzzVARIOUS INS COMPANIES	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER:** CL2453006392                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL. SUBH. (NSD WVO)	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OPAGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If Yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	WC 3274495-00	04/05/2024	04/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
The City of Oklahoma City and its Trusts are Included as additional Insured on general liability, commercial liability, and automotive liability as required by contract, C247070.

<b>CERTIFICATE HOLDER</b> City of Oklahoma City and participating Trusts 100 North Walker Avenue OKC                      OK 73102	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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