



MEMORANDUM

OCMFA Agenda
Item No. MFA. D
12/17/2024

The City of OKLAHOMA CITY

TO: Chairman and Trustees of the Oklahoma City Municipal Facilities Authority

FROM: Craig Freeman, City Manager/General Manager, OCMFA

Joint Resolution approving Amendment No. 1 to Purchase of Services Agreement with Alliance Work Partners and the Oklahoma City Municipal Facilities Authority, as the public entity contracting with Alliance Work Partners, on behalf of The City of Oklahoma City, to provide an employee assistance plan, for eligible part-time employees and eligible household members, and the eligible part-time employees and their eligible household members of participating public trusts, estimated additional cost \$15,000, January 1, 2025 through December 31, 2025.

Purpose:

To amend the professional services agreement to provide up to 6 counseling sessions to City part-time employees and their households and other related services.

Background:

On December 19, 2023 (Item No. MFA.G.) the Oklahoma City Municipal Facilities Authority (OCMFA) and the City Council approved an Administrative Services Agreement ("Agreement") between the OCMFA and Alliance Work Partners, a division of Workers Assistance Program, Inc., to provide employee assistance program services to The City of Oklahoma City and participating public trusts and their eligible employees and eligible dependents.

On November 5, 2024 (Item No. MFA.B) the Oklahoma City Municipal Facilities Authority (OCMFA) and the City Council approved Renewal #1 of the Purchase of Services Agreement ("Agreement") between the OCMFA and Alliance Work Partners, a division of Workers Assistance Program, Inc., to provide employee assistance program (EAP) services to The City of Oklahoma City and participating public trusts and their eligible employees and eligible dependents, total cost of \$175,000.

The original Agreement contains terms that provide services to full-time employees and eligible household members. Staff has determined a need is present to extend EAP services to part-time employees and their eligible household members. The Amendment #1 does not alter the Agreement of a five-year rate guarantee of \$2.71 per employee per month, PEPM. The estimated additional cost to cover part-time employees is \$15,000.

Staff recommends approval of Amendment No. 1 of Purchase of Services Agreement with the OCMFA to provide part time employees and eligible household members an employee assistance program.

Estimated Cost:

\$15,000 (Total Cost \$190,000)

Source of Funds:

OCMFA Services-Risk/Health Care Insurance-Employee Benefits-Professional Svc-Medical
(3041-1600450-10016 -52040004)

Review:

Human Resources Department

Recommendation: Resolution be adopted.