



The City of
OKLAHOMA CITY
DEPARTMENT OF FINANCE

Renewal No. 1

February 23, 2024

APPROVED
6-18-2024

Atlantic Fabrication and Design LLC
901 SE 29th St
Oklahoma City, OK 73129-4835

BY THE CITY COUNCIL
Arny M. Simpson CITY CLERK

Dear Vendor:

The Contracting Entity and the contracting vendor have the option of renewing Contract/Pricing Agreement No. **C246028 for HVAC Units Parts Supplies** for the term **7/1/2024 through 6/30/2025** under the same terms, conditions and provisions as originally awarded, including price(s).

Please indicate your concurrence or non-concurrence by completing the below listed information, including signature and return to me by **March 25, 2024**. If the individual signing below is not the owner or an officer of the business or corporation, a letter of authorization should also be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document.

YOUR CONCURRENCE DOES NOT GUARANTEE RENEWAL. Should the Contracting Entity decide not to renew the above contract, you will be notified in writing or electronically. **This form may be mailed, faxed, emailed, scanned, or otherwise electronically submitted for contract/pricing agreement renewal.**

If you have any questions, please contact me at (405) 297-3995, Fax (405) 297-2142 or Email: monica.hardesty@okc.gov.

Thank you,

Monica Hardesty

Monica Hardesty, Senior Buyer
Procurement Services

☒ **Yes, I would like to renew
per the above mentioned.**
☐ **No, I do not wish to renew.**

[INTERNAL USE ONLY]

☐ **The Contracting Entity
chooses not to renew the
above contract/pricing
agreement.**

Mark Williams

PRINTED NAME

Project Manager

TITLE

Mark Williams

AUTHORIZED SIGNATURE

Atlantic Fabrication & Design, LLC

COMPANY NAME

4301 SW 44 th street

STREET ADDRESS

Oklahoma City OK 73119

CITY, STATE AND ZIP CODE

(405)619-7607 (405)619-7955

BUSINESS TELEPHONE

mark@afd-okc.com

CONTACT E-MAIL

LETTER OF AUTHORIZATION

THIS LETTER OF AUTHORIZATION MUST BE COMPLETED IF THE ATTACHED
LEGALLY BINDING DOCUMENT WAS NOT SIGNED BY THE STATUTORILY
AUTHORIZED OFFICER ON BEHALF OF THE CONTRACTING ENTITY.

City of Oklahoma City or related Public Trust:

This letter authorizes Mark Williams to
(PRINTED NAME OF AUTHORIZED AGENT)
sign the attached legally binding document on behalf of Atlantic Fabrication and
(CONTRACTING ENTITY)
Design, LLC.

Sincerely,

Paul D Stitt

Signature of Authorizing Officer

Owner

Printed Title

3/26/2024

Date

Paul Stitt

Printed Name of Authorizing Officer

pauls@afd-okc.com

Email Address of Authorizing Officer

NOTE: If the Contracting Entity is a(n):

Corporation	The authorizing officer <u>must</u> be: President, Vice-President, Chairperson, or Vice-Chairperson
LLC	The authorizing officer <u>must</u> be: Manager, Managing Member, President, or Vice-President
Partnership	The authorizing officer <u>must</u> be: General Partner
Joint Venture	The authorizing officer <u>must</u> be: An Authorized Officer of Each of the Ventures



The City of
OKLAHOMA CITY
DEPARTMENT OF FINANCE

Renewal No. 1

February 23, 2024

Johnstone Supply of Oklahoma City Inc
PO Box 82129
Oklahoma City, OK 73148

APPROVED
6-18-2024

BY THE CITY COUNCIL
Angie K. Simpson CITY CLERK

Dear Vendor:

The Contracting Entity and the contracting vendor have the option of renewing Contract/Pricing Agreement No. **C246029 for HVAC Units Parts Supplies** for the term **7/1/2024 through 6/30/2025** under the same terms, conditions and provisions as originally awarded, including price(s).

Please indicate your concurrence or non-concurrence by completing the below listed information, including signature and return to me by **March 23, 2024**. If the individual signing below is not the owner or an officer of the business or corporation, a letter of authorization should also be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document.

YOUR CONCURRENCE DOES NOT GUARANTEE RENEWAL. Should the Contracting Entity decide not to renew the above contract, you will be notified in writing or electronically. **This form may be mailed, faxed, emailed, scanned, or otherwise electronically submitted for contract/pricing agreement renewal.**

If you have any questions, please contact me at (405) 297-3995, Fax (405) 297-2142 or Email: monica.hardesty@okc.gov.

Thank you,

Monica Hardesty

Monica Hardesty, Senior Buyer
Procurement Services

☒ Yes, I would like to renew
per the above mentioned.
☐ No, I do not wish to renew.

[INTERNAL USE ONLY]

☐ The Contracting Entity
chooses not to renew the
above contract/pricing
agreement.

KEITH FREEMAN
PRINTED NAME
DIRECTOR OF OPERATIONS
TITLE
Keith Freeman
AUTHORIZED SIGNATURE
KEITH FREEMAN OF OLC, DBA JOHNSTONE SUPPLY
COMPANY NAME
2120 SW 15th St
STREET ADDRESS
OKLA CITY, OK 73108
CITY, STATE AND ZIP CODE
405-230-8575
BUSINESS TELEPHONE
Keith.Freeman@johnstone
CONTACT E-MAIL
supply.com

LETTER OF AUTHORIZATION

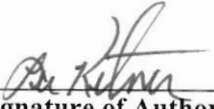
THIS LETTER OF AUTHORIZATION MUST BE COMPLETED IF THE ATTACHED LEGALLY BINDING DOCUMENT WAS NOT SIGNED BY THE STATUTORILY AUTHORIZED OFFICER ON BEHALF OF THE CONTRACTING ENTITY.

City of Oklahoma City or related Public Trust:

This letter authorizes KEITH FREEMAN to
(PRINTED NAME OF AUTHORIZED AGENT)

sign the attached legally binding document on behalf of KETNER ENTERPRISES
(CONTRACTING ENTITY)
OF OKC, DBA JOHNSTONE SUPPLY OF OKC.

Sincerely,


Signature of Authorizing Officer

PRESIDENT
Printed Title

3/18/24
Date

LEE KETNER
Printed Name of Authorizing Officer

lee.ketner@johnstonesupply.com
Email Address of Authorizing Officer

NOTE: If the Contracting Entity is a(n):

Corporation	The authorizing officer must be: President, Vice-President, Chairperson, or Vice-Chairperson
LLC	The authorizing officer must be: Manager, Managing Member, President, or Vice-President
Partnership	The authorizing officer must be: General Partner
Joint Venture	The authorizing officer must be: An Authorized Officer of Each of the Ventures