



# MEMORANDUM

Council Agenda  
Item No. IX. BS  
8/13/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Athletic Facility Use Agreement with Youth Builders, Inc., for youth football at Woodson Park, 3403 South May Avenue and at Edwards Park, 1515 North Bryant Avenue, revenue of \$5,940, retroactive to July 31, 2024 through November 30, 2025. Wards 6 and 7.

**Location:**

Woodson Park, 3403 South May Avenue, and Edwards Park, 1515 North Bryant Avenue

**Background:**

Youth Builders, Inc. (“Group”) is a local non-profit that, for more than 20 years, has conducted youth football leagues and related programming at the City’s Parks and Recreation Department (“OKC Parks”) facilities. Group previously rented designated fields at Edwards Park. That arrangement ended in 2023, when Edwards Park underwent construction of a new sports complex.

On January 25, 2024, in recognition of Group’s contributions to youth football in our community, OKC Parks offered Legacy Partner status to Group. For the fall 2024 season, Group will be relocated temporarily to Woodson Park. Upon completion of the Edwards Park Sports Complex, Group’s future seasons will be held at Edwards Park.

The parties wish to enter into this Athletic Facility Use Agreement (“Agreement”) to document certain benefits that Group attains as a legacy partner and to specify terms for Group’s use of designated areas of Woodson Park and of Edwards Park.

During each year of the Agreement term, Group may use designated fields at one of the sites to conduct youth football leagues from July 31st – November 30<sup>th</sup>. As a legacy partner, Group will receive priority scheduling at the sites. Group’s operations and programming will be at its own expense.

Upon mutual consent, the Agreement may be renewed for two additional, two-year terms, for a total of six years. By March 15<sup>th</sup> of each Agreement year, Group must submit a season schedule for the league. The schedule must include information on the rates Group will charge for player registrations, equipment rentals (pads, helmets, etc.), and concession and admission fees.

The City will provide staff to open and close the sites during Group's authorized use. As resources permit, they will also facilitate Group's site use. The City will be responsible for all mowing and maintenance at the sites, including field striping on an established schedule. Group may place a locking storage pod on site to secure league-related equipment and supplies.

Group must provide required insurance and indemnification; avoid damaging City property; submit certain reports; and comply with applicable laws, rules, and regulations. The Agreement may be terminated by either party, with or without cause, under certain conditions. To use the Woodson Park site in 2024, Group will pay the City \$5,940.

**Revenue:**

\$5,940 to be deposited in General Operations – Parks Charge-Recreation (1001-42050003)

**Review:**

Parks and Recreation

**Recommendation:** Agreement be approved.