



The City of
OKLAHOMA CITY

**REVOCABLE PERMIT
RIGHT-OF-WAY USE**

This Revocable Right-of-Way Use Permit is made and entered into by **The City of Oklahoma City**, a municipal corporation, acting by and through its **Mayor and City Council**, hereinafter called “City,” and **Downtown Oklahoma City Partnership**, hereinafter called “Permittee.”

WHEREAS, Permittee desires to hold the “**Saint’s Santa Run**,” a 5K running race and 1 mile fun run, hereinafter called “Event” on **Saturday, December 7, 2024**, to conduct the Event, using public property and rights-of-way (included streets in **bold**), **temporarily closing North Walker Avenue** from NW 8 Street north to NW 10 Street (permittee to work with OCPD and Embark to ensure streetcar service can operate safely during event), **Classen Drive** from NW 10 Street north/west to Shartel Avenue, **Shartel Avenue** from Classen Drive north to NW 18 Street, **NW 18 Street** from North Francis Avenue east to North Harvey Avenue, **North Harvey Avenue** from NW 18 Street south to NW 5 Street, **NW 5 Street** from North Harvey Avenue west to North Dewey Avenue, **North Dewey Avenue** from NW 5 Street north to NW 8 Street, **NW 8 Street** from North Dewey Avenue east to North Walker Avenue.

The above-described area is set out graphically on “**Exhibit A**”. This exhibit is attached hereon and incorporated herein by reference and hereinafter referred to as the “**Event Site Plan**”, and

WHEREAS, it is in the interest of the citizens of the City of Oklahoma City that high-quality cultural activities be maintained and offered to the public; and

WHEREAS, Permittee has established criteria to control the quantity of activities on the public way; and

WHEREAS, the City is willing to grant a revocable permit for use of the public right-of-way in connection with holding the Event.

NOW, THEREFORE, to facilitate and encourage the public enjoyment of the Event and ensure its high quality, and in consideration of the covenants and agreements hereinafter set forth, it is mutually agreed by the parties hereto as follows:

1. City hereby grants Permittee a revocable permit for use of the public right-of-way, hereinafter called the “Permit,” for the purpose of erecting, installing and operating the Event within the public ways and rights-of-way as described above.
2. This Permit shall be effective for the **temporary Event closures described above** from **9:30 a.m. on Saturday, December 7, 2024**, to **11:30 a.m. on Saturday, December 7, 2024**, and at **11:31 a.m. on Saturday, December 7, 2024**, the rights under this Permit to utilize the **temporary Event closures described above** shall fully terminate.
3. During the time period described in Section 2, Permittee will be authorized to limit motorized-vehicle access to the Event Site by the placement of required traffic control devices, volunteers and Oklahoma City Police personnel where illustrated on **“Exhibit B”**. This exhibit is attached hereon and incorporated herein by reference and hereinafter referred to as the **“Traffic Control Plan”**.

4. The Permittee agrees to assume full responsibility for cleanup and control of trash, debris, waste water and all waste generated or otherwise occurring within the Event Site as result of the Event.
5. Residents and businesses abutting the Event Site will be notified by the Permittee according to the approved guidelines for notification provided in the current edition of the [Oklahoma City Special Events Guide](#).
6. It is understood that it is in the public interest that the activities for the Event be limited to such a number and otherwise regulated by the Permittee so as to insure the public health, safety and welfare during the Event and to maintain high standards of quality for the use and benefit of the citizens of Oklahoma City.
7. This permit shall be subject to the definitions and regulations established for Outdoor Special Events in [Chapter 50, Article VIII, Sections 261-265 of the Oklahoma City Municipal Code](#).
8. This permit shall be subject to all applicable fees established in the General Schedule of Fees for Outdoor Special Event Permits in [Chapter 60, Article VIII, Section 60-50-56 of the Oklahoma City Municipal Code](#).
9. The Event shall be subject to all applicable guidelines established in the current edition of the [Oklahoma City Special Events Guide](#).
10. This permit shall be revocable at will by either party subject to the terms established for revocation in [Chapter 50, Article VIII, Section 266 of the Oklahoma City Municipal Code](#).

(remainder of page left blank intentionally)

Approved by the Council and SIGNED by the Mayor of The City of Oklahoma City
on this 5TH day of NOVEMBER, 2024.

The City of Oklahoma City
A municipal corporation

ATTEST:

Amy K. Simpson
City Clerk



[Signature]
Vice Mayor

Approved and accepted by **Downtown Oklahoma City Partnership**
on this 23 day of October, 2024.

By: [Signature]
Corporate Officer or Authorized Agent

Olivia Branscum - Development Events Coordinator
Printed Name and Title

Acknowledged before me this 23 day of October, 2024



[Signature]
NOTARY PUBLIC

Commission number: _____
My commission expires: _____

Reviewed for form and legality by:

[Signature]
Assistant Municipal Counselor