



MEMORANDUM

Council Agenda
Item No. IX. M
5/21/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Request for Proposals to be advertised, Employee Engagement Survey Consultation Services (RFP-OCITY-166).

Purpose:

The City of Oklahoma City is seeking a consultant who will assist with analyzing employee engagement survey results in both Likert scale responses and open text responses and provide ongoing consultation to City leadership with creation and implementation of departmental action plans. The primary analysis of survey data will be of the open text survey responses.

The City of Oklahoma City has contracted with Gallup, Inc. to deliver an employee engagement survey since 2022, with two years of survey data. This RFP is supplemental to the Employee Engagement Survey currently performed by Gallup.

The consultant will be responsible for conducting a comprehensive analysis of survey data to provide insights into organizational strengths, weaknesses, and areas for improvement. Additionally, the consultant will collaborate with internal stakeholders to develop and implement strategies for enhancing organizational culture at both departmental and organizational levels.

Proposals Receipt Date:

June 20, 2024 – 4:00:00 p.m.

Source of Funds:

CAPITAL IMPROVEMENT-ASGN > OCITY > CIP-City Manager> CONSULTING SERVICE>Project Reserve (1611-1403900- 52040022-C50000)

Review:

Finance Department

Recommendation: Request for Proposals be approved and the City Clerk be authorized to advertise for proposals.