



The City of Oklahoma City
Planning Department, Subdivision and Zoning
420 West Main Street, Suite 910, Oklahoma City, Oklahoma, 73102
Phone: (405) 297-2623 – Web: <https://www.okc.gov>

Staff Use Only:
BOA - 15855
Zoning: NC/HL/W2/
OKC
PASEO UCD

APPLICATION FOR BOARD OF ADJUSTMENT

Application for Special Exception - Lodging Accommodations: Home Sharing

Address of subject property: 608 NW 25th St,

Present use of property: Single Family - Residential Size of Property (Acres): .17

☒ SPECIAL EXCEPTION: Chapter: 59 Section: 9350.38.1

TIMELY 'RENEWAL'

SPECIAL EXCEPTION APPLICANTS:

Summary of Special Exception being sought

- ☒ Special exception from the Board of Adjustment to allow for renewal of home-sharing license
HS-00888

I certify that the submitted information is true and correct.

Property Owner Information (if other than Applicant):


Name

Mailing Address

City, State, Zip Code

Phone

Email


Signature of Applicant

Blake Owen
Applicant's Name (please print)

2309 Shadowlake Drive
Applicant's Mailing Address

Oklahoma City, OK, 73159
City, State, Zip Code

405-596-1410
Phone

BlyndonOwen@gmail.com
Email

Submit your Application by Email to Subdivisionandzoning@OKC.gov

Compressed files (.zip, etc..) or links to FileShare services (Dropbox, Google Drive, etc..) can not be accepted for security purposes.

Board of Adjustment - Special Exception Home Sharing

GUERNSEY PARK PLACE BLOCK 5 LOTS 6 & 7

608 NW 25th Street, Oklahoma City, OK, 73103



Summary of Home Share Proposal:

- A. The property offers 2 bedrooms with 1 Queen sized bed and 1 King sized bed.
- B. Maximum Number of guests allowed: 4 adults. OR 4 adults and 1 child age 12 and under for a total of 5.
- C. Method of Advertising: Airbnb, VRBO, Booking.com, etc.

- D. House Rules: Please refer to the house rules outlined in more detail on the following pages.
- E. Seeking a 3-year term for Special Exception.
- F. Off-Street Parking Availability includes 90 feet of driveway (77 feet of which is beyond the pedestrian sidewalk), in addition to a single car garage for parking out of public sight.



a.



b.

House Rules

608 NW 25th Street, OKC, OK 73103

EMERGENCY CONTACT INFORMATION: Of course, 911, is the best number for any medical or life-threatening emergencies including fire.

For any non-emergent situations, please leverage the booking service messaging and/or call me directly at 405-596-1410. Please refer to the guidebook provided to you for questions about how to connect to wi-fi, operate the grill, hot tub, etc. We've also included several neighborhood tips and recommendations in the guidebook to help you make the most of your stay!

1. **Check-in time is 3 p.m. CST and check-out time is 11 a.m. CST.** For any special requests or accommodations, please be in communication with your host so that we may coordinate with our cleaning staff.
2. Guests and visitors should comply with the parking regulations and requirements and must show consideration to other vehicles in the neighborhood. Please note there is no on-street parking allowed on the South side of the street.
3. A maximum of 3 vehicles may park in the driveway, with a maximum of 1 vehicle being parked in the garage..
4. **No smoking of any kind inside the Airbnb.** Cigarette butts must be disposed of in the ashtray provided in the backyard of the property.
5. **No parties or events.**
6. **No unregistered guests or visitors allowed.** The maximum property capacity is 5 people, including children.
7. **Quiet time from 10pm - 8am.** Please limit noise levels regardless of the time out of respect for our neighbors.
8. No glass of any kind near the hot tub/spa.
9. No eating or drinking in bedrooms. Please enjoy your meal in the dining room.
10. Please do not rearrange the furniture.

11. Make sure to turn off the lights, air conditioning, and any electronics when you leave the house. Don't forget to close the windows and lock the door.
12. Report any damages and/or breakages in a reasonably timely manner. Damages exceeding the security deposit amount must be paid by guests and will be reported to Airbnb, VRBO, or the applicable booking service.
13. Please place dirty dishes in the dishwasher, dirty towels in the laundry room, and throw out the garbage before checkout. Dispose of the garbage in the trash bins on the East side of the property.

Digital Guidebook:

<https://drive.google.com/file/d/1FMBI9BNPohugfsPOuGSIs1YYBSLIIN2o/view>