

AMENDMENT NO. 1 TO CONTRACT FOR ARCHITECTURAL SERVICES

This amendment is made and entered into this 5TH day of NOVEMBER, 2024, by and between The City of Oklahoma City, a municipal corporation, herein called "City", and GH2 Architects, LLC, herein called "Architect".

WITNESSETH:

WHEREAS, the City and the Architect entered into an agreement on January 30, 2024 as follows:

Project No. MB-1714
3rd and 10th Floors, Demolition and Remodel Of Existing Office Space; and

WHEREAS, the City engaged the services of the Architect to provide for design and all other architectural services related to demolition and remodel of 10,200 square feet of existing office space on the 10th floor, and 2,500 square feet on the 3rd floor of the 420 West Main Building; and

WHEREAS, subsequent to the execution of the original contract, it has been determined that HVAC, ceiling and lighting demolition and upgrades must be incorporated into the project; and

WHEREAS, the total compensation to be paid to the Architect for this Contract and Amendment shall be as follows:

For the original contract:

Not to exceed \$238,580 for Architectural services

For Amendment No. 1:

Not to exceed \$93,050 for Architectural services

Total Amended Contract:

Not to exceed \$331,630 for all services (an increase of \$93,050); and

WHEREAS, both parties agree to amend said contract.

NOW, THEREFORE, the parties agree as follows:

I. Amend **Paragraph 2. Basic Services.** to read as follows:

Architectural Services. The Architect is hereby engaged and employed by the City to perform in accordance with good architectural practices and in the best interest of the City in accordance with the professional standard of care all of the work as set out herein (including

Amendment No. 1 to incorporate HVAC, ceiling and lighting demolition and upgrades into the project); including Exhibit A, and including but not limited to the following:

II. Amend **Paragraph 5. Compensation** to read as follows:

Compensation. The aggregate total compensation for all architectural services under this Contract shall not exceed a total fee of \$331,630 (an increase of \$93,050), which includes: for Basic Services an amount not to exceed \$331,630 (an increase of \$93,050), as specifically set forth in Exhibit B, attached hereto and incorporated herein; and, for Additional Services an amount not to exceed (by possible future amendment), as specifically set forth in Exhibit E attached hereto and incorporated herein.

III. Amend **EXHIBIT A – SCOPE OF WORK** by addition of the following “**Exhibit A-Scope of Work (added by Amendment No. 1)**”:

**Exhibit A-Scope of Work
(Added by Amendment No. 1)**

SCOPE OF SERVICES

- Preliminary Report Services
 - Provide (1) Architect and sub-consultants site visit to evaluate existing
- conditions.
- Meet with General Services department to review proposed upgrades.
- Include HVAC scope of work in Preliminary Report Design Development document.
- Final Plan Services
 - Provide review set at 60% for approval by the City of OKC.
- ▪ Include drawings and cost estimate in PDF format.
- Provide review set at 95% for approval by the City of OKC.
 - Include drawings, specifications, and cost estimate in PDF format.
- Provide sealed drawings and specifications in PDF format for permitting, bidding and construction.
- Bidding Services
 - Attend Pre-Bid Conference.
 - Respond to Contractor and owner inquiries.
 - Review, evaluate and make recommendations for award of bid.
- Construction Administration Services
 - Attend Owner-Architect-Contractor meetings during construction on site on a periodic basis to observe the progress of construction.
 - Review Contractor applications for payment.
 - Review submittals, including shop drawings, product data and samples.
 - Respond to Contractor and owner inquiries.
 - Provide final completion observations.
- As-Built Drawing Services
 - Furnish the City of OKC with as-built drawings in electronic format based on

information provided by the Construction Contractor.

DEMOLITION

All demolition shall be conducted in a workmanlike and logical manner which will reduce the negative impact to the occupants of each floor which are unable to be relocated during the construction. All demolished materials become the property of the contractor and should be immediately removed from the site and properly disposed of. The contractor shall make every effort to recycle demolished materials in order to reduce negative environmental impacts. No electrical conduits, electrical conductors, disconnect switches, control wiring, ductwork, equipment, piping or supports shall be abandoned in place. Contractor shall be responsible for repairing any damage caused to the walls, flooring or cabinetry. Such repairs shall be to the satisfaction of the owner.

3rd Floor Design Requirements

- Demolition and phasing plan for the existing ceiling including acoustic panels, ceiling grid and support wires.
- Include the design and requirements for temporary support and placement of existing lighting fixtures, fire suppression systems, fire detection systems and notification equipment which are scheduled to remain.
- Demolition and phasing plan for all existing electrical connections, conductors and conduit serving existing HVAC equipment.
- Demolition and phasing plan for all existing HVAC equipment located above the ceiling.
- Demolition and phasing plan for all existing ductwork located above the ceiling.
- Demolition and phasing plan for all existing return air grills, supply registers and diffusers.
- Demolition and phasing plan for all chilled water supply and return piping back to the primary supply and return lines serving the floor.

10th Floor Design Requirements

- Demolition and phasing plan for the existing ceiling including acoustic panels, ceiling grid and support wires.
- Include the design and requirements for temporary support and placement of existing lighting fixtures, fire suppression systems, fire detection systems and notification equipment which are scheduled to remain.
- Demolition and phasing plan for the disconnection of all existing HVAC equipment, including all existing electrical connections, conductors and conduit serving existing HVAC equipment in its entirety back to the first power distribution panel serving the equipment.
- Demolition and phasing plan for all existing HVAC equipment located above the ceiling.
- Demolition and phasing plan for all existing ductwork located above the ceiling.
- Demolition and phasing plan for all existing return air grills, supply registers and diffusers.
- Demolition and phasing plan for all chilled water supply and return piping back to the primary supply and return lines serving the floor.

HVAC EQUIPMENT UPGRADES

All work shall be performed in a workmanlike and professional manner. All work shall conform to current fire, mechanical and electrical code and shall be properly permitted. HVAC Equipment, piping and ductwork shall include proper supports and noise isolation. Chilled water supply and return piping shall be properly insulated and supported. Ductwork shall be properly supported and sealed, New condensate piping shall be properly installed and supported. Test and balance of the new HVAC systems and all zones to ensure proper delivery of conditioned air to the entire floor. The work shall also include connection of the Building Automation system to all new equipment. The contractor shall be responsible for repairing any damage caused to the walls, flooring or cabinetry. Such repairs shall be to the satisfaction of the owner.

3rd Floor Design Requirements

- Design and phasing plans shall reflect the most efficient and cost-effective manner of demolition possible and represent the least negative impact to occupants of the building.
- Design, selection and installation of new equipment, piping and electrical which meets the performance criteria shall be the most cost effective possible.
- Installation and phasing plan for eight (8) zone chilled water 208/230 volt single phase powered fan coil unit meeting or exceeding the performance criteria of an ENVIRO-TEC-HDD16 and shall also include MERV 8 filtration.
- Installation and phasing plan for new 208/230 volt single phase power to each new powered Fan Coil Units and Electric Duct Heater. This shall include electrical conduits, conductors properly sized for the amperage draw of each new piece of equipment, new disconnect switches and final connections to each piece of equipment which requires electrical service.
- Installation and phasing plan for approximately four (4) 208/230 volt single phase Electric In-line Secondary or Integrated Duct Heaters which meet or exceed the performance criteria of a GREENHECK IDHE to serve specific perimeter zones.
- Installation and phasing plan for rigid and flexible ductwork which shall properly supply conditioned air to all offices, conference rooms, restrooms, hallways, storage rooms, electrical and data closets plus other areas identified by the owner. This shall include new supply air diffusers and registers and return air grills.
- Installation and phasing plan for new chilled water supply and return piping for the eight (8) new powered Fan Coil Units.
- Installation and phasing plan for the new ceiling grid, support wires and acoustic panels.

10th Floor Design Requirements

- Design and phasing plans shall reflect the most efficient and cost-effective manner of demolition possible and represent the least negative impact to occupants of the building.
- Design, selection and installation of new equipment, piping and electrical which meets the performance criteria shall be the most cost effective possible.
- Installation and phasing plan for eight (8) zone chilled water 208/230 volt single phase powered fan coil unit meeting or exceeding the performance criteria of an ENVIRO-TEC-HDD16 and shall also include MERV 8 filtration and shall serve the appropriate zones as identified by the owner.
- Installation and phasing plan for new 208/230 volt single phase power to each new powered Fan Coil Units and Electric In-line Secondary or Integrated Duct Heater. This shall include

electrical conduits, conductors properly sized for the amperage draw of each new piece of equipment, new disconnect switches and final connections to each piece of equipment which requires electrical service.

- Installation and phasing plan for approximately eight (8) 208/230 volt single phase Electric In-line Secondary or Integrated Duct Heaters which meet or exceed the performance criteria of a GREENHECK IDHE to serve specific perimeter zones.
- Installation and phasing plan for rigid and flexible ductwork which shall properly supply conditioned air to all offices, conference rooms, restrooms, hallways, storage rooms, electrical and data closets plus other areas identified by the owner.
- Installation and phasing plan for new chilled water supply and return piping for the eight (8) new powered Fan Coil Units.
- Installation and connection of new controls and thermostats compatible with the existing Building Automation System.
- Installation and phasing plan for the new ceiling grid, support wires and acoustic panels.

PRELIMINARY PROJECT SCHEDULE

Preliminary Report Services	Task 1	90 days
Final Plan Services	Task 2	90 days
Bidding Services	Task 3	21 days
Construction Administration Services	Task 4	365 days
As-Built Drawing Services	Task 5	30 days

SUBCONSULTANTS SCOPE OF WORK

Mechanical and Engineering Services (to be performed by Moxify Engineering & Commissioning)

- Design Development: Moxify will provide preliminary drawings and specifications. One (1) non-invasive site visit is included for general information on the systems to tie into.
- Construction Documents: Moxify will provide complete construction documents for the project including drawings and specifications.
- Bidding & Negotiation: Moxify will assist the client during the bidding and negotiation process by answering questions, issuing addendums, reviewing substitution requests, and reviewing contractor proposals as needed.
- Construction Administration: Moxify will provide construction administration services including reviewing shop drawings and answering Requests for Information (RFIs). Moxify will provide two (2) site visits, as requested and approved by the Client. Reference Additional Services below for additional trips if required.
- Record Drawings: Moxify will assist in the development of a set of record drawings which reflect all agreed upon design changes including those by addendum, change order, additional supplementary information and contractor field changes (as provided by contractor).
- Exclusions:
 - Detailed fire protection and fire alarm design are not included, performance specs only.
 - Low voltage, telecommunications, and special systems design is not included, rough ins only.
 - Power systems studies are not included.

- Detailed demolition plans are not included.
- Independent QA/QC, BIM, commissioning, and/or energy modeling are not included.
- Cost estimates are not included.
- Printing/reproduction expenses are not included, all deliverables will be Revit, AutoCAD, or PDF. The project will be designed using Revit which can convert to AutoCAD files.

IV. Amend **EXHIBIT B – COMPENSATION** to read as follows:

**EXHIBIT B
COMPENSATION
PROJECT NO. MB-1714
3RD AND 10TH FLOORS, DEMOLITION
AND REMODEL OF EXISTING OFFICE SPACE**

Under the terms of this Contract, the Architect agrees to perform the work and services described in this Contract. The City agrees, in accordance with the limitations and conditions set forth in the Contract, to pay an amount not to exceed \$331,630 (an increase of \$93,050) which includes: for Basic Services an amount not to exceed \$331,630 (an increase of \$93,050) as specifically set forth in this Exhibit B; and, for Additional Services an amount not to exceed (by possible future amendment) as specifically set forth in Exhibit E.

B.I. Basic Work and Services

Compensation for basic services may not exceed \$331,630 (an increase of \$93,050), and in no event may the Architect receive compensation in excess of the amount listed for each task for performance of its basic services.

The Architect may receive up to the following amounts of the not to exceed amounts for services rendered upon the completion of the following tasks. Partial payments of the not to exceed amounts for each task may be invoiced for incremental work completed. Not to exceed amounts below are accumulative for successive tasks.

Task 1 an amount not to exceed:
\$132,652 (an increase of \$37,220)

Completion and recommendation by the City Engineer for approval by the City of the Preliminary Report for the project.

Task 2 an additional amount not to exceed:
\$129,336 (an increase of \$36,290)

Completion and acceptance by the City of the final plans and specifications for the project.

Task 3 an additional amount not to exceed:
\$16,581 (an increase of \$4,652)

Award of the construction contract to the successful Bidder.

Task 4 an additional amount not to exceed:
\$49,745 (an increase of \$13,958)

Upon completion and final acceptance by the City of the completed project. Said amount is to be paid proportionately to the level of completion of project construction. The proportionate amount is to be consistent with the Construction Contractor's percentage of completion.

Task 5 an additional amount not to exceed:
\$3,316 (an increase of \$930)

Upon satisfactory completion and acceptance of the project as-built drawings.

[Remainder of this page intentionally left blank]

IT IS UNDERSTOOD AND AGREED BY AND BETWEEN, the City and the Architect that, as amended by this Instrument, all terms and conditions of the original Contract shall remain in full force and effect and the provisions of this Instrument shall become a part of the original Contract as if fully written herein.

IN WITNESS WHEREOF, this amendment was executed and approved by the Architect this 21 day of October, 20 24.

GH2 ARCHITECTS, LLC

ATTEST:

Sara Andrews
Director of OKC Office

STATE OF Oklahoma)

) SS

COUNTY OF Oklahoma)

This instrument was acknowledged before me on this 21st day of October, 2024, by Sara Andrews, as Director of the OKC Office of GH2 Architects, LLC.

My Commission Expires/My Commission Number:

03/16/2028 / 12002593
(Seal)

Heather Lee Summers
Notary Public

IN WITNESS WHEREOF, this amendment was approved and executed by The City of Oklahoma City this 5TH day of NOVEMBER, 20 24.

THE CITY OF OKLAHOMA CITY

ATTEST:

Amy K. Simpson
City Clerk



[Signature]
Vice Mayor

REVIEWED for form and legality.

Chris Hall
Assistant Municipal Counselor



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/18/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Risk Strategies 12801 North Central Expy. Suite 1725 Dallas, TX 75243	CONTACT NAME: Brian R Hadar	FAX (A/C, No):	
	PHONE (A/C, No, Ext): (214) 323-4602	E-MAIL ADDRESS: RSCcertrequest@risk-strategies.com	
INSURED GH2 Architects, LLC 712 W. Sheridan Ave. Oklahoma City OK 73102	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: XL Specialty Insurance Company		37885
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES**CERTIFICATE NUMBER:** 82429604**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE \$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability		✓	DPR5034558	10/20/2024	10/20/2025	Per Claim \$2,000,000 Annual Aggregate \$4,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The claims made professional liability coverage is the total aggregate limit for all claims presented within the annual policy period and is subject to a deductible. Thirty (30) day notice of cancellation in favor of certificate holder on all policies.
Re: Project #MB-1714, 3rd and 10th Floors, Demolition and Remodel of Existing Office Space of the 420 West Main Building.

CERTIFICATE HOLDER

City of Oklahoma City
420 West Main Street
Oklahoma City OK 73102

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

RSC Insurance Brokerage

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ACORD 25 (2016/03)

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/18/2024

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PRODUCER Andrew Atsaves c/o Artex Risk Solutions, Inc. P.O. Box 13838 Scottsdale, AZ 85267	CONTACT NAME: PHONE (A/C, No, Ext): (480) 951-4177 FAX (A/C, No): (480) 951-4266 E-MAIL ADDRESS: SDL.BSD.Certificates@artexrisk.com														
INSURED Nextep, Inc. and Nextep Business Solutions, Inc. Alt. Emp: GH2 ARCHITECTS, LLC 1800 North Interstate Drive Norman, OK 73072	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A : American Zurich Insurance Company</td><td>40142</td></tr><tr><td>INSURER B :</td><td></td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : American Zurich Insurance Company	40142	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : American Zurich Insurance Company	40142														
INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES**CERTIFICATE NUMBER:**24OK5051027888**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	WC 56-11-380-11	08/01/2024	08/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
				Location Coverage Period:	08/01/2024	08/01/2025	Client# 1974-OK

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage is provided for only those co-employees of, but not subcontractors to:	GH2 ARCHITECTS, LLC 712 West Sheridan Ave Oklahoma City, OK 73102	Project: MB-1714 3rd and 10th Floors, Demolition and Remodel of Existing Office Space of the 420 West Main Building
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CERTIFICATE HOLDERCity of Oklahoma City
420 West Main Street
Oklahoma City, OK 73102**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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GH2ARCH-01

FPLUMMER

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/18/2024

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PRODUCER License # 0C36861 Alliant Insurance Services, Inc. 5727 South Lewis Ste 420 Tulsa, OK 74105	CONTACT NAME: Melissa Pascarella	
	PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: Melissa.Pascarella@alliant.com	
INSURED GH2 Architects LLC 712 West Sheridan Avenue Oklahoma City, OK 73102	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Valley Forge Insurance Company	20508
	INSURER B : National Fire Insurance Company of Hartford	20478
	INSURER C : Continental Casualty Company	20443
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			B6021643081	9/1/2024	9/1/2025	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BUA6021632890	9/1/2024	9/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			B6071828194	9/1/2024	9/1/2025	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ Aggregate \$ 3,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N N / A					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Project: MB-1714 3rd and 10th Floors, Demolition and Remodel of Existing Office Space of the 420 West Main Building

General Liability Additional Insured, Waiver of Subrogation and is Primary and Non-Contributory per form SB146968B (9/16)
Automobile Liability Additional Insured per form CA2001 (10/13), Waiver of Subrogation per form CA0444(10/13)
Excess Liability is follow form for underlying coverage General Liability and Automobile per form CNA80664XX

CERTIFICATE HOLDER

CANCELLATION

City of Oklahoma City 420 West Main Street Oklahoma City, OK 73102	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

October 29, 2024

City of Oklahoma City
420 W. Main Street
Oklahoma City, OK 73102

RE: Sara Andrews, AIA

To Whom it May Concern,

This letter is to confirm that Sara Andrews, AIA is authorized to act on behalf of GH2 Architects, LLC, including the authority to execute agreements with the City of Oklahoma City and act as architect of record for GH2 Architects, LLC projects.

Effective March 31, 2024, Sara was confirmed as a Manager of GH2 Architects, LLC in accordance with our operating agreement. She also holds the title of Associate Principal and Director of the Oklahoma City office.

Effective March 31, 2024, The Board of Governors of Licensed Architects, Landscape Architects, and Registered Interior Designers of Oklahoma approved Sara Andrews to act on behalf of the firm and to serve as primary architect of record for our Oklahoma City office. I have attached the current GH2 Architects, LLC Certificate of Authority with Sara listed.

Please do not hesitate to reach out with any questions.

Sincerely,
GH2 Architects, LLC



Michael Hall, AIA
Member, Principal

cc
Sara Andrews, AIA

Attachment:
GH2 Architects, LLC (OKC Office) Certificate of Authority