MEMORANDUM

The City of
OKLAHOMA CITY

TO: Chairman and Trustees of the Oklahoma City Public Property Authority

FROM: Craig Freeman, City Manager/General Manager, OCPPA

Resolution approving Oklahoma Employment Security Commission Power of Attorney Benefits and Tax forms, allowing Automatic Data Processing, Inc. to process unemployment claims on behalf of the Oklahoma City Public Property Authority; and authorizing execution of necessary documents.

Background:
In July 2021, The City of Oklahoma City (City) initiated an upgrade of its financial and human resources management system from Peoplesoft Human Resources to Oracle Fusion Cloud. As part of that system implementation, the Oklahoma City Municipal Facilities Authority (OCMFA) procured ADP SmartCompliance, which is human capital management systems software designed to streamline payroll tasks and simplify compliance. Utilizing ADP SmartCompliance, Automatic Data Processing Inc. (ADP) will process unemployment claims on behalf of the Oklahoma City Public Property Authority (OCPPA). Staff requests that the OCPPA authorize the Chairman to sign the required forms for ADP to process unemployment claims on behalf of the OCPPA.

Vendor:
Automatic Data Processing, Inc., dba ADP Tax Services

Review:
Human Resources Department

Recommendation: Resolution be adopted.