



The City of  
**OKLAHOMA CITY**  
FINANCE DEPARTMENT  
PROCUREMENT SERVICES DIVISION

**A P P R O V E D**

6-20-2023

BY THE CITY COUNCIL  
*Arny H. Simpson* CITY CLERK

May 25, 2023

Batteries Plus, LLC  
4100 Will Rogers Parkway  
Oklahoma City, OK 73108

Dear Vendor:

The City of Oklahoma City wishes to reassign the pricing agreement (C231047) for small electronic components, batteries, and related equipment from Batteries Plus Bulbs to Batteries Plus, LLC under the same terms and conditions as originally awarded.

Please complete the information below, have notarized and e-mail this letter back to me no later than May 31, 2023. We are looking forward to doing business with you in the future. Thank you.

Respectfully,

*Carla Jack*

Carla Jack, Senior Buyer  
The City of Oklahoma City  
100 N. Walker, 2<sup>nd</sup> Floor  
Oklahoma City, Oklahoma 73102  
[Carla.jack@okc.gov](mailto:Carla.jack@okc.gov)

☒ Yes, I agree to accept the assignment of pricing agreement (C231047) for small electronic components, batteries, and related equipment with the new Taxpayer Identification Number (TIN) and name change from Batteries Plus Bulbs to Batteries Plus, LLC under the same terms and conditions, including price, of the pricing agreement that was originally awarded.

☐ No, I do not agree to the price agreement reassignment.

*[Signature]*  
Signature of Individual

*President & COO*  
Title

Note: If individual signing is not the owner of the business or corporation a letter of authorizing is to be included. For instance, if a Salesman or Manager signs this form a letter of authorizing is to be attached. Corporate seal will be accepted in lieu of an authorizing letter if affixed to this document.

Shawn Cushman  
Printed name of Individual

Batteries Plus, LLC 1325 Walnut Ridge Dr. Hartland,  
Company Name and Address WI 53029

262-912-3115 P 262-912-3100 F  
Telephone Number and Fax Number

**TO BE COMPLETED BY THE NOTARY:**

State of:

WISCONSIN

County of:

WAUKESHA

)  
)  
) SS.

Signed and sworn to before me on this 30<sup>th</sup> day of May, 2023, by Shawn Cushman  
[Day] [Month] [Year] [Individual signed above]

My Commission Number: 223239 Ivana Leimbach  
~~[Oklahoma]~~ Wisconsin Type Name of Notary Public

My Commission Expires: 12/2025 [Signature]  
[Date/Year] Notary Public Signature

[49 Okla. Stat. 1985 §119]

**Ivana Leimbach  
Notary Public  
State of Wisconsin**

# Batteries + Bulbs®

Dear Customer,

We are pleased to announce that **effective July 14, 2022** the Batteries Plus stores #93, #94, #97, #98, #870 and #871 listed below have been acquired by Batteries Plus, LLC, and are under new ownership:

#93 – 6315 N May Avenue Suite A Oklahoma City, OK 73112  
#94 – 7500 S. Santa Fe Suite 200 Oklahoma City, OK 73139  
#97 – 1601 S. Broadway Suite B Edmond, OK 73013  
#98 – 1322 NW Sheridan Road Lawton, OK 73505  
#870 – 7201 S. E. 29<sup>th</sup> Suite 202 Midwest City, OK 73110  
#871 – 2401 West Main St. Suite 104 Norman, OK 73069

We would like the transition of your credit account to be as seamless as possible. Due to the terms of the sale, the amounts you owe for purchases **prior to 7/14/2022** are still due to the prior ownership group. It would be greatly appreciated if you **would separately pay and not comingle payments** for purchases made on or after 7/14/2022.

**Checks for purchases for these stores made PRIOR to 7/14/22 should be sent to:**

**Batteries Plus  
4100 Will Rogers Pkwy, Ste 300  
Oklahoma City, OK 73108**

**ACH payments remain the same information for invoices dated before 7/14/2022. Should you have a question or need an invoice that is dated before 7/14/2022, please contact Gloria Boozer, [accounting@okbatteriesplus.com](mailto:accounting@okbatteriesplus.com), (405) 641-3780.**

**Payments for purchases made ON or AFTER 7/14/2022 should be sent to:**

**Batteries Plus LLC  
BPB Company Stores  
29314 Network Place  
Chicago, IL 60673-1293**

**Please contact (262) 966-7805 or [accountsreceivable@batteriesplus.com](mailto:accountsreceivable@batteriesplus.com) for questions or ACH information**

After **7/14/2022**, invoices and statements are sent via email from Batteries Plus LLC. **PLEASE PROVIDE A VALID EMAIL.** Enclosed find a New Account Update form to be completed and return with the enclosed Tax Exemption form (if applicable) so we can update your account information. Our W-9 is also enclosed.

Please send via email to [accountsreceivable@batteriesplus.com](mailto:accountsreceivable@batteriesplus.com) or by fax to (262) 912-2211. Should you have any questions please feel free to **contact us at (262) 966-7805.**

Additionally, if you have any sales related questions, please contact your commercial sales team at (405)605-1237.

Sincerely,

Tiffanie A Knapp

Accounts Receivable Manager Phone: (262) 966-7805 Email: [accountsreceivable@batteriesplus.com](mailto:accountsreceivable@batteriesplus.com)