

MEMORANDUM



OCAT Agenda
Item No. VII. B
8/22/2024

TO: Trustees, Oklahoma City Airport Trust

FROM: Jeff Mulder, Director of Airports

Professional Services Contract with Freese and Nichols, Inc., for Project No. OCAT GEN 2415, On-Call Multi-Year Environmental Compliance Services, retroactive to August 1, 2024.

Location:

Will Rogers World Airport, Wiley Post Airport, Clarence E. Page Airport

Background:

On November 2, 2023, a solicitation was advertised for an independent environmental consultant to provide consulting for miscellaneous on-call general environmental compliance services.

On January 17, 2024, six responses to the solicitation were received. The responses were reviewed using a qualifications-based selection procedure as outlined in FAA Advisory Circular 150/5100-14E that comply with Title 49 CFR § 18.36 and 49 USC§ 47107(a)(17), as amended. Four firms were shortlisted and interviewed. After interviews, two firms were selected, one firm being Freese and Nichols, Inc. (Consultant).

The Trust needs general environmental consultants that can quickly respond and evaluate environmental situations that arise from time to time. This may include evaluating storm water discharge from the airports, providing guidance on Best Management Practices (BMPs) for containment of potential spills or other environmental conditions, gathering samples and analyzing lab data, providing storage tank and building environmental assessment and remediation, as well as providing on-call general environmental consulting services as needed.

The Contract for Professional Services (Contract) with Consultant has been negotiated and is presented for approval. The Contract retroactively provides for a one (1) year term commenced on August 1, 2024 and expiring on July 31, 2025 and is subject to renewal for a maximum of two (2) one-year renewal periods upon mutually acceptable terms. Total compensation for services rendered under the Contract shall not exceed \$500,000 in any Contract year, inclusive of any reimbursable expenses.

Recommendation: Contract be approved.