



# MEMORANDUM

Council Agenda  
Item No. IX. C  
2/25/2025

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Pricing agreement awards and approvals, American Elevator Co., Inc. (COKC01428) and Prestige Elevator Services, LLC (COKC01429), maintenance, inspections and minor repair services for elevators and escalators, estimated cost \$300,000, March 1, 2025 through February 28, 2026.

### **Purpose:**

To obtain elevator and escalator repair services for various City Departments and Trusts that consists of contractors furnishing all material, labor, supervision, tools, supplies and equipment necessary to provide full maintenance services to keep the elevators in continuous use for their intended purpose. This pricing agreement includes two one-year renewal options.

### **Specification Advertised:**

December 18, 2024

### **Bids Received:**

January 15, 2025

### **Bids:**

(COKC01428)

American Elevator Co., Inc.

All items as bid.

(COKC01429)

Prestige Elevator Services, LLC

All items as bid.

### **Bidding Information:**

The current agreements expire on February 27, 2025.

The specifications were advertised in the Journal Record and posted in the electronic bidding system. Twenty-nine potential bidders viewed the specifications with two bids submitted. Staff is recommending award to both bidders to ensure adequate coverage for this commodity.

The estimated cost for this pricing agreement is based on previous expenditures for this commodity. There is no obligation to purchase from this agreement. All purchases are subject to future appropriations and the availability of funds.

**Estimated Cost:**

\$300,000

**Source of Funds:**

Various funds and accounts

**Review:**

Finance Department

**Recommendation:** Agreements be awarded and approved.