



Current Date 4/3/24

Applications are processed in the order received - preference given to long standing events.

Event Name June tenth on the East

Expected Attendance 13,000

Event Coordinator Sunni Taylor, Jabee Williams

Email Address SunniNoTaylor@gmail.com

Mailing Address 1737 NE 23rd St, OKC OK 73111

Phone 405-965-1125 Fax _____

Event Address (Location) NE 23rd st between N Hood st & N Rhode Island Ave.

N. Kelham Ave

Event Start Day/Date ~~Thursday June 15~~ Thursday June 15 Event Start Time 3pm

Event End Day/Date ~~Thursday June 15~~ Thursday June 15 Event End Time 9pm

Set-up Day/Date ~~Saturday June 13~~ Saturday June 13 Start Time 6am End Time 8am

Tear-down Day/Date ~~Saturday June 16~~ Saturday June 16 Start Time 10pm End Time 12am

Street Closure Times (if applicable)

Closure Day/Date Saturday June 15th Time 6am

Reopening Day/Date Sunday June 16th Time 6am

Event description (activities, exact location, etc.). Please also submit an event site map.

Celebration for all people to come together. Annual Street festival with live music performances, food trucks & vendors, & community resources. Located on NE 23rd between N Hood St & N Rhode Island / N. Kelham.

Is this an annual event? yes If yes, how many years? 4

How many vendors will sell items at your event (retail, food, beverages, etc.)?

- None
- 1
- 2-10
- 11-25
- 26-50
- 50+

Please note: the deadline for the food vendor list is a strict 10 business days prior to the event.



Event includes (mark all that apply):

- Block party
- Beverage sales
- Alcohol sales
- Food sales
- Merchandise sales
- Street activities
- Street closure
- Procession/Horse Procession
- Parade
- Amplified sound
- Live entertainment
- Electrical wiring/generator(s)
- Assembly event (First Amendment)
- Residential area
- Non-residential area
- Parklet
- Athletic event
- Filming

Number of tents 10-15

Size of tent(s) 10 x 10

Number of Parade Entries _____ Number of Horses/Animals participating _____

Emergency primary contacts during event:

Name Sunni Taylor

Name Krista Rice

Mobile 405-945-1125

Mobile 405-822-3726

Email Sunnitaylor@gmail.com

Email Krista@kristaricespeaks.com

Event Coordinator Signature [Signature]

(By signing this permit, the event coordinator and their organizing partners agree to abide by the applicable general rules of application listed and the applicable laws referenced under City of Oklahoma City Municipal Code Chapters 50 and 60

RETURN COMPLETED FORM

Via U.S. Postal Special Events - Public Information & Marketing 200 N. Walker, OKC, OK 73102

Via E-Mail specialevents@okc.gov (preferred method)

Via Fax (405) 297-3124

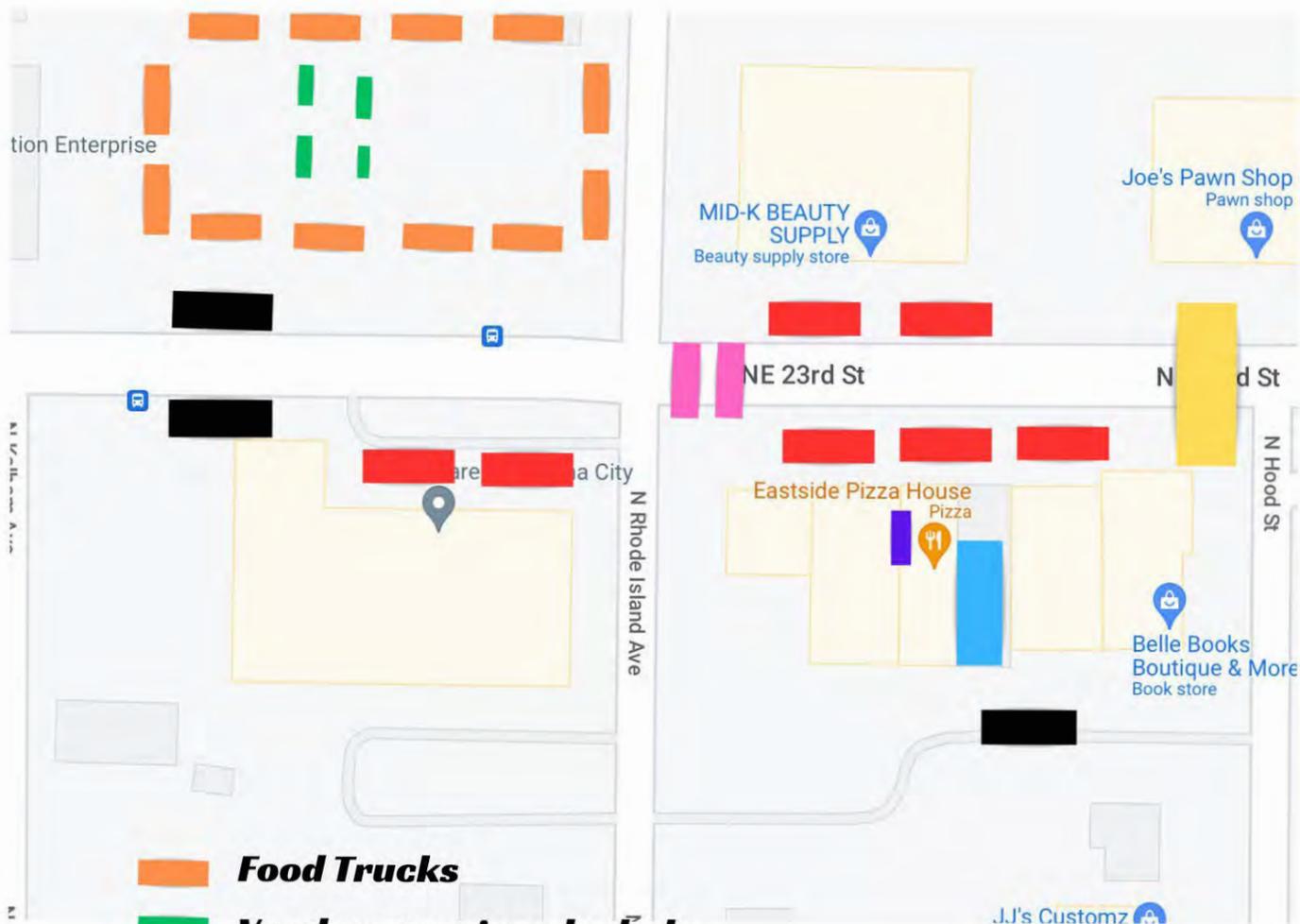
Questions? Call Special Events Permit Office (405)297-2890

SPECIAL EVENTS OFFICE USE

Staff comments:

Special Events Office Approval _____

Saturday Site Map.

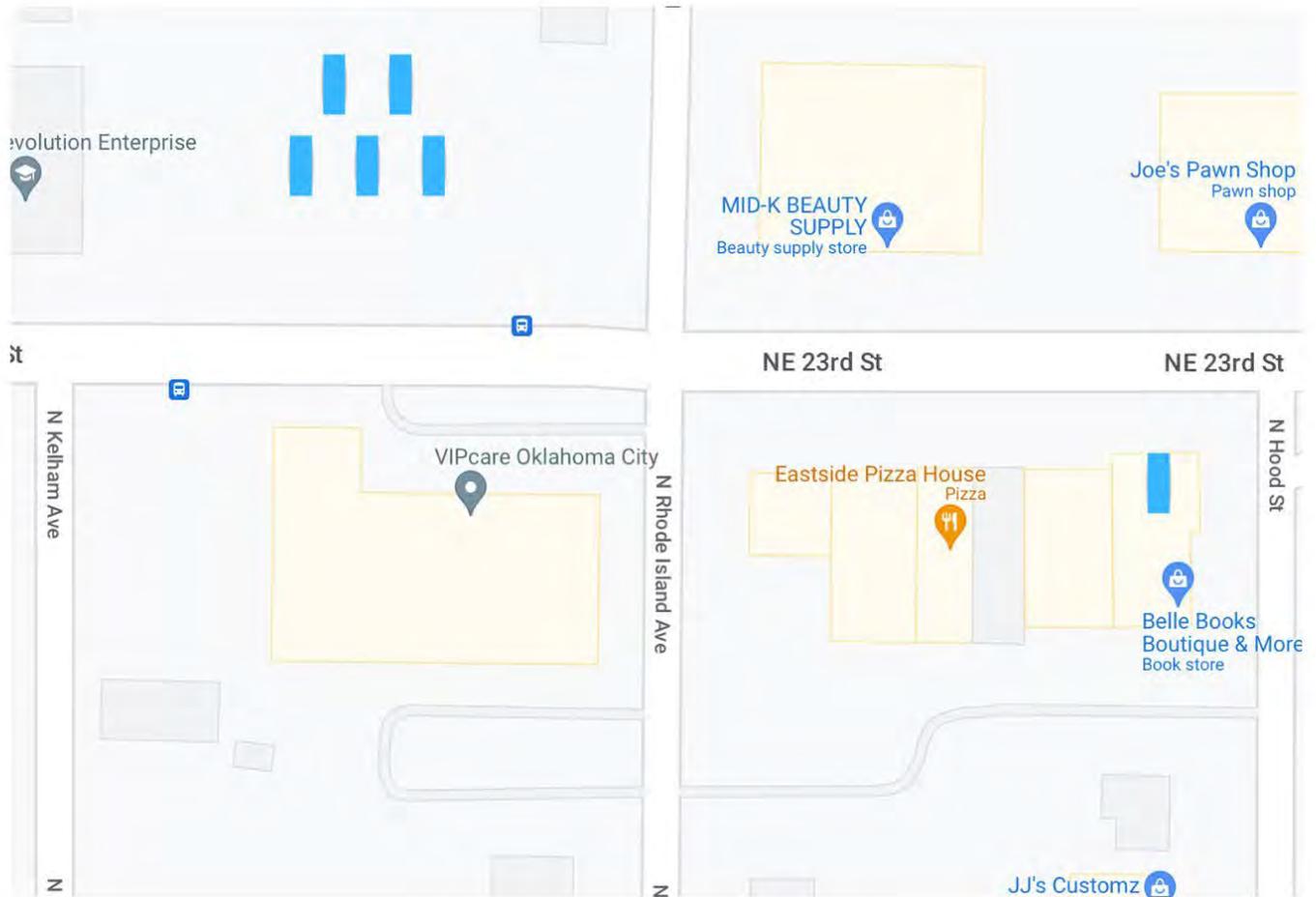


-  **Food Trucks**
-  **Vendors serving alcohol**
-  **Merchant vendors**
-  **Stage**

-  **Kids Area/ Tent**
-  **Activity Buses**

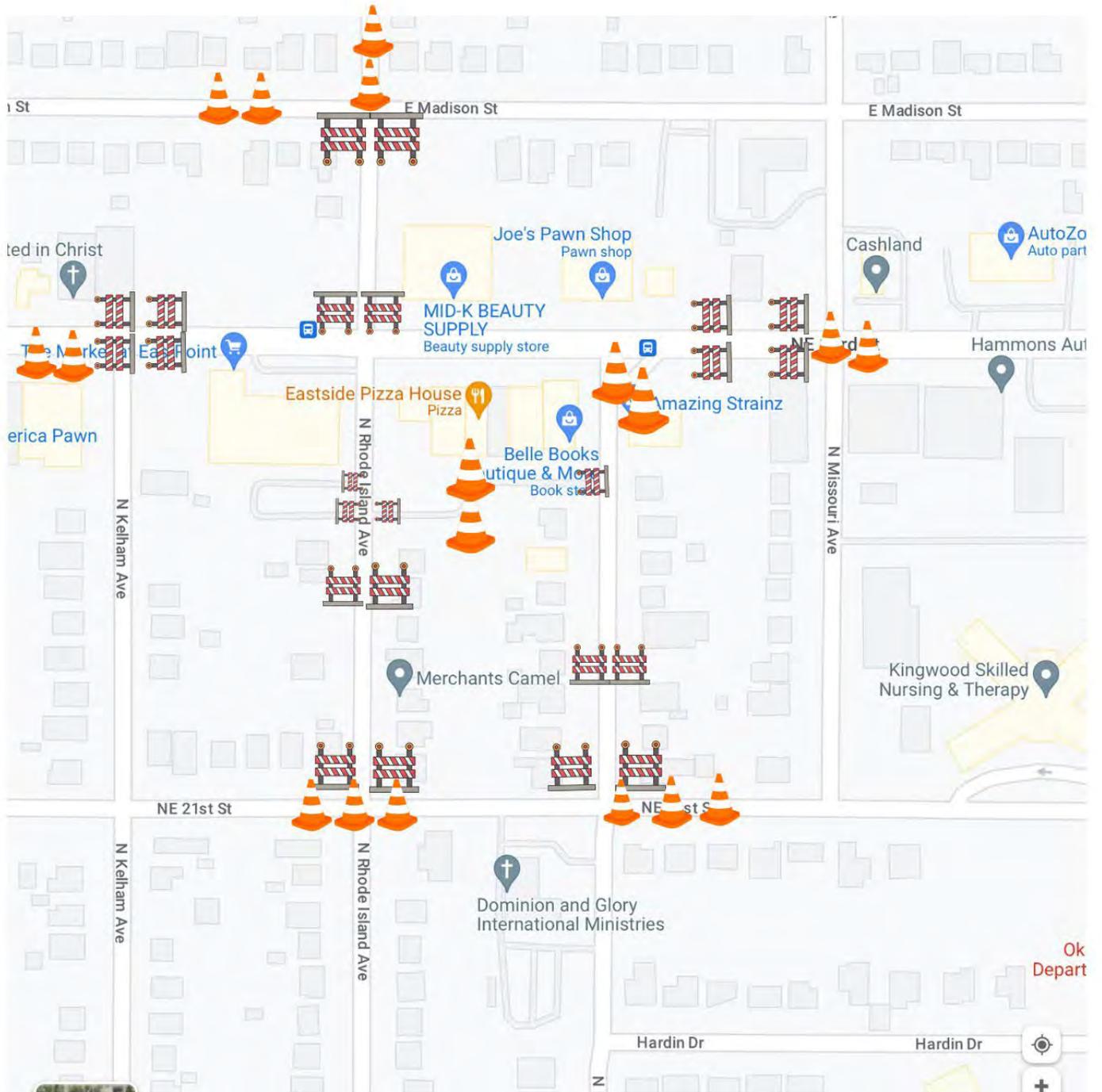
-  **Information and Merchant booth**
-  **Volunteer check in/hosting room**

Site map for Alcohol sales



 **Vendors serving alcohol**

Exhibit B



Barricades



Safety Cones

Exhibit C



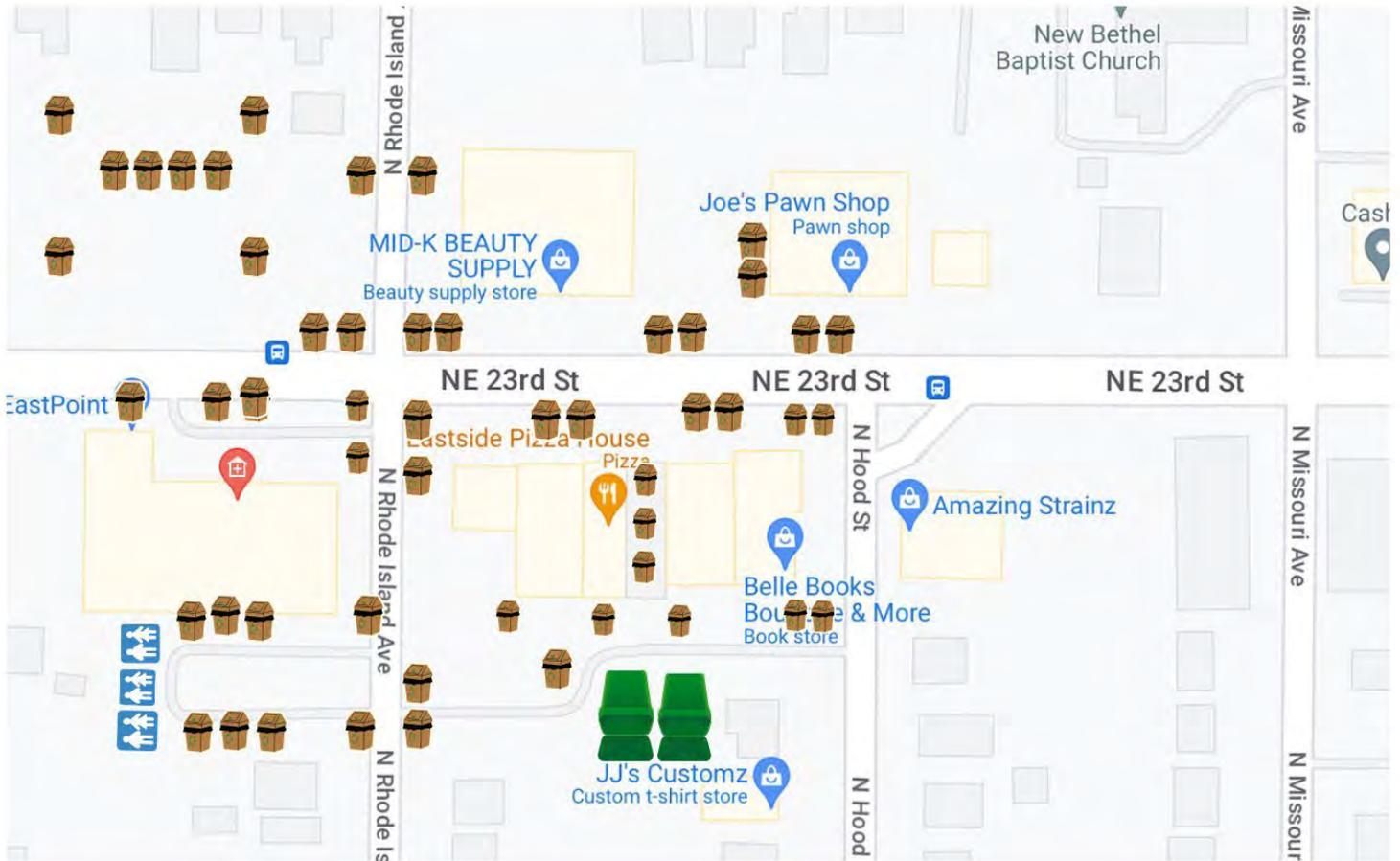
Dumpster



Port A Potties



Paper waste bins (55+)





The City of
OKLAHOMA CITY

SPECIAL EVENTS

Written Notice Affidavit to properties abutting event.
The written notice affidavit confirms that you have provided written notice (via postcard, letter) to property owners along running route/course.

AFFIDAVIT OF WRITTEN NOTICE TO PROPERTIES ABUTTING EVENT

AFFIDAVIT

STATE OF OKLAHOMA}

COUNTY OF OKLAHOMA}

Know all men by these presents: I, Sunni Taylor
Name

as event coordinator of Juneteenth on the East
Event Name

hereby certify that property owners abutting the named event have been notified in writing that the right-of-way will be closed (date(s)) June 15th

Sunni Taylor 4-26-24
Signature Date

Subscribed and sworn before me this 26 day of April, 2024.



My commission expires _____

J. Traylor
Notary Public



Approvals for street closures can be received either by signing this petition or via letters or e-mails.

STREET CLOSURE PETITION

EXAMPLE:

Agree	Disagree	Signature of property owner or lessee	Street address & business name (if applicable)
x		<i>John Smith</i>	1234 Street Name, OKC
x		Mary Joseph	letter attached 3456 Street Name, OKC
x		Jane Doe	e-mail attached - 91011 Street Name, OKC
x		<i>Peter Paal</i>	Pizza Palace - 5678 Street Name, OKC

Event Name Juneteenth on the East
 Event Contact Name Sunni Taylor
 Event Contact E-mail Sunninotaylor@gmail.com Phone 405-948-1125
 Event Date(s) June 15th, 24 Saturday
 Street(s) will be closed from 6:00 AM until 12:00 PM

We, the undersigned, have been notified of street closures associated with the event noted and agree or disagree with the closure. I understand that if I have concerns about the proposed closure, I can contact the event organizer or contact Oklahoma City's Special Events Office at (405) 297-2890

Agree	Disagree	Signature of property owner or lessee	Street address & business name (if applicable)
✓		<i>Melissa (Jordan) GM</i>	1825 N.E. 23rd St. Joe's Pawn
✓		<i>Heather (Charly) (Moon) owner</i>	1829 NE 23rd St. Lottic Scott Title
✓		<i>Sony Lee</i>	1803 NE 23rd SE MID-KB/S
✓		<i>M. Davis</i>	1720 NE 23rd St. STE A. (Essential Greens (Scrawled))
✓		<i>[Signature]</i>	1742 NE 23rd St Ste A (Amazing Strands)
✓		<i>[Signature]</i>	1800 NE 23rd St Ste C (New BIK Walkstreet)

