



MEMORANDUM

OCPPA Agenda
Item No. PPA. A
9/26/2023

The City of OKLAHOMA CITY

TO: Chairman and Trustees of the Oklahoma City Public Property Authority

FROM: Craig Freeman, City Manager/General Manager, OCPPA

Resolution approving a sole source Professional Services Agreement with Downtown Oklahoma City Partnership to provide centralized coordination of events, landscape maintenance, security and community development in downtown Oklahoma City, including Automobile Alley, Bricktown, the City Center, Deep Deuce, Midtown, and West Village, not to exceed \$316,680, October 1, 2023 through September 30, 2024. Wards 6 and 7.

Location:

In and around the area commonly known as Downtown Oklahoma City, including Automobile Alley, Bricktown, the City Center, Deep Deuce, Midtown, and West Village.

Background:

The proposed agreement provides for the following services beginning October 1, 2023 through September 30, 2024:

1. Downtown Event Coordination – not to exceed \$12,000 to be paid in quarterly payments of \$3,000.
2. Landscape maintenance – not to exceed \$123,000, based on actual contract amount plus 15% for administration of the contract. This amount provides landscape maintenance of the Cox Communications Center, the Paycom Arena, the NW 5th Street streetscape, the Santa Fe Transit Hub, the intersection of NW 6th Street, Harrison Avenue and Walnut Avenue, the medians on Main Street and Broadway Avenue, and the corner of NW 10th Street and Classen Boulevard.
3. Additional landscaping services – not to exceed \$80,000 for the replacement of soft and hard landscaping materials along with irrigation repairs and downtown tree pruning, including trimming of trees along the Oklahoma City Streetcar route.
4. Special Events – not to exceed \$25,000 to perform additional services to enhance the City's image during special events including sporting events and key conventions that promote a positive image of Oklahoma City.
5. Santa Fe/Amtrak Station Services – not to exceed \$19,090 to be paid in monthly payments of up to \$1,590 for security, landscaping and trash removal services.
6. Additional Services – Community Development – not to exceed \$50,000 for community outreach, business support, research data collections and analysis as well as marketing of Downtown.

7. Project 180 Establishment Period Transition Period – not to exceed \$7,590 for the costs of ongoing maintenance of the landscape and irrigation systems for Project 180 streetscape packages that have been completed.

Cost:

Not to exceed \$316,680

Source of Funds:

\$316,680: OCPPA – OCPPA General Purpose – BID General-Restricted – Downtown BID – Downtown OKC Contract (OCPPA – 490 – 4610 – 98010001 – 52010031)

Review:

Finance – Economic Development

Recommendation: Resolution be adopted.