



# MEMORANDUM

Council Agenda  
Item No. IX. AV  
6/4/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Amendment No. 3 to Permit Agreement (AC-17-0001-DR) with the Oklahoma City Water Utilities Trust and JTD Recreations, LLC, management and operation of the Lake Stanley Draper Marina and Concession, 8301 SE 104th Street, estimated increase of \$55,000, extending the term through December 31, 2024.

**Location:**

8301 SE 104th Street  
Lake Stanley Draper Reservation

**Purpose:**

To extend the term of the permit agreement with JTD Recreations, LLC (JTD) to December 31, 2024, to provide staff time to readvertise the Request for Proposals to meet service requirements.

**Background:**

This permit agreement allows JTD to provide professional services including recreational permit sales for off-road vehicles, fishing, boating, model aircraft activities, wet boat stalls and dry boat storage areas, campground area, and the option to offer and sell food, beverages, refreshments, bait, onsite retail goods, services, and merchandise in accordance with all applicable local, state, and federal laws.

A Request for Proposals (RFP OCWUT 18-24) for the management and operation of the Lake Stanley Draper Marina and Concession was advertised in February 2024 but did not receive responsive proposals. The term extension will provide staff time to readvertise the request for proposals to meet service requirements.

**Estimated Cost:**

\$55,000

**Source of Funds:**

OCWUT-Water Non-rate Related-OCWUT Water Non-rate Related-Draper Marina General Operations-W00DRP-Miscellaneous Services Contracts (6070-3901700-W6902-W00DRP-52010028)

**Review:**  
Utilities Department

**Recommendation:** Amendment be approved.